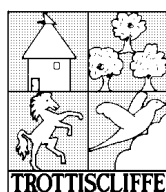


TROTTISCLIFFE PARISH COUNCIL

TELEPHONE

07900 693572



CLERK

Mrs Louise Goldsmith
5 Artisan Road
Headcorn
Kent TN27 9AZ

Email: clerk@trottscliffepc.co.uk

Friday 30 April 2021

I hereby summon you to attend the Annual Parish Council Meeting for Trottscliffe Parish Council to be held **virtually on Thursday 6 May 2021 at 7.45pm**

Joining instructions

Join Zoom Meeting

<https://zoom.us/j/92177017621?pwd=SWJvWTlyVTFETSt5bWhJMGxPM3ZDZz09>

Meeting ID: 921 7701 7621

Passcode: 584694

Louise Goldsmith, Clerk

AGENDA

1. Apologies for absence
2. Election of Chairman
3. Election of Vice- Chairman
4. Co-Option
5. Election of Representatives
6. Appoint a Financial Officer and Internal Auditor
7. Declaration of Interests
8. To approve the minutes of the Parish Council Meeting held on the 8 April 2021
9. Reports
 - a) County Councillor
 - b) Borough Councillor
 - c) PCSO
 - d) KALC Area Committee
 - e) JPCTCG
 - f) Parish Partnership Panel
 - g) Trosley Liaison Group
 - h) Village Hall Committee
 - i) Tree Warden
 - j) Courts Committee
10. Matters Arising
 - a) T&MBC Local Plan Regulation 19 Consultation
 - b) Monthly check of defibrillator
 - c) Review of parking in the village hall car park
 - d) Review of drainage in the tennis club car park
 - e) Future Parish Council Meetings
11. Finance & Policies
 - a) Cheques for signature
 - b) Proposal to purchase a new laptop for the Clerk
 - c) Opening of an online Unity Trust Banking Account
 - d) AGAR/Internal Audit

12. Members of the public – Members of the public will be welcome to address the Parish Council with any local concerns they may have. Please note this item will be limited in time at the discretion of the Chairman.

13. Planning

a) Applications:

1] TM/21/01011/FL – Summer Haven, Church Lane, Trottiscliffe

Erection of single storey timber clad detached garden room/outbuilding

2] TM/21/01002/FL – Chelidon, Taylors Lane, Trottiscliffe

Single storey rear extension

3] TM/21/00870/LDP – Becketts, Pinesfield Lane, Trottiscliffe

Lawful Development Certificate Proposed: stationing a mobile home at the property

4] TM/21/00809/FL – 1 Leneys Cottages, Addington Lane, Trottiscliffe

Two storey side extension

5] TM/21/00978/FL – Coldrum House, Coldrum Lane, Trottiscliffe

Construction of detached garden outbuilding to provide pool house for existing swimming pool and golf simulator room

b) Applications received after distribution of the agenda

c) Approvals

2] TM/21/00768/TNCA – Rouses Farm, Taylors Lane, Trottiscliffe

T1 Ash - two branches lopped back to the trunk; T2 Ash – one branch lopped back to the trunk; T3 Fir – one branch lopped back to the trunk; T4 Poplar – two branches lopped back to first knuckle; T5 Poplar – 2 branches lopped back to main stump; T6 Poplar – one branch lopped back to main trunk

d) Refusals

e) Withdrawn applications

1] TM/21/00539/PDVLR – Chelidon, Taylors Lane, Trottiscliffe

Prior Notification for residential extension: single storey rear extension to a depth of 7.55m, eaves height of 2.5m and maximum height of 2.87m

f) Planning Appeals

g) Other Planning Issues

14. Highways, footways and footpaths

1] Reported faults – update

2] Highways Improvement Plan

15. Open Spaces, Recreation ground and allotments

1] Recreation Ground and playground

2] Allotments

3] Trottiscliffe School Update

4] Community Farm

16. Correspondence

a) **For Information**

1] Area 2 Planning Committee – 26 May 2021

2] Joint Transportation Board – 7 June 2021

3] Parish Partnership Panel – 10 June 2021

4] Standards Committee – 9 June 2021

5] KALC Area Committee Meeting – 20 or 27 May 2021

b) **On Circulation**

c) **Requiring Attention**

17. Any other business

18. Date of the next meeting: The next Parish Council Meeting will be held in the village hall on Thursday 4 June 2021 at 7.45pm

19. Any Confidential Matters