

**MINUTES OF a PARISH COUNCIL MEETING
HELD ON THURSDAY 5 January 2023 at 7.45pm in the Village Hall**

PRESENT:

David Gaunt – Chairman (DG), David Goodworth (DGG), Louise Leyden (LL), Ian Mills (IM), Alison Prountzos (AP), Richard Vallance (RV), Oliver Shaw (OS)

IN ATTENDANCE:

Mrs. Louise Goldsmith (Clerk),
County Councillor Harry Rayner, 5 members of the public

104/22 APOLOGIES FOR ABSENCE

An apology for absence was received from Borough Councillor Ann Kemp and the reason for absence was accepted.

105/22 DECLARATIONS OF INTEREST: None. **106/22 APPROVAL OF MINUTES**

It was **resolved** that DG sign the minutes of the Parish Council Meeting held on the 1 December 2022 as a true and accurate record of the meeting.

107/22 OPEN SESSION:

County Councillor Harry Rayner reminded Members that KCC has reduced its funding for buses by £2.2m. The 58 bus service will cease to run in the day from February 2023 but will run in the morning and evening as a school bus. County Councillor Harry Rayner is canvassing for parishes to come together to arrange and fund a community bus service. Harry Rayner explained that the main bulk of the cost of the bus that could be used will already be met by its use on the school run, leaving it free during the day for a rural service. County Councillor Harry Rayner suggested, as an example, that a 58 bus route service could be offered to Trottiscliffe residents one day a week. The cost of the service could be defrayed by a "start-up " grant from the Community Transport Grant Scheme. A 6 month pilot is proposed during which time individual parishes will need to widely advertise the service to try and generate enough bus use for the system to be self-funding long term. County Councillor Harry Rayner advised Members that Nu-venture, the bus operator, would be happy to "carry" the cost of keeping the routes active for a few weeks until any new scheme is agreed and implemented. Agreed to be discussed at the next meeting.

8.03pm County Councillor Harry Rayner left the meeting

A member of the public asked about removing the flowers from the planters on the village green.

A member of the public reported a number of potholes on School Lane

A member of the public reported an issue with drains and subsequently water on the road at the junction of Trottiscliffe Road and the A20.

A member of the public suggested that the village website needs a complete revamp and would like to see it updated and be a useful tool for parishioners.

108/22 REPORTS

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- a) County Councillor – There was no report.
 - b) Borough Councillor: There was no report.
 - c) Crime Report: There was no report. It was noted that Kent Police is looking to reduce the number of PCSOs from over 200 to 105.

109/22] CLERKS REPORT/PAST MATTERS (Information purposes only)

1] The Clerk has ordered a replacement battery and pads for the defibrillator outside the village hall and hopes to install these soon.

110/22 PLANNING

a) Applications:

1] 22/02571/TPOC – 9 Green Lane, Trottiscliffe

T1 Weeping Willow: Re-pollard back to previous pollard points due to the extensive regrowth and proximity to the house. This is a proposed reduction of the tree's crown by approximately 20% (up to 2 metres in proximity to the property). T1 of Tree Preservation Order.

Resolved: No objection.

b) Approvals:

1] 22/02427/FL – Roundhay, Pinesfield Lane, Trottiscliffe

Single storey side extension.

2] 22/02434/LDP – 1 Leneys Cottages, Addington Lane, Trottiscliffe

Lawful Development Certificate Proposed: Single storey rear extension, less than 3m depth, roof height below 3m, materials to match existing.

c) Refusals: None to consider.

d) Withdrawn applications: None to consider

e) Planning Appeals: None to consider.

f) Other Planning Issues:

1] 21/00281/WORKH – Darrens Meadow Farm, Green Lane – alleged unauthorised work to form a new building. Enforcement has advised that the application that was refused was as far as they are aware prospective and that the development that has not taken place. Inspections on the site in the past have shown that the building on site and which was inspected last year has planning permission under TM/20/02653/FL (replacement dayroom). The Clerk will suggest that Enforcement carries out a further site visit.

111/22 RESOLUTIONS

1. MUGA

a) To receive an update on the grant funding application

DG was delighted to announce that the Board of Directors of FCC Communities Foundation have allocated a grant of up to £95,995.00 to Trottiscliffe Parish Council towards the eligible costs of installing a MUGA on the recreation ground with the preferred contractor.

b) To discuss and agree the next steps and specification of the MUGA

FCC Communities Foundation have advised the Clerk that the specification of the MUGA can be changed slightly but that any changes would require written permission. The FCC has agreed to extend the deadline to submit the final specification for approval to the 8 February 2023 so that the final design can be shared with the community at the next Parish Council meeting. The Clerk has consulted with the netball club about the size of the proposed MUGA and has also sought advice from the Kent County Netball Club. The Clerk presented some drawings and information. It is proposed to increase the size of the MUGA to allow for run-offs. The additional cost will be offset by having a tarmac only surface. Line markings will be for netball and five a side football. The quote currently allows for 2m of fencing around the whole MUGA. There was a suggestion whether any fencing was required? It was agreed to discuss

fencing requirements with the school and potential user groups. The Clerk will discuss the additional costs with the contractor with the aim of producing a final specification to be presented at the next Full Council meeting. The Clerk will try and obtain some drawings to be placed on the noticeboards and to be shared on social media. The Clerk advised that the netball posts will need to be free-standing, so as not to interfere with any other sports, and will need to be purchased separately. DG explained that there is no funding available for floodlights. The installation of floodlights could be considered in the future but full planning permission and a consultation exercise would be required.

RESOLVED: Proposed Specification:

34.5 x 19m MUGA

Netball lines for a 30.5 x 15.25 court

Five a side football

Goal at each end to include a basketball hoop

Fencing to be confirmed – currently set at 2m all the way round

Green tarmac surface

- c) To make arrangements for the payment of the third party contribution

It was resolved at the meeting held on the 1 September 2022 that the Parish Council provide the third party funding of £10,319.46 required to unlock the Landfill Communities Fund monies from FCC Communities Foundation. It was noted that the FCC require this sum to be paid now.

RESOLVED: To make the payment of £10,319.46 to the FCC Communities Foundation.

4 members of the public left the meeting

2. Financial:

- a) To approve the Financial Statement and make arrangements for authorisation

- b) **RESOLVED:** IM and DG to authorise the payments overleaf online.

The accounts summary and bank reconciliation were also noted.

- c) To adopt the Budget 2023-2024 and recommendations

Recommendations:

Website administrator monthly fee increased to £100.00 per month.

Clerks Salary allowance increased to £7,300.00. Working hours per week to be confirmed when new contract is issued for the Clerk.

Contingency of £10,000: To be used to replace funds required for a contribution towards the cost of the MUGA paid in this financial year.

RESOLVED: To adopt the budget for 2023-2024 with a total estimated expenditure of £37,240.00

- d) To agree the Precept request for 2023-2024

RESOLVED: That the precept upon T&MBC for the financial year 2023-2024 should be increased to £26,000.00. Any shortfall will be met from reserves.

Balances as at the 5 January 2022

National Savings Account £10,000.44

Unity Trust Account: £18,898.99

Receipts: None

Electronic Payments

<u>Supplier</u>	<u>Description</u>	<u>Amount</u>
Louise Goldsmith	Salary December	£ 335.34
Louise Goldsmith	Expenses November	£ 125.87
Gel Creative	Website maintenance	£ 75.00
Four Seasons	Grounds Maintenance	£ 849.70
FCC Recycling UK	Third party funding MUGA	£10,319.46
Trottiscliffe Village Hall	Hall Hire 2022	£ 70.00
Medisol	Defib battery and pads	£ 112.79
Google	Email Accounts DD	£ 73.60
Unity Trust	Quarterly Service Charge	£ 18.00

112/22] CORRESPONDENCE/CONSULTATIONS

a) For Information

- 1] Area 2 Planning Committee – 18 January 2023
- 2] Joint Transportation Board – 6 March 2023
- 3] Parish Partnership Panel – 9 February 2023
- 4] Standards Committee – 23 January 2023
- 5] KALC – 23 March 2023

b) New Requiring Attention

KCC Bus Funding and the Community Transport Grant: Noted

113/22] ITEMS FOR THE NEXT MEETING

Electric vehicle charging points for the village hall car park.

Proposal for a litter/dog waste bin by the noticeboard in Pinesfield Lane.

KALC Community Award 2023.

Proposal for a Community Bus Service.

Village Website.

114/22] ANY CONFIDENTIAL MATTERS

None to consider.

115/22] DATE OF THE NEXT MEETING:

The next Parish Council Meeting will be held in the village hall on Tuesday 7 February 2023 at 7.45pm.

There being no other business the meeting closed at 9.07pm

Chairman

Date.....