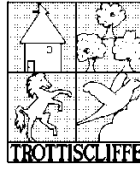


TROTTSCLIFFE PARISH COUNCIL

Miss C Gavin

38 McArthur Drive, Kings Hill, ME19 4GW

Tel: 07506 414549 Email: clerk@trottscliffeparishcouncil.org



31 January 2025

Dear Sir/Madam

ALL COUNCILLORS ARE HEREBY SUMMONED TO
THE PARISH COUNCIL MEETING OF
TROTTSCLIFFE PARISH COUNCIL

To take place on **Thursday 6 February** in Trottscliffe Village Hall at 7.30pm
where it is proposed to transact the business as shown in the agenda below
The meeting will be open to the press and public (Admission to Meetings Act 1960)

Charlie Gavin

Charlie Gavin

Clerk to Trottscliffe Parish Council

AGENDA

ADMINISTRATION: Fire Exits, Fire Meeting Points, Mobile Phones.

125/25] APOLOGIES FOR ABSENCE

126/25] DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATIONS

127/25] INTENTION TO RECORD THE MEETING

128/25] APPROVAL OF MINUTES

To consider the minutes of the Parish Council Meeting held on the 7 November 2024
and if in order to authorise the Chair to sign as a true and accurate record¹.

129/25] OPEN SESSION

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate raising any concerns or making comments on matters affecting Trottscliffe. No decision can be taken during this session but the Chair may decide to refer any matters raised for further consideration. *(Councils cannot lawfully decide any business not specified in the agenda²).*

130/25] REPORTS:

a) County Councillor b) Borough Councillor's c) Crime Report

131/25] CLERKS REPORT/PAST MATTERS (Information purposes only)

132/25] PLANNING

a) Applications:

24/01345/PA at The Little Cottage, Pilgrims Way, Trottscliffe

Two storey and part single storey rear extension. Hip to gable loft conversion with barn hips and new dormers to front and rear elevations and erection of detached garage.

25/00068/PA at Rory Cottage, Taylors Lane, Trottscliffe

Listed Building Application: Proposed Internal renovations, waterproofing of basement, new internal opening, four new rooflights, and landscaping works

25/00067/PA at Rory Cottage, Taylors Lane, Trottscliffe

Proposed Internal renovations, waterproofing of basement, new internal opening, four new rooflights, and landscaping works

25/00023/PA at Land North of Allotments, Green Lane, Trottscliffe

The proposed development is to erect weatherproof timber barn for the purposes of educational use for the community farm charity

- b) Approvals: none to consider
- c) Refusals: none to consider
- d) Withdrawn applications: none to consider
- e) Other Planning Issues: none to consider

133/25] RESOLUTIONS

- 1. Tennis Club**
- 2. Financial**

- a) To receive an update on .gov.uk domain
- b) To receive the accounts
- c) To receive a bank reconciliation as at the 31 January 2025
- d) To receive and authorise the payment list

134/25] PARISH MATTERS:

- 1. **Highways:**
 - a) Outstanding Faults
 - b) New Faults to be reported.
 - c) Highways Improvement Plan: To receive an update
- 2. **Recreation and Playground:** To receive an update.
- 3. **Allotments:** To receive any update.
- 4. **Community Farm:** To receive an update.
- 5. **Trottscliffe School:** To receive an update.
- 6. **Climate Change Initiatives:** To receive an update on the EVCP initiative.
- 7. **Christmas Tree for the village green:** To receive an update.
- 8. **KALC Community Award:** To discuss
- 9. **MUGA:** To discuss

135/25] REPRESENTATION AT MEETINGS:

- a) Courts Working Group
- b) Village Hall Committee
- c) Parish Partnership Panel
- d) Standards Committee
- e) KALC Area Committee
- f) Trosley Liaison Group

136/25] CORRESPONDENCE/CONSULTATIONS

- a) For Information
 - 1] Joint Transportation Board: 3 March 2025
 - 2] Parish Partnership Panel: 6 February 2025
 - 3] Joint Standards Committee: 2 June 2025
 - 4] KALC: April 2025
 - 5] Trosley Liaison Group: 23 April 2025

137/25] ITEMS FOR THE NEXT MEETING

138/25] ANY CONFIDENTIAL MATTERS

139/24] DATE OF THE NEXT MEETING: 7.30pm on Thursday 6 March 2025

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk ahead of the meeting.