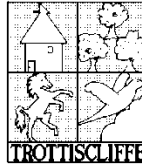


TROTTISCLIFFE PARISH COUNCIL

Miss C Gavin
38 McArthur Drive, Kings Hill, ME19 4GW
Tel: 07506 414549 Email: clerk@trottiscliffeparishcouncil.org



22 June 2025

Dear Sir/Madam

ALL COUNCILLORS ARE HEREBY SUMMONED TO THE PARISH COUNCIL MEETING OF TROTTISCLIFFE PARISH COUNCIL

To take place on **Thursday 3 July** in Trottiscliffe Village Hall at 7.30pm
where it is proposed to transact the business as shown in the agenda below
The meeting will be open to the press and public (Admission to Meetings Act 1960)

Charlie Gavin

Charlie Gavin
Clerk to Trottiscliffe Parish Council

AGENDA

ADMINISTRATION: Fire Exits, Fire Meeting Points, Mobile Phones.

52/25] APOLOGIES FOR ABSENCE

53/25] DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATIONS

54/25] INTENTION TO RECORD THE MEETING

55/25] APPROVAL OF MINUTES

To consider the minutes of the Parish Council Meeting held on the 5 June 2025
and if in order to authorise the Chair to sign as a true and accurate record¹.

56/25] OPEN SESSION

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate raising any concerns or making comments on matters affecting Trottiscliffe. No decision can be taken during this session but the Chair may decide to refer any matters raised for further consideration. (*Councils cannot lawfully decide any business not specified in the agenda*²).

57/25] REPORTS:

a) County Councillor b) Borough Councillor's c) Crime Report

58/25] CLERKS REPORT/PAST MATTERS (Information purposes only)

59/25] PLANNING

a) Applications:

25/00896/PA – St Ives, Pilgrims Way, Trottiscliffe:

Lawful Development Certificate Proposed: Single storey rear extension

25/00980/PA - The White House, Ford Lane, Trottiscliffe:

Lawful Development Certificate Proposed: to determine that the development will have lawfully commenced prior to the expiration of planning permission TM/22/00323/FL

b) Approvals:

24/01836/PA – Lansdowne, Pinesfield Lane, Trottiscliffe:

Redevelopment of bungalow including new roof, extensions to front, side and rear plus internal/external facade alterations

c) Refusals: none to consider

d) Withdrawn applications: none to consider

- e) Other Planning Issues: none to consider

60/25] RESOLUTIONS

1. Financial

- a) To receive an update on .gov.uk domain
- b) To receive the accounts
- c) To receive a bank reconciliation as at the 30 June 2025
- d) To receive and authorise the payment list

2. Local Government Reorganisation Survey

To complete the Local Government Reorganisation Survey

61/25] PARISH MATTERS:

1. Highways:

- a) Outstanding Faults
- b) New Faults to be reported
- c) Highways Improvement Plan: To receive an update
- d) Drainage issues: To receive an update
- e) Recent flooding: To receive an update
- f) Vigo Hill road closures: To receive an update
- g) Taylors Lane road surface: To receive an update
- h) Extending the 20mph zone in Trottiscliffe: To receive an update

2. Recreation and Playground: To receive an update

3. Allotments: To receive an update

4. Community Farm: To receive an update

5. Trottiscliffe School: To receive an update

6. Ferns exploration works: To receive an update

62/25] REPRESENTATION AT MEETINGS:

- a) Village Hall Committee
- b) Parish Partnership Panel
- c) Standards Committee
- d) KALC Area Committee
- e) Trosley Liaison Group

63/25] CORRESPONDENCE/CONSULTATIONS

a) For Information

- 1] Joint Transportation Board: 8 September 2025
- 2] Parish Partnership Panel: 28 August 2025
- 3] Joint Standards Committee: 19 January 2026
- 4] KALC: 17 July 2025
- 5] Trosley Liaison Group: 8 October 2025

64/25] ITEMS FOR THE NEXT MEETING

65/25] ANY CONFIDENTIAL MATTERS

66/25] DATE OF THE NEXT MEETING: 4 September 2025

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk ahead of the meeting.