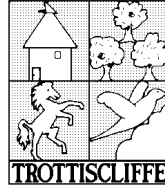


# TROTTSCLIFFE PARISH COUNCIL

Mrs. L. Goldsmith (Clerk)

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5 July 2023

Dear Sir/Madam

ALL COUNCILLORS ARE HEREBY SUMMONED TO  
THE PARISH COUNCIL MEETING OF  
TROTTSCLIFFE PARISH COUNCIL

To take place on Tuesday 11 July 2023 at 7.45pm in Trottscliffe Village Hall  
where it is proposed to transact the business as shown in the agenda below  
*The meeting will be open to the press and public (Admission to Meetings Act 1960)*

*Louise Goldsmith*

Louise S. Goldsmith

Clerk to Trottscliffe Parish Council

## AGENDA

**Administration:** Fire Exits, Fire Meeting Points, Mobile Phones, Intention to record or film

**51/23] APOLOGIES FOR ABSENCE**

**52/23] DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATIONS**

**53/23] APPROVAL OF MINUTES**

To consider the minutes of the Parish Council Meeting held on the 6 June 2023 and if in order to authorise the Chair to sign as a true and accurate record. (*LGA 1972 sch.12 para. 41(1)*)

**54/23] OPEN SESSION**

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate raising any concerns or making comments on matters affecting Trottscliffe. No decision can be taken during this session but the Chair may decide to refer any matters raised for further consideration. (*Councils cannot lawfully decide any business not specified in the agenda LGA 1972 sch.12 para 10 (2)(b)*).

**55/23] REPORTS:** a) County Councillor      b) Borough Councillor's      c) Crime Report

**56/23] CLERKS REPORT/PAST MATTERS (Information purposes only)**

**57/23] PLANNING**

- a) Applications:
  - 1] 23/01056/FL – Longford, Church Lane, Trottscliffe, ME19 5EB  
Proposed annex to serve as amenity to host dwellinghouse.
- b) Approvals: None to consider.
- c) Refusals: None to consider.
- d) Withdrawn applications: None to consider.

- e) Planning Appeals:
  - 1] TM/22/01502/FL – The Nursery, Taylors Lane, Trottiscliffe
- f) Other Planning Issues:
  - 1] Darrens Meadow Farm, Green
  - 2] 22/00314/FL – Hillside, Pilgrims Way, alleged breach of planning conditions
  - 3] Works to land on Pilgrims Way

#### **58/23] RESOLUTIONS**

1. **Allotments**
  - a) To review and set the allotment rent due from the 1 January 2024
  - b) To review the Allotment Gardens Tenancy Agreement
2. **Parish Infrastructure Statement**
  - a) To agree to conduct a survey regarding outdoor gym equipment
3. **Financial:**
  - a) To consider a quote for legal advice on the community farm licence
  - b) To appoint a solicitor to draft a new lease for the lease for the tennis courts and to draft a sub-lease with the tennis club committee.
  - c) To approve the Financial Statement and make arrangements for authorisation

#### **59/23] PARISH MATTERS:**

1. **Highways:**
  - a) Outstanding Faults
  - b) New Faults to be reported
  - c) Highways Improvement Plan: To review an update
2. **MUGA:** To receive an update on the installation and to discuss an opening event
3. **Recreation and Playground:** To receive an update.
4. **Community Farm:** To receive an update on the management of the farm.
5. **Trottiscliffe School:** To receive any update.
6. **Climate Change Initiatives**

#### **60/23] REPRESENTATION AT MEETINGS:**

- |                             |                           |
|-----------------------------|---------------------------|
| a) Courts Working Group     | b) Village Hall Committee |
| c) Parish Partnership Panel | d) Standards Committee    |
| e) KALC Area Committee      |                           |
| g) Trosley Liaison Group    |                           |

#### **61/23] CORRESPONDENCE/CONSULTATIONS**

- a) For Information
  - 1] Area 2 Planning Committee – 9 August 2023
  - 2] Joint Transportation Board – 18 September 2023
  - 3] Parish Partnership Panel – 31 August 2023
  - 4] Joint Standards Committee – 12 July 2023
  - 5] KALC – 13 July 2023
- b) New Requiring Attention
  - 1] Proposed closure of KCC waste sites
  - 2] Draft Minerals and Waste Local Plan 2023-39 and the Draft Kent Mineral Sites Plan Regulation 18 Public Consultation

#### **62/23] ITEMS FOR THE NEXT MEETING**

#### **63/23] ANY CONFIDENTIAL MATTERS**

#### **64/23] DATE OF THE NEXT MEETING:**

The next Parish Council Meeting will be held at 7.45pm on Tuesday 5 September 2023  
in the village hall

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk ahead of the meeting.