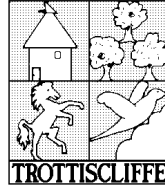


# TROTTISCLIFFE PARISH COUNCIL

Mrs. L. Goldsmith (Clerk)

5 Artisan Road, Headcorn, Kent, TN27 9AZ

Tel: 07900 693572 Email: [clerk@trottiscliffeparishcouncil.org](mailto:clerk@trottiscliffeparishcouncil.org)



1 March 2023

Dear Sir/Madam

## ALL COUNCILLORS ARE HEREBY SUMMONED TO THE PARISH COUNCIL MEETING OF TROTTISCLIFFE PARISH COUNCIL

To take place on Tuesday 7 March 2023 at 7.45pm in Trottiscliffe Village Hall  
where it is proposed to transact the business as shown in the agenda below  
*The meeting will be open to the press and public (Admission to Meetings Act 1960)*

*Louise Goldsmith*

Louise S. Goldsmith

Locum Clerk to Trottiscliffe Parish Council

## AGENDA

### 130/22] APOLOGIES FOR ABSENCE

### 131/22] DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATIONS

### 132/22] APPROVAL OF MINUTES

To consider the minutes of the Parish Council Meeting held on the 7 February 2023 and if in order to authorise the Chair to sign as a true and accurate record. *(LGA 1972 sch.12 para. 41(1))*

### 133/22 OPEN SESSION

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate raising any concerns or making comments on matters affecting Trottiscliffe. No decision can be taken during this session but the Chair may decide to refer any matters raised for further consideration. *(Councils cannot lawfully decide any business not specified in the agenda LGA 1972 sch.12 para 10 (2)(b)).*

### 134/22] REPORTS: a) County Councillor      b) Borough Councillor's      c) Crime Report

### 135/22] CLERKS REPORT/PAST MATTERS (Information purposes only)

### 136/22 PLANNING

- a) Applications:
  - 1] 23/0032/LB – Long Gore Cottage, Green Lane, Trottiscliffe  
Listed Building Application: Replacement of windows and a replacement rear door.
- b) Approvals: None to consider.
- c) Refusals: None to consider.
- d) Withdrawn applications: None to consider.
- e) Planning Appeals: None to consider.
- f) Other Planning Issues
  - 1] 21/00281/WORKH – Darrens Meadow Farm, Green Lane – alleged unauthorised work to form a new building.

## **137/22 RESOLUTIONS**

1. **MUGA:** To confirm the signing of the funding agreement with the FCC Communities Foundation and to place an order with Caloo for the installation of the MUGA.
2. **Date of the Annual Parish Council Meeting:** To confirm.
3. **KALC Community Award:** To agree a nomination.
4. **Policies:** Annual Review of the Risk Assessment.
5. **Financial:**
  - a) To approve the Financial Statement and make arrangements for authorisation

## **138/22] PARISH MATTERS:**

1. **Highways:**
  - a) Outstanding Faults
  - b) New Faults to be reported
  - c) Highways Improvement Plan: To review the feedback from KCC Highways.
2. **Allotments:** To receive any update
3. **Recreation and Playground:** To receive an update on the remedial works.
4. **Community Farm:** To receive any update.
5. **Trottiscliffe School:** To receive any update.
6. **King Charles III Coronation 6 May 2023** - To discuss commemorative ideas.
7. **Annual Parish Meeting 4 April 2023**
8. **Community Bus Service:** To receive an update.
9. **Village Website**
10. **Climate Change Action Plan**

## **139/22] REPRESENTATION AT MEETINGS:**

- |                             |                           |
|-----------------------------|---------------------------|
| a) Courts Working Group     | b) Village Hall Committee |
| c) Parish Partnership Panel | d) Standards Committee    |
| e) KALC Area Committee      |                           |
| g) Trosley Liaison Group    |                           |

## **140/22] CORRESPONDENCE/CONSULTATIONS**

- a) For Information
  - 1] Area 2 Planning Committee – 5 April 2023
  - 2] Joint Transportation Board – 6 March 2023
  - 3] Parish Partnership Panel – 18 May 2023
  - 4] Standards Committee – TBC
  - 5] KALC – 30 March 2023
- b) New Requiring Attention
  - 1] Home to School and Post 16 Transport for Mainstream and SEND pupils – public consultation.

## **141/22] ITEMS FOR THE NEXT MEETING**

## **142/22] ANY CONFIDENTIAL MATTERS**

## **143/22] DATE OF THE NEXT MEETING:**

The next Parish Council Meeting will be held after the Annual Parish Meeting on Tuesday 4 April 2023

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk ahead of the meeting.