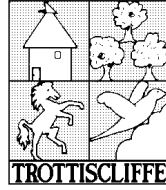


TROTTSCLIFFE PARISH COUNCIL

Mrs. L. Goldsmith (Clerk)

5 Artisan Road, Headcorn, Kent, TN27 9AZ

Tel: 07900 693572 Email: clerk@trottscliffeparishcouncil.org



25 March 2024

Dear Sir/Madam

ALL COUNCILLORS ARE HEREBY SUMMONED TO THE PARISH COUNCIL MEETING OF TROTTSCLIFFE PARISH COUNCIL

To take place on **Tuesday 2 April 2024 after the Annual Parish Meeting** which is due to take place
in Trottscliffe Village Hall at 7pm

where it is proposed to transact the business as shown in the agenda below

The meeting will be open to the press and public (Admission to Meetings Act 1960)

Louise Goldsmith

Louise S. Goldsmith

Clerk to Trottscliffe Parish Council

AGENDA

Administration: Fire Exits, Fire Meeting Points, Mobile Phones, Intention to record or film

01/24] APOLOGIES FOR ABSENCE

02/24] DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATIONS

03/24] APPROVAL OF MINUTES

To consider the minutes of the Parish Council Meeting held on the 5 March 2024 and if in order to authorise the Chair to sign as a true and accurate record¹.

04/24] OPEN SESSION

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate raising any concerns or making comments on matters affecting Trottscliffe. No decision can be taken during this session but the Chair may decide to refer any matters raised for further consideration. (*Councils cannot lawfully decide any business not specified in the agenda*²).

05/24] REPORTS: a) County Councillor b) Borough Councillor's c) Crime Report

06/24] CLERKS REPORT/PAST MATTERS (Information purposes only)

07/24] PLANNING

- a) Applications: None to consider.
- b) Approvals: None to consider.
- c) Refusals:

1] TM/23/01905/FL: Darrens Meadow, Green Lane, Trottscliffe

Demolition and removal of the detached chalet office building, caravan, day room outbuilding and polytunnels and the conversion of the existing stable block and tack room including a new glazed link structure to form a residential dwelling with associated car parking, bin stores and landscaping.

2] TM/23/00681/OAEA: Land part of Wrotham Water Farm

Outline Application (all matters reserved except access): Construction of a secure 24 hour truck stop facility for up to 200 HGVs incorporating fuel station; amenity building of up to 1100 sqm; creation of a new access to A20 via roundabout; landscaping and other associated works

d) Withdrawn applications: None to consider.

e) Other Planning Issues:

1] 23/00219/WORKH: Darrens Meadow, Green Lane: regarding alleged works not in accordance with TM/20/02653/FL.

2] 22/00314/FL: Hillside, Pilgrims Way, alleged breach of planning regarding a stable

3] 23/00190/WORKH: Works to land on Pilgrims Way. Case now closed.

08/24] RESOLUTIONS

1. Parish Infrastructure Statement

To review the projects on the statement for submission to T&MBC.

2. Trottiscliffe Community Farm

To approve a quote for an amended licence and to discuss the next steps.

3. Trottiscliffe Tennis Club

To agree to being the process of a new lease with the landowner to give the opportunity to sublease the land to the tennis club committee.

4. Financial:

a) To approve the Financial Statement and make arrangements for authorisation

09/24] PARISH MATTERS:

1. Highways:

a) Outstanding Faults

b) New Faults to be reported.

c) Highways Improvement Plan: To review an update.

2. **Recreation and Playground:** To receive the Playground Inspection Report.

3. **Outdoor Gym Project:** To receive an update on the installation.

4. **Allotments:** To receive any update and to discuss the condition of the trackway.

5. **Community Farm:** To receive any update.

6. **Trottiscliffe School:** To receive any update.

7. **Emergency Plan:** To approve an advert calling for items to be included in the plan,

8. **Climate Change Initiatives:** To receive an update on the EVCP initiative.

10/24] REPRESENTATION AT MEETINGS:

a) Courts Working Group

b) Village Hall Committee

d) Standards Committee

f) Trosley Liaison Group

c) Parish Partnership Panel

e) KALC Area Committee

11/24] CORRESPONDENCE/CONSULTATIONS

a) For Information

1] Area 2 Planning Committee: 3 April 2024 CANCELLED

2] Joint Transportation Board: 17 June 2024

3] Parish Partnership Panel: 30 May 2024

4] Joint Standards Committee: 5 June 2024

5] KALC: 18 April 2024

b) New Requiring Attention

12/24] ITEMS FOR THE NEXT MEETING

13/24] ANY CONFIDENTIAL MATTERS

14/24] DATE OF THE NEXT MEETING:

Annual Parish Council Meeting: 7pm on Tuesday 7 May 2024

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk ahead of the meeting.