

**MINUTES OF a Virtual PARISH COUNCIL MEETING
HELD ON THURSDAY 4 FEBRUARY 2020 at 7.45pm**

PRESENT:

Mr. Richard Wallis (RW- Chairman), David Gaunt (DG), David Goodworth (DGG),
Louise Leyden (LL), Ian Mills (IM), Oliver Shaw (OS)

IN ATTENDANCE:

Borough Councillor Ann Kemp
Mrs. Louise Goldsmith (Clerk)

91/20 Apologies for absence

An apology for absence was received from County Councillor Sarah Hohler. It was noted that Cllr. Byrom was attending the Parish Partnership Panel meeting.

92/20 Declarations of interest:

None

93/20 Minutes

It was resolved that the Chairman sign the minutes of the Parish Council Meeting held on the 3 December 2020.

94/20 Reports

- a) County Councillor - There was no report.
- b) Borough Councillor - Borough Councillor Ann Kemp advised that T&MBC have submitted a 150 page report to the Planning Inspectorate to answer concerns about the legality and procedures followed. The Leader and Cabinet Member have also written to give their support but T&MBC are busy putting in contingency plans should the Local Plan be rejected by the Planning Inspectorate
7.58pm Borough Councillor Ann Kemp left the meeting
- c) Kent Police - On Sunday 3 January 2021 somebody attempted to break into a container at a commercial property in Trottscliffe Road. On the 7 January 2021 somebody stole a Land Rover Discovery on Vigo Hill. It was later found burnt out
- d) KALC Area Committee - IM attended the meeting held on the 10 December 2020 and reported that Inspector Lizzie Jones gave a very informative presentation on community policing.
- e) JPCTCG - No meeting
- f) Parish Partnership Panel - SB is attending the meeting this evening.
- g) Trosley Liaison Group - There has been no meeting.
- h) Village Hall Committee - IM reported that the Village Hall Committee held a meeting this week and have decided against installing solar panels on the roof as a way of saving money and being more Green and are now considering an Air Source Heat Pump. The Committee have received some adverse comments about the temporary water storage units blocking the middle entrance/exit to the car park and have explained to these people that the Parish Council will be looking to change these in the Spring with something more aesthetically pleasing. The Committee has received lots of compliments about the resurfacing and marking of bays in the car park. The new sign will be going up shortly.
- i) Tree Warden - There was no report.

- j) Courts Committee Meeting - The Clerk has arranged for representatives from the Tennis Club, RW and DGG to meet with the drainage company on the 16 February 2021 to better understand the issue with the drains. The company will high pressure jet wash the drains to both clear them and so that the flow of water can be better understood. It is believe that there must be a sharp turn on the drain underneath the car park which is regularly getting blocked and that an inspection chamber in the area might be needed. The Clerk has arranged for the supply of electricity to be switched from EDF to Octopus who offer much lower rates. A closing statement for the EDF account is expected soon and a refund is due.

95/20 Matters arising

- a) T&MBC Call for Sites/Development of the Local Plan - Members noted that the Local Hearing is still suspended - see item 94/20 (b).
- b) Monthly Check of the Defibrillator - The Clerk has carried out the monthly check.
- c) Review of parking in the Village hall car park - Members noted that Four Seasons has replaced the damaged fence between the village hall car park and the tennis club. Members **resolved** to accept a quote from Four Seasons for £207.48 to install a fence to block off the gap in the corner of the car park adjacent to the recreation ground. The 'in' and 'out' system seems to be working well but will be assessed further when the school returns to full capacity post lockdown. A decision about how to block the middle entrance/exit will be discussed in the Spring. It was suggested that 'in' and 'out' signs need to be fitted to the rear of the existing signs so that users of the car park know how to exit the car park.

96/20 Finance & Policies

- a) Statement of payments to be made and income received

National Savings Account:	£ 1,718.56
Nat West TPC TCC Account:	£ 12,210.59
Nat West TPC Reserve Account:	£ 9,458.49
Nat West TPC Current Account	£ 254.93

Receipts: None

<u>Supplier</u>	<u>Description</u>	<u>Cheque Number</u>	<u>Amount</u>
Mrs L S Goldsmith	(Salary 4 weeks) (08/01 - 04/02)	000485	£ 185.50
HMRC	(Clerk's Tax)	000486	£ 123.60
Mrs L S Goldsmith	(Clerks Expenses)	000487	£ 90.14
Mrs L S Goldsmith	(Reimbursement Defib)	000488	£ 77.50
William Mott	(Village Website Domain)	000489	£ 85.00
Gel Creative	(Website Maintenance)	000490	£ 400.00
Total			£ 961.74

Transfer from TPC Reserve Account to TPC Current Account: £900.00

Cheques for signature TPC TCC Account: None

- b) Cheques for signature: It was **resolved** that IM and RW could sign the above cheques.

97/20 Members of public:

The Clerk read out comments from a member of the public about a number of issues in the village. Concerns about the condition of the road humps, pot holes, mud on the road from the quarry and the amount of litter were noted. The Clerk has sent a comprehensive reply to explain that the Parish Council is reviewing these issues.

98/20 Planning

a) Applications from T&MBC:

1] TM/20/02653/FL - Darrens Meadow Farm, Green Lane, Trottiscliffe

Replacement dayroom - *to ratify a decision between meetings to sent the following objection: We feel the the location of the proposed building is unacceptable. It should be where the existing day room is. We are unclear about the orientation of the building and feel this needs to be clarified as we are not sure which way is the front. We also feel that the demolition of the current dayroom should precede building the proposed dayroom.*

2] TM/21/00048/FL - Coldrum House, Coldrum Lane, Trottiscliffe

Construction of ground floor front infill addition and first floor front extension in place of balcony

Resolved: No objection

b) Applications received after distribution of the agenda

c) Approvals

1] TM/20/02439/TPOC - 9 Green Lane, Trottiscliffe, ME19 5DX

Weeping willow - carry out a 30% crown reduction.

2] TM/20/01688/FL & TM/02429/LB - The Plough Inn, Taylors Lane

Convert old barn outbuilding and attached car port into a village shop with an outside disabled w.c.

3] TM/20/02653/FL - Darrens Meadow Farm, Green Lane, Trottiscliffe

Replacement dayroom

d) Refusals None to consider

e) Withdrawn applications None to consider

f) Planning Appeals

g) Other Planning Issues Nothing to report

99/20 Highways, Footways and Footpaths

1] Reported Faults

i) Traffic calming - Jez Massy from KCC Highways has advised the Clerk that they are looking to reinstate a number of the speed humps in the village. Works are due to start early part of next year.

ii) Confusing Diversion Signs - the Clerk has received a number of complaints about the amount of diversion signs that have been left in the village by KCC and has reported this to the Highways Steward. It was noted that a number of obsolete signs have been removed by local residents

iii) Taylors Lane - potholes - have been reported

iv) Pilgrims Way - various deep potholes have been reported

2) New faults to be reported

- i) MR177 & MR184 – overgrown and cannot get through stiles
 - ii) Ferns quarry – The Clerk to contact the owners of the quarry regarding the amount of mud on Addington Lane which is causing hazardous driving conditions
 - iii) Bollards on the village green – the Clerk to report that one has been knocked down
 - iv) MR187 by Whittakers – Members discussed the condition of the Definitive route and concerns about accessibility. RW reminded Members that this is definitive route and that PROW have made it as accessible as it can be with steps built to specification. PROW's preference is still for the path to be officially diverted to the sloped route, however until there is an agreement amongst landowners there is very little that can be done.
 - v) Litter – Members were in agreement that litter remains a problem in the village. A formal litter pick cannot be arranged given the current restrictions. Residents should be encouraged to collect litter safely in their own area. Members remain grateful to residents that do collect litter in their area and the Clerk was asked to thank John and Fran Bennett who are regularly seen picking up litter in the village.
 - vi) Refuse Lorries – The Clerk was asked to find out what can be done about the refuse lorries going along Pinesfield Lane and The Pilgrims which, due to their size, are eroding the edges of the road and leaving mud on the road. The Clerk was asked to find out if Waste Services can use smaller waste lorries in these roads to collect the rubbish.
- 3) Highways Improvement Plan – The Clerk is waiting for a further update from KCC on a request for tref kerbs on Taylors Lane. County Councillor Sarah Hohler has advised that all projects are on hold until next year.
- 4) Open Reach and Fibre Installation – A virtual meeting is to be held with representatives from KCC, Open Reach, the Clerk, RW and IM on the 10 February 2021 to discuss possible road closures and the extent of broadband build to part of the Trottiscliffe community.

100/20 Open Spaces, Recreation Ground and Allotments

- 1) Recreation Ground and playground – A quote from Four Seasons for £2,201.12 for the repairs to the playground was agreed. The repairs should take place in the Spring in time for the next RoSPA report. One of the swing seats needs to be replaced and the Clerk will obtain some quotes for this.
- 2) Allotments – Mr David Jones has kindly agreed to collect the rent from the allotment holders again this year. A decision about the rent will be made at the next meeting. A half plot has become available and a local resident who was on the waiting list for the allotments has successfully applied to take it. The Clerk and RW will assess the water supply and the number of standpipes at the allotments and the water usage of the Community Farm.
- 3) Trottiscliffe School Update – There was no update
- 4) Community Farm – Day Tree Fellers will be removing the fallen oak tree on the 8 February 2021. Concern was expressed about the condition of the trackway to the side of the allotments and used by the community farm. RW reported that there have been incidents of residents falling on the trackway. Members were in agreement that the track is a path for pedestrians and not a roadway for vehicles. Members discussed the ownership and maintenance of the trackway and it was agreed that the Clerk will circulate a copy of the tenancy agreement in place with the community farm. It was also agreed that the Clerk should urgently arrange a virtual meeting with the Trustees of the Community Farm and representatives of the Parish Council to discuss a number of issues and in particular Health and Safety for both the farm and allotment users. It was noted that people are still visiting the farm despite the restrictions of lockdown and not always observing the COVID 19 rules and guidance. The Clerk was asked to produce a poster to be installed on the gate to the trackway about the need to observe government guidance on COVID 19.

101/20] Correspondence

a) For Information

- 1] Area 2 Planning Committee – 24 February 2021
- 2] Joint Transportation Board – 8 March 2021
- 3] Parish Partnership Panel – 4 February 2021
- 4] Standards Committee – 3 March 2021 - CANCELLED
- 5] KALC Area Committee Meeting – 18 March 2021

b) On Circulation (email only)

- 1] Parish News – January 2021

c) Requiring Attention:

102/20 Any Other Business:

103/20 Date of the Next Meeting

The next Parish Meeting will be held virtually on Thursday 4 March at 7.45pm

104/20 Any Confidential Matters There were none

There being no other business the meeting closed at 9.35pm

Chairman

Date.....