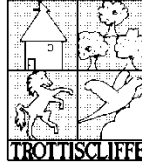


# TROTTSCLIFFE PARISH COUNCIL

Miss C Gavin

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26 February 2025

Dear Sir/Madam

ALL COUNCILLORS ARE HEREBY SUMMONED TO  
THE PARISH COUNCIL MEETING OF  
TROTTSCLIFFE PARISH COUNCIL

To take place on **Thursday 6 March** in Trottscliffe Village Hall at 7.30pm  
where it is proposed to transact the business as shown in the agenda below  
*The meeting will be open to the press and public (Admission to Meetings Act 1960)*

*Charlie Gavin*

Charlie Gavin

Clerk to Trottscliffe Parish Council

## AGENDA

**ADMINISTRATION:** Fire Exits, Fire Meeting Points, Mobile Phones.

### 140/25] APOLOGIES FOR ABSENCE

### 141/25] DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATIONS

### 142/25] INTENTION TO RECORD THE MEETING

### 143/25] APPROVAL OF MINUTES

To consider the minutes of the Parish Council Meeting held on the 6 February 2025  
and if in order to authorise the Chair to sign as a true and accurate record<sup>1</sup>.

### 144/25] OPEN SESSION

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate raising any concerns or making comments on matters affecting Trottscliffe. No decision can be taken during this session but the Chair may decide to refer any matters raised for further consideration. (*Councils cannot lawfully decide any business not specified in the agenda*<sup>2</sup>).

### 145/25] REPORTS:

a) County Councillor      b) Borough Councillor's      c) Crime Report

### 146/25] CLERKS REPORT/PAST MATTERS (Information purposes only)

### 147/25] PLANNING

a) Applications: None to consider

b) Approvals:

24/01538/PA, Garth Down, Church Lane, Trottscliffe

Lawful Development Certificate Proposed: Erection of garden wall between Garth Down main dwelling and Prunelle garage to replace a fir tree hedge. Erection of dwarf highway wall alongside Church Lane – Certifies

24/01657/PA, Copper Beech, Pinesfield Lane, Trottscliffe

Proposed demolition of the existing conservatory, garage and lean to carport. Construction of replacement lean to carport and single storey rear extension. Removal of existing roof and formation of a new roof structure to accommodate first floor habitable space. Alterations to internal layout and fenestration. Demolition of two detached garden outbuildings and formation of a single detached garden outbuilding. Associated landscaping amendments

- c) Refusals: none to consider
- d) Withdrawn applications: none to consider
- e) Other Planning Issues: none to consider

#### **148/25] RESOLUTIONS**

- 1. Tennis Club**
- 2. Financial**
  - a) To receive an update on .gov.uk domain
  - b) To receive the accounts
  - c) To receive a bank reconciliation as at the 28 February 2025
  - d) To receive and authorise the payment list

#### **149/25] PARISH MATTERS:**

- 1. Highways:**
  - a) Outstanding Faults
  - b) New Faults to be reported
  - c) Highways Improvement Plan: To receive an update
  - d) Drainage issues: To discuss
  - e) Recent flooding: To discuss
  - f) Vigo Hill road closures: To discuss
  - g) Taylors Lane road surface: To discuss
- 2. Recreation and Playground:**
  - a) Updating the play area
  - b) Updating the play area surface
  - c) Gateway improvements to the recreation ground
- 3. Allotments:** To receive any update.
- 4. Community Farm:** To receive an update
- 5. Trottiscliffe School:** To receive an update
- 6. Climate Change Initiatives:** To receive an update on the EVCP initiative.
- 7. Ferns exploration works:** To discuss
- 8. Staffing:** Clerks probationary period to discuss

#### **150/25] REPRESENTATION AT MEETINGS:**

- a) Village Hall Committee
- b) Parish Partnership Panel
- c) Standards Committee
- d) KALC Area Committee
- e) Trosley Liaison Group

#### **151/25] CORRESPONDENCE/CONSULTATIONS**

- a) For Information
  - 1] Joint Transportation Board: 3 March 2025
  - 2] Parish Partnership Panel: 29 May 2025
  - 3] Joint Standards Committee: 2 June 2025
  - 4] KALC: 10 April 2025
  - 5] Trosley Liaison Group: 23 April 2025

#### **152/25] ITEMS FOR THE NEXT MEETING**

#### **153/25] ANY CONFIDENTIAL MATTERS**

#### **154/25] DATE OF THE NEXT MEETING: 7.30pm on Thursday 3 April 2025**

*Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk ahead of the meeting.*