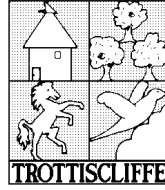


TROTTISCLIFFE PARISH COUNCIL

Mrs. L. Goldsmith (Clerk)

5 Artisan Road, Headcorn, Kent, TN27 9AZ

Tel: 07900 693572 Email: clerk@trottsicliffeparishcouncil.org



31 January 2023

Dear Sir/Madam

ALL COUNCILLORS ARE HEREBY SUMMONED TO THE PARISH COUNCIL MEETING OF TROTTISCLIFFE PARISH COUNCIL

To take place on **Tuesday 6 February 2024 at 7pm** in Trottsicliffe Village Hall
where it is proposed to transact the business as shown in the agenda below
The meeting will be open to the press and public (Admission to Meetings Act 1960)

Louise Goldsmith

Louise S. Goldsmith

Clerk to Trottsicliffe Parish Council

AGENDA

Administration: Fire Exits, Fire Meeting Points, Mobile Phones, Intention to record or film

121/23] APOLOGIES FOR ABSENCE

122/23] DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATIONS

123/23] APPROVAL OF MINUTES

To consider the minutes of the Parish Council Meeting held on the 5 December 2023 and if in order to authorise the Chair to sign as a true and accurate record¹.

124/23] OPEN SESSION

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate raising any concerns or making comments on matters affecting Trottsicliffe. No decision can be taken during this session but the Chair may decide to refer any matters raised for further consideration. (*Councils cannot lawfully decide any business not specified in the agenda*²).

125/23] **REPORTS:** a) County Councillor b) Borough Councillor's c) Crime Report

126/23] CLERKS REPORT/PAST MATTERS (Information purposes only)

127/23] PLANNING

a) Applications:

1] 23/03328: The Little Cottage, Pilgrims Way, Trottsicliffe

Two storey and part single storey rear extension. Hip to gable loft conversion with barn hips and new dormers to front and rear elevations. *To ratify a decision between meeting of No objection.*

2] 24/00022/PA: Downlands, Taylors Lane, Trottsicliffe

3x multistemmed Leyland Cypress (circled green on sketch plan) - section fell to ground level (approx 25ft high, overgrown and leggy). Proposed replanting of new ornamental trees and shrubs along fence line

3] 23/03459/HH: Farriers, Pinesfield Lane, Trottsicliffe

Removal of rear conservatory, single storey rear extension, entrance porch, new roof covering and general alterations.

4] 24/00063/PA: Cuttings Cottage, Green Lane, Trottiscliffe

T1 cherry standing upon the front lawn of the applicant's garden. Proposed is the crown reduction/shaping, from 7m (height) x 6m (lateral spread) to 5m x 5m respectively, with a crown raise to 2m. 10% int thinning & removal of deadwood as found.

5] 24/00061/PA: Long Gore Cottage, Green Lane, Trottiscliffe

T1, copper beech. To have crown reduction of approx 30% from current height/lateral spread of 12m and 5m to 8m & 4m respectively. Internal thinning of 10% & removal of deadwood as found.

- b) Approvals: None to consider
- c) Refusals: None to consider
- d) Withdrawn applications: None to consider.
- e) Other Planning Issues:

1] 23/00219/WORKH: Darrens Meadow, Green Lane: regarding alleged works not in accordance with TM/20/02653/FL.

2] 22/00314/FL: Hillside, Pilgrims Way, alleged breach of planning regarding a stable

3] 22/00190/WORKH: Works to land on Pilgrims Way

128/23] RESOLUTIONS

- 1. **Trottiscliffe Tennis Club**
To discuss a draft Management Agreement and to agree to seek legal advice
- 2. **Financial:**
 - a) To approve the Financial Statement and make arrangements for authorisation

129/23] PARISH MATTERS:

- 1. **Highways:**
 - a) Outstanding Faults
 - b) New Faults to be reported
 - c) Highways Improvement Plan: To review an update
- 2. **Recreation and Playground:** To receive the Playground Inspection Report.
- 3. **Allotments:**
 - a) To receive an update on the rental of the allotments.
 - b) To discuss the recent water leak
- 4. **Community Farm:** To receive an update on the management of the farm
- 5. **Assets of Community Value:** To receive an update on the nominations
- 6. **Trottiscliffe School:** To receive any update.
- 7. **Noticeboard:** To discuss replacing the noticeboard in Pinesfield Lane
- 8. **Climate Change Initiatives:** To receive an update on the EVCP initiative

130/23] REPRESENTATION AT MEETINGS:

- a) Courts Working Group: To receive the draft minutes of the meeting held on the 16 January
- b) Village Hall Committee
- c) Parish Partnership Panel
- d) Standards Committee
- e) KALC Area Committee
- f) Trosley Liaison Group

131/23] CORRESPONDENCE/CONSULTATIONS

a) For Information

1] Area 2 Planning Committee: 21 February 2024

2] Joint Transportation Board: 4 March 2024

3] Parish Partnership Panel: 8 February 2023: Cancelled

4] Joint Standards Committee: 5 June 2024

5] KALC: 18 April 2024

b) New Requiring Attention

1] Presentation on Agile: 8 February 2024

2] Pre-Submission Draft of the Kent Minerals and Waste Local Plan 2024-2039

132/23] ITEMS FOR THE NEXT MEETING

133/23] ANY CONFIDENTIAL MATTERS

134/23] DATE OF THE NEXT MEETING: 7pm on Tuesday 5 March 2024

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk ahead of the meeting.