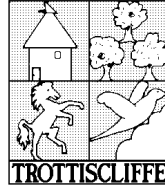


TROTTISCLIFFE PARISH COUNCIL

Mrs. L. Goldsmith (Clerk)

5 Artisan Road, Headcorn, Kent, TN27 9AZ

Tel: 07900 693572 Email: clerk@trottiscliffeparishcouncil.org



26 August 2022

Dear Sir/Madam

ALL COUNCILLORS ARE HEREBY SUMMONED TO THE PARISH COUNCIL MEETING OF TROTTISCLIFFE PARISH COUNCIL

To take place on Thursday 1 September 2022 at 7.45pm in Trottiscliffe Village Hall
where it is proposed to transact the business as shown in the agenda below
The meeting will be open to the press and public (Admission to Meetings Act 1960)

Louise Goldsmith

Louise S. Goldsmith

Locum Clerk to Trottiscliffe Parish Council

AGENDA

47/22] APOLOGIES FOR ABSENCE

48/22] DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATIONS

49/22] APPROVAL OF MINUTES

To consider the minutes of the Parish Council Meeting held on the 7 July 2022 and if in order to authorise the Chair to sign as a true and accurate record. *(LGA 1972 sch.12 para. 41(1))*

50/22 OPEN SESSION

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate raising any concerns or making comments on matters affecting Trottiscliffe. No decision can be taken during this session but the Chair may decide to refer any matters raised for further consideration. *(Councils cannot lawfully decide any business not specified in the agenda LGA 1972 sch.12 para 10 (2)(b)).*

51/22] REPORTS: a) County Councillor b) Borough Councillor's c) Crime Report

52/22] CLERKS REPORT/PAST MATTERS (Information purposes only)

53/22 PLANNING

a) Applications:

1] 22/01712/CAN – Trosley Country Park, Waterlow Road, Vigo, Gravesend

Consultation by Kent County Council: Retrospective planning permission for engineering works related to the resurfacing of the overflow car park and internal access road (KCC reference: KCC/GR/0140/2022). *To ratify a decision between meeting of no objection*

2] TM/22/01734/FL – Clarion Cottage, Church Lane, Trottiscliffe

Replacement cladding and windows, 4 new rooflights, new front door canopy, new side gate and fence.

3] TM/22/01675/FL – Tuscan, Ford Lane, Trottiscliffe

Single storey rear extension and garage conversion.

b) Approvals

1] TM/22/01266/FL – Kildare, Ford Lane, Trottiscliffe

Erection of infill extension with pitched roof, insertion of rooflights with lightwells and replacement joinery to first floor rear elevation with glazed juliet balcony to master bedroom.

2] TM/22/00841/LB – Millers Farm, Taylors Lane, Trottiscliffe

Listed Building Application: Replace an oak front door (like for like) with solid oak following a similar design as present to maintain the look and feel for the house.

3] TM/21/03344/FL – Hillside, Pilgrims Way, Trottiscliffe

Replacement of existing lean/to with single storey extension, upgrade appearance of existing single storey rear extension including replacement flat roof, changes to ground floor windows/doors at rear of dwelling and introducing two lantern rooflights above open plan kitchen/dining area.

4] TM/22/00679/LDP – Stables Lodge, Coldrum Lane, Trottiscliffe

Lawful Development Certificate Proposed: Single storey rear extension and insertion of rooflights within the front roofslope.

5] TM/22/00323/FL – Land adjacent to the White House, Ford Lane, Trottiscliffe

Conversion/change of use and external alterations of a redundant rural building to a dwelling house. Conversion of existing garage to a garden store.

c) Refusals

1] TM/22/01216/FL – Rosel, Pilgrims Way, Trottiscliffe

Single storey side extension, single storey rear extension; juliet balcony to first floor bedroom, new timber detailing and render to first floor.

2] TM/22/01144/LDP – 1 Leneys Cottages, Addington Lane, Trottiscliffe

Lawful Development Certificate: Single storey side extension.

d) Withdrawn applications

e) Planning Appeals

f) Other Planning Issues

54/22 RESOLUTIONS

1. **Policies:** To adopt a revised Publication Scheme and Equality & Diversity Policy
2. **Courts Working Group:** Recommendations from the meeting held on the 20 July 2022
 - a) To consider a suggestion to install either a MUGA or additional court on the land to the rear of the current courts subject to the landowner being willing to lease the land and any other relevant consents and funding
 - b) To place an order for the replacement LED lights at a cost of £11,248.98 (excluding VAT) and contribute £500.00 to the cost
 - c) To consider the implications of a sub-lease of the courts to the tennis club to include clauses on maintenance and the free use of the school
3. **Multiple Use Games Area**
 - a) To consider the results of the recent consultation and letters received
 - b) To receive the response from T&MBC regarding planning permission for a MUGA
 - c) To agree the proposed location for the MUGA
 - d) To consider the quotes received and agree a preferred supplier
 - e) To review the application for grant funding from the FCC Community Action Fund and agree for it to be submitted before the deadline of the 7 September 2022
 - f) To approve the signing of a letter from the Parish Council confirming a contribution of 10.75% of the total cost of the proposal for a MUGA.
4. **Allotments**

To review the annual rent and set the rent for 2023/2024
5. **Financial:**
 - a) Information Commissioner – Data Protection Renewal
 - b) VAT Refund
 - c) Proposal to remain ‘opted in’ to the central procurement regime managed by SAAA
 - d) To approve the Financial Statement and make arrangements for authorisation

55/22] PARISH MATTERS:

1. Highways:

- a) Outstanding Faults
 - b) New Faults to be reported
 - c) Highways Improvement Plan: To receive an update
- 2. Allotments:** To receive any feedback
- 3. Recreation and Playground:** To consider the report from the recent RoSPA inspection
- 4. Community Farm:** To receive any update
- 5. Trottiscliffe School:** To receive any update
- 6. Crime Prevention Workshop held 1 September 2022:** To receive any feedback

56/22] REPRESENTATION AT MEETINGS:

- | | |
|-----------------------------|---------------------------|
| a) Courts Working Group | b) Village Hall Committee |
| c) Parish Partnership Panel | d) Standards Committee |
| e) KALC Area Committee | f) JPCTCG |
| g) Trosley Liaison Group | |

57/22] CORRESPONDENCE/CONSULTATIONS

- a) For Information
- 1] Area 2 Planning Committee – 10 August 2022
 - 2] Joint Transportation Board – 19 September 2022
 - 3] Parish Partnership Panel – 1 September 2022
 - 4] Standards Committee – 23 January 2023
 - 5] KALC – 21 July 2022
- b) New Requiring Attention
- 1] KCC Budget Consultation 2023-2024

58/22] ITEMS FOR THE NEXT MEETING

59/22] ANY CONFIDENTIAL MATTERS

60/22] DATE OF THE NEXT MEETING:

The next Parish Council Meeting will be held on Thursday 6 October 2022 at 7.45pm

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk ahead of the meeting.