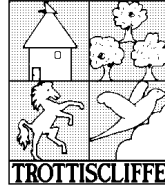


TROTTISCLIFFE PARISH COUNCIL

Mrs. L. Goldsmith (Clerk)

5 Artisan Road, Headcorn, Kent, TN27 9AZ

Tel: 07900 693572 Email: clerk@trottiscliffeparishcouncil.org



1 June 2023

Dear Sir/Madam

ALL COUNCILLORS ARE HEREBY SUMMONED TO THE PARISH COUNCIL MEETING OF TROTTISCLIFFE PARISH COUNCIL

To take place on Tuesday 6 June 2023 at 7.45pm in Trottiscliffe Village Hall
where it is proposed to transact the business as shown in the agenda below

The meeting will be open to the press and public (Admission to Meetings Act 1960)

Louise Goldsmith

Louise S. Goldsmith

Clerk to Trottiscliffe Parish Council

AGENDA

Administration: Fire Exits, Fire Meeting Points, Mobile Phones, Intention to record or film

37/23] APOLOGIES FOR ABSENCE

38/23] DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATIONS

39/23] APPROVAL OF MINUTES

To consider the minutes of the Annual Parish Council Meeting held on the 16 May 2023 and if in order to authorise the Chair to sign as a true and accurate record. (*LGA 1972 sch.12 para. 41(1)*)

40/23] OPEN SESSION

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate raising any concerns or making comments on matters affecting Trottiscliffe. No decision can be taken during this session but the Chair may decide to refer any matters raised for further consideration. (*Councils cannot lawfully decide any business not specified in the agenda LGA 1972 sch.12 para 10 (2)(b)*).

41/23] **REPORTS:** a) County Councillor b) Borough Councillor's c) Crime Report

42/23] CLERKS REPORT/PAST MATTERS (Information purposes only)

43/23] PLANNING

a) Applications:

1] 23/00978/FL – The Eagle, Pinesfield Lane, Trottiscliffe, ME19 5EL

Single storey front and rear extensions and alterations to roof to create first floor accommodation incorporating front and rear dormers with Juliet balconies.

2] 23/00681/OAEA – Land Part of Wrotham Water Farm, off London Road, Wrotham
Outline application: Construction of a secure 24 hour truck stop facility for up to 200 HGVs incorporating a fuel station; amenity building of up to 1100 sqm; creation of a new access to the A20 via roundabout; landscaping and other associated works.

- b) Approvals: None to consider.
- c) Refusals: None to consider.
- d) Withdrawn applications: None to consider.
- e) Planning Appeals:
 - 1] TM/22/01502/FL – The Nursery, Taylors Lane, Trottiscliffe
- f) Other Planning Issues:
 - 1] Darrens Meadow Farm, Green

44/23] RESOLUTIONS

- 1. **Parish Infrastructure Statement**
 - a) To review the projects on the statement and to consider the next steps.
- 2. **Financial:**
 - a) Proposal to purchase a Tommy figure
 - b) Proposal to make a donation to the Tatler magazine
 - c) To approve the Financial Statement and make arrangements for authorisation

45/23] PARISH MATTERS:

- 1. **Highways:**
 - a) Outstanding Faults
 - b) New Faults to be reported
 - c) Highways Improvement Plan: To review an update
- 2. **MUGA:** To receive an update on the installation
- 3. **Allotments:** To receive any update
- 4. **Recreation and Playground:** To receive an update on the remedial works.
- 5. **Community Farm:** To receive an update on the management of the farm.
- 6. **Trottiscliffe School:** To receive any update.
- 7. **Community Bus Service:** To receive an update.
- 8. **Waste Collection Service**
- 9. **Village Website**
- 10. **Climate Change Initiatives**

46/23] REPRESENTATION AT MEETINGS:

- a) Courts Working Group
- c) Parish Partnership Panel
- e) KALC Area Committee
- g) Trosley Liaison Group
- b) Village Hall Committee
- d) Standards Committee

47/23] CORRESPONDENCE/CONSULTATIONS

- a) For Information
 - 1] Area 2 Planning Committee – 28 June 2023
 - 2] Joint Transportation Board – 5 June 2023
 - 3] Parish Partnership Panel – 15 June 2023
 - 4] Joint Standards Committee – 3 July 2023
 - 5] KALC – 13 July 2023

- b) New Requiring Attention

48/23] ITEMS FOR THE NEXT MEETING

49/23] ANY CONFIDENTIAL MATTERS

50/23] DATE OF THE NEXT MEETING:

The next Parish Council Meeting will be held at 7.45pm on Tuesday 11 July 2023 in the village hall

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk ahead of the meeting.