

**MINUTES OF TROTTISCLIFFE PARISH COUNCIL
HELD ON THURSDAY 9 JUNE 2022 at 7.45pm in the Village Hall**

PRESENT:

David Gaunt (DG Chairman – arrived 7.52pm), Louise Leyden (LL), Ian Mills (IM) and Richard Vallance (RV)

IN ATTENDANCE:

Charles Amis (Clerk),
Borough Councillor Ann Kemp (AK), 1 member of the public

In the absence of DG, IM opened the meeting as Chairman

18/22 Apologies for absence

An apology for absence was accepted from Alison Prountzos, David Goodworth, Oliver Shaw, County Councillor Sarah Hohler, Borough Councillor Piers Montague and the reason for absence was accepted.

19/22 Declarations of interest:

None.

7.52pm DG arrived and took over as Chairman

20/22 Reports

a) County Councillor – None

b) Borough Councillor – Borough Councillor Ann Kemp advised that T&MBC were making hardship payments to residents. The residents who pay their council tax by direct debit had received their payment first in May 2022 as part of Phase 1. Residents who do not pay by direct debit are currently receiving their payments now as part of Phase 2. The first phase of the electric vehicle charging points go live on Friday 10th June at 25 sites out of 42. This is mostly around Tonbridge and a site at Aylesford where the electricity supply is laid on. The other sites should be ready by the end of June. T&MBC are holding a consultation on the future of Tonbridge Castle and the grounds. T&MBC were found to be the best value council. There had been changes to way the council was been running. The advisory boards had stopped and are replaced by a cabinet system. There were no changes to the planning committees. The Parish Partnership Rural Policing meeting is on MS Teams as well as being fact to face. AK had objected to the naming of the new road off of Ford Lane. The road did not need to be named as it only served two properties. DG asked about Planning Enforcement Officers and retrospective planning applications.

c) PCSO – There was no report

d) KALC Area Committee – There has been no meeting.

e) JPCTCG – There has been no meeting.

f) Parish Partnership Panel – no report.

g) Trosley Liaison Group – There has been no meeting. The member of staff who had set up the liaison meetings had moved to another location. There was an Open day at Trosley Country Park.

h) Village Hall Committee – Claire Payne had asked the village hall committee if Wi-Fi could be installed. It was asked if there needed to be Wi-Fi at the village hall as very few groups would need to use it. Previously the village hall committee had investigated setting up Wi-Fi. There is no landline at the village hall but this would not be needed for the Wi-Fi. DG said

there just need to pay a connection fee and install a Wi-Fi cable. Montessori had agreed to pay towards the Wi-Fi costs. IM has stepped down from the Village Hall Committee.

i) Courts Committee - DGW has suggested holding a fact finding meeting where the parish councillors could meet with the tennis club representatives. DGW suggested a morning meeting at 10.30am on 16th, 20th and 21st June. **Action:** DG will email DGW and AK to suggest alternative details for the meetings. AK has commitments but could meet at AK's home and garden.

8.14pm Borough Councillor Ann Kemp left the meeting

21/22 Matters arising

- a) Monthly Check of the Defibrillator - The Clerk has carried out the monthly check.
- b) T&MBC Waste Collection Service - The waste collection has restarted and the bank holiday had no effect on the collection. It was noted that the most recent collection had been a day late.
- c) Funding for a MUGA - The Clerk has written to Ferns about funding. The proposed site for the Multi User Games Area is where the adult fitness equipment is currently located at Keys Croft. DG said the Multi User Games Area would not need planning permission and this had been checked locally.
- d) Decision for the renaming of a new development off Ford Lane SNN/Case Ref: 22/00027/New Doc - Trottiscliffe Parish Council object to the proposed naming of the new road off Ford Lane. There are only two properties and two name posts could be installed at the entrance by Ford Lane.
- e) Parish Infrastructure Statement - T&MBC have asked parish councils to complete a Parish Infrastructure Statement. The Clerk has obtained an extension and the parish council needs to respond by the 3 August.
- f) Review of The Queen's Platinum Jubilee - The events had gone well and people who attended had appreciated the events. John Bennett had sent a thank you letter. The flagpole and the flower beds were particularly appreciated and various people had asked if they could be kept. DG had installed a flower bed around the sign post on the green and had planted a floral display. LL said a plastic shield needed to be wrapped around the base to prevent rust.

22/22 Finance & Policies

- a) Payments for authorisation

Payments to be made electronically from the Unity Trust Account

<u>Supplier</u>	<u>Description</u>	<u>Amount</u>
Charles Amis	Salary (May)	£290.62
Charles Amis	Expenses (May)	£ 36.20
Gel Creative	Website maintenance	£ 75.00
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KALC	Annual subscription	£303.72
Four Seasons	Grounds Maintenance	£421.49
Google	(Email Accounts DD)	£ 66.24

- b) Payments for authorisation: It was **resolved** that the above payments be authorised to be paid electronically by IM and DG.

23/22 Members of the public:

A representative from the Netball Club said the team would only be using one court for one evening per week. The netball club are currently using the school playground for netball practice. The Multi-User Games area could be used for five-a-side football, hockey, skate boarding and for younger children to learn to cycle.

24/22 Planning

a) Applications

1] TM/22/01144/LDP - 1 Leneys Cottages, Addington Lane, Trottiscliffe
Lawful Development Certificate Proposed - Single Storey Side Extension. The extension will not be seen from the road.

Resolved: No objection.

2] TM/22/00841/LB - Millers Farm, Taylors Lane, Trottiscliffe

Listed Building Application: Replace an oak front door (like for like) with solid oak following a similar design as present to maintain the look and feel for the house.

Resolved: No Objection

Applications received after distribution of the agenda: None to consider.

- b) Approvals: None to consider.
c) Refusals: None to consider.
d) Withdrawn applications: None to consider
e) Planning Appeals: None to consider

25/22 Highways, Footways and Footpaths

1] Reported Faults

a) The white lines that highlight the potholes along the Pilgrims Way needs to be reinstated as this has worn off. The earth from the badgers' sett also needs to be removed from the Pilgrims Way.

b) DG has seeking legal advice on a landowner's duty of care to maintain a public right of way. Claire Payne has stopped two parish councillors from clearing undergrowth on footpath MR184 that passes across Claire Payne's land. The footpath runs from the Pilgrims Way to the church.

2] Highways Improvement Plan - Village Gateways/Posts on The Green - DG had met with Claire Venner from KCC Highways. It was asked if more could be done to enforce the 20 mph speed limits. There are signs that say road narrows. Taylors Lane is single file with passing places. LL said a car had mounted the pavement near The Plough PH to avoid an oncoming car which could have hit them. The pavement is very narrow at that point. Residents who live in the cottages along Taylors Lane will not be able to park on the pavement after a new law has been introduced to ban pavement parking and this may slow down the traffic.

Claire Venner said the proposed village gateways must be within half a metre of an existing speed bump. Claire was appalled that the drains had not been cleared and the speed bumps had not been repaired. **Action:** Claire Venner to ask KCC Highways to resolve these issues.

It was suggested that the road that cuts the green in half could be removed and a small section could be retained as a passing place which could be used as a bus stop. Concrete bells could be placed at the corners of the green and wooden posts could be added to the sides of the green. The posts would need red and white reflectors and a new kerb would need to be

installed. The parish council would need to carry out fundraising to afford these works. **Action:** Claire Venner to come back with the costs for the concrete bells and posts. DG to produce a plan of the proposed works as these needs KCC's approval.

26/22 Open Spaces, Recreation Ground and Allotments

- 1] Recreation Ground and playground – There was no update.
- 2] Allotments - The water meter by the entrance to the allotments at Green Lane still needs to be replaced.
- 3] Trottscliffe School Update -There was no update.
- 4] Community Farm – AP had attended the last Trustees Meeting. There is now more wet weather cover for the birds and more volunteers have been recruited.

27/22 Correspondence

The clerk took a telephone call from a visitor who asked for the contact details of the waste and recycling tea at T&MBC. The visitor's car had broken down on Vigo Hill and a resident had kindly offered to help. As a result the resident missed the opportunity to put their bins out for the dustmen. The clerk passed on the contact details.

28/22 For Information

- 1] Area 2 Planning Committee – 29 June 2022
- 2] Joint Transportation Board – 6 June 2022
- 3] Parish Partnership Panel –1 Sept 2022 – DG will be attending.
- 4] Standards Committee – 8 June 2022
- 5] KALC Area Committee Meeting – 21 July 2022 **Action:** DG to email KALC about training courses.

29/22 Requiring Attention: Nothing additional.

30/22 Any Other Business: None

31/22 Date of the Next Meeting

The next Parish Council Meeting will be held in the village hall on Thursday 7 July 2022 at 7.45pm.

32/22 Any Confidential Matters:

The resignation of the Clerk was noted. As the Clerk is still in a probationary period it was agreed that the Clerk's last day is Thursday 16 June 2022. All of the Parish councilors present thanked the Clerk for their efforts. The previous Clerk has agreed to step in as a Locum Clerk. A contract is to be drawn up.

There being no other business the meeting closed at 9.40pm

Chairman

Date.....