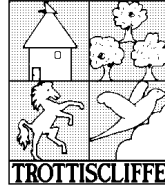


TROTTISCLIFFE PARISH COUNCIL

Mrs. L. Goldsmith (Clerk)

5 Artisan Road, Headcorn, Kent, TN27 9AZ

Tel: 07900 693572 Email: clerk@trottiscliffeparishcouncil.org



2 November 2023

Dear Sir/Madam

ALL COUNCILLORS ARE HEREBY SUMMONED TO THE PARISH COUNCIL MEETING OF TROTTISCLIFFE PARISH COUNCIL

To take place on Tuesday 7 November 2023 at 7.45pm in Trottiscliffe Village Hall
where it is proposed to transact the business as shown in the agenda below

The meeting will be open to the press and public (Admission to Meetings Act 1960)

Louise Goldsmith

Louise S. Goldsmith

Clerk to Trottiscliffe Parish Council

AGENDA

Administration: Fire Exits, Fire Meeting Points, Mobile Phones, Intention to record or film

93/23] APOLOGIES FOR ABSENCE

94/23] DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATIONS

95/23] APPROVAL OF MINUTES

To consider the minutes of the Parish Council Meeting held on the 3 October 2023 and if in order to authorise the Chair to sign as a true and accurate record¹.

96/23] OPEN SESSION

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate raising any concerns or making comments on matters affecting Trottiscliffe. No decision can be taken during this session but the Chair may decide to refer any matters raised for further consideration. (*Councils cannot lawfully decide any business not specified in the agenda*²).

97/23] REPORTS: a) County Councillor b) Borough Councillor's c) Crime Report

98/23] CLERKS REPORT/PAST MATTERS (Information purposes only)

99/23] PLANNING

a) Applications:

1] TM/23/01932: Chidlands, Pilgrims Way, Trottiscliffe
Erection of small single storey flat roofed rear extension.
Ratify a decision between meetings to have no objections.

b) Approvals: None to consider.

c) Refusals: None to consider

d) Withdrawn applications: None to consider.

e) Planning Appeals:

1] TM/22/01502/FL – The Nursery, Taylors Lane, Trottiscliffe

- f) Other Planning Issues:
- 1] 23/00219/WORKH: Darrens Meadow, Green Lane: regarding alleged works not in accordance with TM/20/02653/FL.
 - 2] 22/00314/FL: Hillside, Pilgrims Way, alleged breach of planning regarding a stable building
 - 3] 22/00190/WORKH: Works to land on Pilgrims Way
 - 4] Agile: To receive an update

100/23] RESOLUTIONS

- 1. **MEETING DATES 2024**
 - a) To approve the dates of meetings for 2024
- 2. **Annual Review of Risk Assessment**
 - a) To approve the updated risk assessment.
- 3. **Financial:**
 - a) Community Farm: Proposal to make a donation of £743.68 towards the insurance
 - b) Budget 2024-2025 arrangements
 - c) To approve the Financial Statement and make arrangements for authorisation

101/23] PARISH MATTERS:

- 1. **Highways:**
 - a) Outstanding Faults
 - b) New Faults to be reported
 - c) Highways Improvement Plan: To review an update
- 2. **Recreation and Playground:** To receive any update
- 3. **Grounds Maintenance Contract 2024:** To receive an update
- 4. **Proposal for an outdoor gym:** To receive an update
- 5. **Allotments:** To review the allotments in terms of adherence to the agreement
- 6. **Community Farm:** To receive an update on the management of the farm
- 7. **Assets of Community Value:** To receive an update on the nominations
- 8. **Christmas Tree for the village green:** To discuss
- 9. **Trottiscliffe School:** To receive any update
- 10. **Climate Change Initiatives:** To receive an update on the EVCP initiative
- 11. **Tree Council's "Branching Out" initiative:** To receive an update
- 12. **80 Year Celebration of D-Day and Operation Overload:** To discuss

102/23] REPRESENTATION AT MEETINGS:

- a) Courts Working Group
- c) Parish Partnership Panel
- e) KALC Area Committee
- g) Trosley Liaison Group
- b) Village Hall Committee
- d) Standards Committee

103/23] CORRESPONDENCE/CONSULTATIONS

- a) For Information
 - 1] Area 2 Planning Committee: 1 November 2023
 - 2] Joint Transportation Board: 4 December 2023
 - 3] Parish Partnership Panel: 2 November 2023
 - 4] Joint Standards Committee: 22 January 2024
 - 5] KALC: AGM 18 November 2023

- b) New Requiring Attention

104/23] ITEMS FOR THE NEXT MEETING

105/23] ANY CONFIDENTIAL MATTERS

106/23] DATE OF THE NEXT MEETING: 7.45pm on Tuesday 5 December 2023

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk ahead of the meeting.