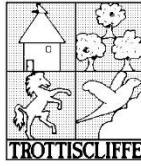


TROTTSCLIFFE PARISH COUNCIL

Miss C Gavin
38 McArthur Drive, Kings Hill, ME19 4GW
Tel: 07506 414549 Email: clerk@trottscliffeparishcouncil.org



29 November 2024

Dear Sir/Madam

ALL COUNCILLORS ARE HEREBY SUMMONED TO
THE PARISH COUNCIL MEETING OF
TROTTSCLIFFE PARISH COUNCIL

To take place on **Thursday 5 December** in Trottscliffe Village Hall at 7.30pm
where it is proposed to transact the business as shown in the agenda below
The meeting will be open to the press and public (Admission to Meetings Act 1960)

Charlie Gavin

Charlie Gavin
Clerk to Trottscliffe Parish Council

AGENDA

ADMINSTRATION: Fire Exits, Fire Meeting Points, Mobile Phones.

110/24] APOLOGIES FOR ABSENCE

111/24] DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATIONS

112/24] INTENTION TO RECORD THE MEETING

113/24] APPROVAL OF MINUTES

To consider the minutes of the Parish Council Meeting held on the 7 November 2024 and if in order to authorise the Chair to sign as a true and accurate record¹.

114/24] OPEN SESSION

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate raising any concerns or making comments on matters affecting Trottscliffe. No decision can be taken during this session but the Chair may decide to refer any matters raised for further consideration. (*Councils cannot lawfully decide any business not specified in the agenda*²).

115/24] REPORTS:

a) County Councillor b) Borough Councillor's c) Crime Report

116/24] CLERKS REPORT/PAST MATTERS (Information purposes only)

117/24] PLANNING

a) Applications:

24/01760/PA at Rory Cottage, Taylors Lane, Trottscliffe

T1(applicants ref) – Bay- reduce tree height by 2m from 4m to 2m. T2(applicants ref) – Yew - reduce branches over hanging neighbours boundary to boundary. T3(applicants ref) – Beech - reduce lateral branches over hanging neighbours boundary to 7m to 5m

24/01770/PA at Lansdowne, Pinesfield Lane, Trottscliffe

Lawful Development Certificate Proposed: Proposed stationing of a mobile home to the rear to serve as ancillary residential accommodation.

24/01836/PA at Landdowne, Pinesfield Lane, Trottscliffe

Redevelopment of bungalow including new roof, extensions to front, side and rear plus internal/external facade alterations.

b) Approvals:

24/01644/PA at Ivy Cottage, Taylors Lane, Trottiscliffe

To reduce the height of a sycamore on the boundary between Ivy Cottage and Oast House Lodge back to previous pollard points

24/01510/PA at Long Meadow, Ford Lane, Trottiscliffe

Proposed Single storey rear and side infill extension and rear loft dormer extension

24/00642/PA at Darrens Meadow Farm, Green Lane, Trottiscliffe

Demolition and removal of the detached chalet office building, caravan, day room outbuilding and polytunnels. Proposed conversion of the existing stable block and tack room including a new glazed link structure to form a residential dwelling with associated car parking, bin stores and landscaping- revised scheme to 23/01905/FL

c) Refusals:

d) Withdrawn applications:

24/01460/PA – Land North of Allotments, Green Lane, Trottiscliffe

Erect weather proof timber barn for the purposes of educational use for the community farm charity at Green Lane Trottiscliffe.

e) Other Planning Issues:

118/24] RESOLUTIONS

1. Staffing

2. Tennis Club

3. Financial

- a) To receive an update on .gov.uk domain
- b) To receive the accounts
- c) To receive a bank reconciliation as at the 30 November 2024
- d) To receive and authorise the payment list
- e) To discuss 2025/2026 budget

119/24] PARISH MATTERS:

1. Highways
 - a) Outstanding Faults
 - b) New Faults to be reported.
 - c) Highways Improvement Plan: To receive an update
 - d) Change of sign post on Wrotham Water Lane
2. **Recreation and Playground:** To receive an update
3. **Allotments:** To receive any update.
4. **Community Farm:** To receive an update.
5. **Trottiscliffe School:** To receive an update.
6. **Climate Change Initiatives:** To receive an update on the EVCP initiative.
7. **Christmas Tree for the village green:** To receive an update.
8. **KALC Community Award:** To discuss

120/24] REPRESENTATION AT MEETINGS:

- a) Courts Working Group
- b) Village Hall Committee
- c) Parish Partnership Panel
- d) Standards Committee
- e) KALC Area Committee
- f) Trosley Liaison Group

121/24] CORRESPONDENCE/CONSULTATIONS

- a) For Information
 - 1] Joint Transportation Board: 2 December 2024
 - 2] Parish Partnership Panel: 6 February 2025
 - 3] Joint Standards Committee: 20 January 2025
 - 4] KALC: 12 December 2024
 - 5] Trosley Liaison Group: 23 April 2025

122/24] ITEMS FOR THE NEXT MEETING

123/24] ANY CONFIDENTIAL MATTERS

124/24] DATE OF THE NEXT MEETING: 7.30pm on Thursday 6 February 2024

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk ahead of the meeting.