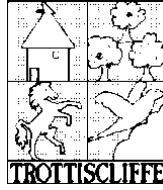


TROTTISCLIFFE PARISH COUNCIL

Mrs. L. Goldsmith (Clerk)

5 Artisan Road, Headcorn, Kent, TN27 9AZ

Tel: 07900 693572 Email: clerk@trottiscliffeparishcouncil.org



23 September 2023

Dear Sir/Madam

ALL COUNCILLORS ARE HEREBY SUMMONED TO THE PARISH COUNCIL MEETING OF TROTTISCLIFFE PARISH COUNCIL

To take place on Tuesday 3 October 2023 at 7.45pm in Trottiscliffe Village Hall
where it is proposed to transact the business as shown in the agenda below
The meeting will be open to the press and public (Admission to Meetings Act 1960)

Louise Goldsmith

Louise S. Goldsmith

Clerk to Trottiscliffe Parish Council

AGENDA

Administration: Fire Exits, Fire Meeting Points, Mobile Phones, Intention to record or film

79/23] APOLOGIES FOR ABSENCE

80/23] DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATIONS

81/23] APPROVAL OF MINUTES

To consider the minutes of the Parish Council Meeting held on the 5 September 2023 and if in order to authorise the Chair to sign as a true and accurate record¹.

82/23] OPEN SESSION

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate raising any concerns or making comments on matters affecting Trottiscliffe. No decision can be taken during this session but the Chair may decide to refer any matters raised for further consideration. (*Councils cannot lawfully decide any business not specified in the agenda*²).

83/23] REPORTS: a) County Councillor b) Borough Councillor's c) Crime Report

84/23] CLERKS REPORT/PAST MATTERS (Information purposes only)

85/23] PLANNING

a) Applications:

1] TM/23/01905/FL: Darrens Meadow, Green Lane, Trottiscliffe

Demolition and removal of the detached chalet office building, caravan, day room outbuilding and polytunnels and the conversion of the existing stable block and tack room including a new glazed link structure to form a residential dwelling with associated car parking, bin stores and landscaping

2] TM/23/01932: Chidlands, Pilgrims Way, Trottiscliffe

Erection of small single storey flat roofed rear extension.

b) Approvals: None to consider.

c) Refusals: None to consider

d) Withdrawn applications: None to consider.

- e) Planning Appeals:
 - 1] TM/22/01502/FL – The Nursery, Taylors Lane, Trottisccliffe
- f) Other Planning Issues:
 - 1] 23/00219/WORKH: Darrens Meadow, Green Lane: regarding alleged works not in accordance with TM/20/02653/FL.
 - 2] 22/00314/FL: Hillside, Pilgrims Way, alleged breach of planning regarding a stable building
 - 3] 22/00190/WORKH: Works to land on Pilgrims Way

86/23] RESOLUTIONS

- 1. **MUGA**
 - a) To approve the invoices for additional works.
- 2. **Parish Infrastructure Statement**
 - a) To agree to go out to tender for an outdoor gym.
- 3. **Courts Working Group**
 - a) To progress a proposal to sublease the courts.
- 4. **Trottisccliffe Fireworks Display**
 - a) To agree to give permission for the Village Hall Committee to hold a fireworks display on the recreation ground on the 4 November 2023.
- 5. **Financial:**
 - a) To agree a quote to carry out emergency works to trees on the recreation ground
 - b) Annual review of the Asset Register
 - c) Annual Review of the Standing Orders and Financial Regulations
 - d) To approve the Financial Statement and make arrangements for authorisation

87/23] PARISH MATTERS:

- 1. **Highways:**
 - a) Outstanding Faults
 - b) New Faults to be reported
 - c) Highways Improvement Plan: To review an update
- 2. **Recreation and Playground:** To discuss quotes received for the repair works.
- 3. **Community Farm:** To receive an update on the management of the farm.
- 4. **Trottisccliffe School:** To receive any update,
- 5. **Climate Change Initiatives**
- 6. **Opening Ceremony for the MUGA:** To receive any feedback.

88/23] REPRESENTATION AT MEETINGS:

- a) Courts Working Group
- b) Village Hall Committee
- c) Parish Partnership Panel
- d) Standards Committee
- e) KALC Area Committee
- g) Trosley Liaison Group

89/23] CORRESPONDENCE/CONSULTATIONS

- a) For Information
 - 1] Area 2 Planning Committee: 1 November 2023
 - 2] Joint Transportation Board: 4 December 2023
 - 3] Parish Partnership Panel: 2 November 2023
 - 4] Joint Standards Committee: 22 January 2024
 - 5] KALC: AGM 18 November 2023

- b) New Requiring Attention

90/23] ITEMS FOR THE NEXT MEETING

91/23] ANY CONFIDENTIAL MATTERS

92/23] DATE OF THE NEXT MEETING: 7.45pm on Tuesday 7 November 2023

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk ahead of the meeting.