

| 2022/23 Receipts & Payments              |   | April            | May              | June             | July             | August           | September        | October          | November         | December         | January          | February        | March           | Total            | 2022/2023 Budget | Remaining Balance |
|--|---|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|-----------------|-----------------|------------------|------------------|-------------------|
| <b>RECEIPTS</b>                          |   |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                 |                 |                  |                  |                   |
|  | Precept                                 |                  | 11,000.00        |                  |                  |                  | 11,000.00        |                  |                  |                  |                  |                 |                 | 22,000.00        | 22,000.00        | £0.00             |
|  | VAT Refund                              |                  |                  |                  |                  |                  | 1,731.46         |                  |                  |                  |                  | 3,053.34        |                 | 4,784.80         | 2,000.00         | -£2,784.80        |
|  | Allotment rent                          |                  |                  |                  |                  |                  |                  |                  |                  |                  | 80.00            | 60.00           | 5.00            | 145.00           | 150.00           | £5.00             |
|  | Other Receipts                          |                  |                  |                  |                  |                  |                  | 10,749.98        |                  |                  |                  |                 | 1,035.00        | 11,784.98        |                  |                   |
|  | <b>TOTAL RECEIPTS</b>                   | <b>-</b>         | <b>11,000.00</b> | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>12,731.46</b> | <b>10,749.98</b> | <b>-</b>         | <b>-</b>         | <b>80.00</b>     | <b>3,113.34</b> | <b>1,040.00</b> | <b>38,714.78</b> | <b>24,150.00</b> | -£14,564.78       |
| <b>PAYMENTS</b>                          |   |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                 |                 |                  |                  |                   |
| <b>STAFF AND SALARIES</b>                |   |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                 |                 |                  |                  |                   |
|  | Clerk's Salary & Tax                    |                  | 627.56           | 290.62           | 518.60           | 227.98           | 328.36           | 328.36           | 576.16           | 737.49           | 335.34           | 418.94          | 418.94          | 4,808.35         | 4,200.00         | -£608.35          |
|  | Clerk's Expenses                        |                  |                  |                  | 18.99            |                  | 15.59            |                  | 11.80            | 13.00            |                  | 7.60            | 6.85            | 73.83            | 250.00           | £176.17           |
|  | <b>TOTAL STAFF &amp; SALARIES</b>       | <b>-</b>         | <b>627.56</b>    | <b>290.62</b>    | <b>537.59</b>    | <b>227.98</b>    | <b>343.95</b>    | <b>328.36</b>    | <b>587.96</b>    | <b>750.49</b>    | <b>335.34</b>    | <b>426.54</b>   | <b>425.79</b>   | <b>4,882.18</b>  | <b>4,450.00</b>  | -£432.18          |
| <b>PROFESSIONAL SERVICES</b>             |   |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                 |                 |                  |                  |                   |
|  | Legal                                   |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                 |                 | -                | 300.00           | £300.00           |
|  | Audit                                   |                  |                  |                  | 120.00           |                  |                  |                  |                  |                  |                  |                 |                 | 120.00           | 300.00           | £180.00           |
|  | Unity Trust                             |                  |                  |                  | 26.00            |                  |                  | 18.00            |                  |                  | 18.00            |                 | 18.00           | 80.00            | 100.00           | £20.00            |
|  | Insurance                               |                  |                  |                  | 600.75           |                  |                  |                  |                  |                  |                  |                 |                 | 600.75           | 600.00           | -£0.75            |
|  | Election Contingency                    |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                 |                 | -                | 1,078.00         | £1,078.00         |
|  | <b>TOTAL PROFESSIONAL SERVICES</b>      | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>746.75</b>    | <b>-</b>         | <b>18.00</b>     | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>18.00</b>     | <b>-</b>        | <b>18.00</b>    | <b>800.75</b>    | <b>2,378.00</b>  | <b>£1,577.25</b>  |
| <b>OFFICE COSTS &amp; ADMINISTRATION</b> |   |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                 |                 |                  |                  |                   |
|  | Sundries/mileage                        |                  | 57.22            | 36.20            | 123.28           |                  | 99.00            | 89.20            | 99.00            | 79.20            | 79.20            | 79.20           | 99.00           | 840.50           | 600.00           | -£240.50          |
|  | Allowance & broadband                   |                  | 93.34            |                  | 63.34            | 46.67            | 46.67            | 46.67            | 46.67            | 46.67            | 46.67            | 46.67           | 46.67           | 530.04           | 650.00           | £119.96           |
|  | IT support & repairs / Email            |                  | 132.48           | 66.24            | 111.24           | 66.24            | 66.24            | 137.08           | 73.60            | 73.60            | 73.60            | 73.60           | 73.60           | 940.16           | 750.00           | -£190.16          |
|  | Website                                 |                  | 75.00            | 150.00           | 340.00           |                  | 150.00           | 75.00            | 75.00            | 75.00            | 75.00            | 75.00           | 75.00           | 1,165.00         | 900.00           | -£265.00          |
|  | Meeting Room Hire                       |                  |                  |                  |                  |                  |                  |                  |                  |                  | 70.00            |                 |                 | 70.00            | 150.00           | £80.00            |
|  | Christmas Tree                          |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                 | 90.00           | 90.00            | 150.00           | £60.00            |
|  | Training                                |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                 |                 | -                | 300.00           | £300.00           |
|  | Donations S137                          |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                 |                 | -                | 200.00           | £200.00           |
|  | <b>TOTAL OFFICE COSTS &amp; ADMIN</b>   | <b>-</b>         | <b>358.04</b>    | <b>252.44</b>    | <b>637.86</b>    | <b>112.91</b>    | <b>361.91</b>    | <b>277.11</b>    | <b>357.75</b>    | <b>274.47</b>    | <b>344.47</b>    | <b>274.47</b>   | <b>384.27</b>   | <b>3,635.70</b>  | <b>3,700.00</b>  | <b>£64.30</b>     |
| <b>MEMBERSHIP FEES</b>                   |   |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                 |                 |                  |                  |                   |
|  | Subscriptions                           |                  |                  | 253.10           | 60.00            |                  |                  |                  |                  |                  |                  | 45.00           |                 | 358.10           | 350.00           | -£8.10            |
|  | Satswana                                |                  |                  |                  | 180.00           |                  |                  |                  |                  |                  |                  |                 |                 | 180.00           | 200.00           | £20.00            |
|  | ICO                                     |                  |                  |                  |                  |                  | 80.00            |                  |                  |                  |                  |                 |                 | 80.00            | 40.00            | -£40.00           |
|  | <b>TOTAL MEMBERSHIP FEES</b>            | <b>-</b>         | <b>-</b>         | <b>253.10</b>    | <b>240.00</b>    | <b>-</b>         | <b>80.00</b>     | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>45.00</b>    | <b>-</b>        | <b>618.10</b>    | <b>590.00</b>    | -£28.10           |
| <b>PROPERTY, RECREATION, AMENITIES</b>   |   |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                 |                 |                  |                  |                   |
|  | Grounds maintenance                     |                  | 319.54           | 351.25           | 825.49           |                  | 277.71           | 471.07           | 231.43           | 119.82           | 708.08           |                 |                 | 3,304.39         | 3,000.00         | -£304.39          |
|  | Fence/Repairs                           |                  | 92.00            |                  |                  |                  |                  |                  |                  |                  |                  |                 |                 | 92.00            | 1,000.00         | £908.00           |
|  | Play Area/Car Park Repairs              |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                 |                 | -                | 3,000.00         | £3,000.00         |
|  | Allotment Water                         |                  |                  |                  | 171.17           |                  |                  | 219.11           | 259.11           |                  |                  |                 | 2.82            | 652.21           | 600.00           | -£52.21           |
|  | Play Area Safety Report                 |                  |                  |                  |                  |                  | 113.40           |                  |                  |                  |                  |                 |                 | 113.40           | 200.00           | £86.60            |
|  | Contingency                             |                  | 1,190.08         |                  | 331.60           | 331.60           | 236.18           | 80.00            |                  |                  | 108.66           | 234.00          | 208.33          | 2,720.45         | 3,000.00         | £279.55           |
|  | LED Floodlights Tennis Club             |                  |                  |                  |                  |                  |                  |                  | 11,248.98        |                  |                  |                 |                 | 11,248.98        |                  |                   |
|  | MUGA Contribution                       |                  |                  |                  |                  |                  |                  |                  |                  |                  | 10,319.46        |                 |                 | 10,319.46        |                  |                   |
|  | <b>TOTAL RECREATION &amp; AMENITIES</b> | <b>-</b>         | <b>1,601.62</b>  | <b>351.25</b>    | <b>1,328.26</b>  | <b>331.60</b>    | <b>627.29</b>    | <b>770.18</b>    | <b>11,739.52</b> | <b>119.82</b>    | <b>11,136.20</b> | <b>234.00</b>   | <b>211.15</b>   | <b>28,450.89</b> | <b>10,800.00</b> | -£17,650.89       |
|  | VAT                                     |                  | 301.92           | 120.86           | 206.38           |                  |                  | 101.20           | 2,296.08         | 23.96            | 160.42           |                 | 41.66           | 3,252.48         | 2,000.00         | -£1,252.48        |
|  | <b>TOTAL Payments</b>                   | <b>-</b>         | <b>2,889.14</b>  | <b>1,268.27</b>  | <b>3,696.84</b>  | <b>672.49</b>    | <b>1,431.15</b>  | <b>1,476.85</b>  | <b>14,981.31</b> | <b>1,168.74</b>  | <b>11,994.43</b> | <b>980.01</b>   | <b>1,080.87</b> | <b>41,640.10</b> | <b>23,918.00</b> | -£17,722.10       |
|  | <b>Cash Book</b>                        | <b>12,020.34</b> | <b>20,131.20</b> | <b>18,862.93</b> | <b>15,166.09</b> | <b>14,493.60</b> | <b>25,793.91</b> | <b>35,067.04</b> | <b>20,085.73</b> | <b>18,916.99</b> | <b>7,002.56</b>  | <b>9,135.89</b> | <b>9,095.02</b> |                  |                  |                   |

**TROTTISCLIFFE PARISH COUNCIL**

**BANK RECONCILIATION 31 March 2023  
2022/2023**

**BANK ACCOUNTS**

Unity Trust    £ 9,095.02

£9,095.02

**Total            £9,095.02**

**CASH BOOK**

B/Forward            £            12,020.34

Receipts             £            38,714.78

£            50,735.12

Payments            £            41,640.10

**C/Forward            £            9,095.02**