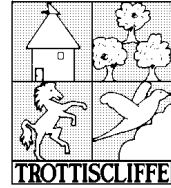


# TROTTSCLIFFE PARISH COUNCIL



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CLERK

Mr Charles Amis

22 Newports

Crockenhill

Kent BR8 8LE

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Wednesday 23 February 2022

I hereby summon you to attend the Annual Parish Council Meeting for Trottscliffe Parish Council to be held **on Thursday 3 March 2022 at 7.45pm** in the village hall

Charles Amis, Clerk

## AGENDA

- 1. Apologies for absence**
- 2. Declarations of Interest**
- 3. To approve the minutes of the Parish Council Meeting held on the 3 February 2022**
- 4. Reports**
  - a) County Councillor
  - b) Borough Councillor
  - c) PCSO
  - d) KALC Area Committee
  - e) JPCTCG
  - f) Parish Partnership Panel
  - g) Trosley Liaison Group
  - h) Village Hall Committee
  - i) Courts Committee – Clerk to report back from recent meeting
- 5. Matters Arising**
  - a) Monthly check of the defibrillator
  - b) Queen's Platinum Jubilee Arrangements
  - c) T&MBC Waste Collection
  - d) Appointment of new Clerk & Responsible Finance Officer
  - e) Induction of new Clerk and handover arrangements
- 6. Finance & Policies**
  - a) Payments for Authorisation
  - b) Review and update the Risk Register
  - c) Review of signatories on Unity Trust Account – Add new clerk as new signatory
  - d) Draft minutes on the website – Does the Parish Council want to do this
- 7. Members of the public**

Members of the public will be welcome to address the Parish Council with any local concerns they may have. Please note this item will be limited in time at the discretion of the Chairman.

## **8. Planning**

- a) **Applications: None to consider**
- b) Applications received after distribution of the agenda: None to consider
- c) Approvals: None to consider
- d) Refusals: None to consider
- e) Withdrawn applications: None to consider
- f) Planning Appeals: TM/21/01624/FL – Orchard End, Church Lane, Trottiscliffe - Planning was originally refused on 10<sup>th</sup> Sept 2021.
- g) Other Planning Issues
  - 1] Land behind 1 Green Lane, application Community Asset
  - 2] 21/00281/WORKH – Darrens Meadow Farm, Green Lane – alleged unauthorised work to form a new building

## **9. Highways, footways and footpaths**

- 1] Reported faults – update
- 2] Highways Improvement Plan
- 3] Addington Quarry Update
- 4] KCC Bus Consultation – Proposed withdraw of village bus service including school journeys

## **10. Open Spaces, Recreation ground and allotments**

- 1] Recreation Ground and playground
- 2] Allotments
- 3] Trottiscliffe School Update
- 4] Community Farm
- 5] Request for a memorial bench – David Gaunt
- 6] Proposal to install a flag pole and sign post on the village green

## **11. Correspondence**

### **a) For Information**

- 1] Area 2 Planning Committee – 23 February 2022
- 2] Joint Transportation Board – 7 March 2022
- 3] Parish Partnership Panel – 26 May 2022
- 4] KALC Area Committee Meeting – TBC

### **b) Requiring Attention**

## **12. Any other business**

## **13. Date of the next meeting: The next Parish Council Meeting will be held in the village hall on Thursday 7 April 2021 at 7.45pm**

## **14. Any Confidential Matters**