

**MINUTES OF a Virtual ANNUAL PARISH COUNCIL MEETING
HELD ON THURSDAY 5 November 2020 at 7.45pm**

PRESENT:

Mr. Richard Wallis (RW- Chairman), Sue Byrom (SB), David Gaunt (DG),
David Goodworth (DGG), Louise Leyden (LL), Ian Mills (IM), Oliver Shaw (OS)

IN ATTENDANCE:

County Councillor Sarah Hohler Borough Councillor Ann Kemp, 1 member of the public
Mrs. Louise Goldsmith (Clerk)

63/20 Apologies for absence

An apology for absence was received from Borough Councillor Piers Montague

64/20 Declarations of interest:

None

65/20 Minutes

It was resolved that the Chaiman, sign the minutes of the Parish Council Meeting held on the 8 October 2020.

66/20 Reports

a) County Councillor – County Councillor Sarah Hohler advised that a high percentage of residents have responded to the Budget consultation. The number of unaccompanied children seeking asylum is still high and putting a lot of pressure on KCC. KCC has issued £20,000 worth of food vouchers to help famililes feed chlden during the half term holiday, financial support like this can be obtained from Kent Together. The Government is looking to give honours to people who have gone over and above to help their community during the pandemic, more details to follow. County Councillor Sarah Hohler advised that KCC has suspended any expenditure on projects on HIPs until next year. County Councillor Sarah Hohler advised that the new parking arrangements in the village hall car park and the ‘in’ and ‘out’ system are working well though some users are still parking in the road. It was suggested that the Clerk should ask the PCSO to occasionally patrol the area at peak times to give advice on parking.

7.58pm County Councillor Sarah Hohler left the meeting

b) Borough Councillor – Borough Councillor Ann Kemp reported that T&MBC has put into place procedures for the second Lockdown. Assitance is being offered to various groups along with financial support and grants for small businesses. Borough Councillor Ann Kemp reported that the Planning Inspectorate has suspended the Local Hearing.

7.58pm Borough Councillor Ann Kemp left the meeting

c) Kent Police – There has been no crime in Trottiscliffe or the surrounding areas during October 2020.

d) KALC Area Committee – Members noted that the next meeting will be held on the 10 December 2020 and that IM will attend.

e) JPCTCG – No meeting

f) Parish Partnership Panel – SB to attend the next meeting due to be held on the 12 November 2020.

g) Trosley Liaison Group – Members noted the report from the group which was circulated following the cancellation of the meeting due to be held on the 13 October 2020. Over the last year the focus has been on improving the visitor experience at Trosley and the facilities for education groups. Rangers have constructed a new overflow car park along the entrance track and have also created a new staff car

parking area to free up more spaces in the main car park at peak times. There is a new visitor welcome area near the main building with a new map board. On the Trosley trail the rangers have installed a giant bird nest, a woodland orchestra and play equipment with a historical link to the military history of the site on two areas of the trail. The welfare of the animals is good. Visitor numbers have been affected by the pandemic and this is unfortunately having an impact on revenue.

- h) Village Hall Committee - IM reported that the Village Hall Committee is busy getting quotes for repairs needed to the porch and the white soffits at the back of the building near to the kitchen. The steps at the back of the village hall also need repairing. It is hoped that the Christmas event at The Plough will still be able to go ahead if restrictions following the second Lockdown are lifted. The Committee is really pleased with the works that have taken place to the car park. The Clerk will invoice the Committee for their share of the costs.
- i) Tree Warden - There was no report.
- j) Courts Committee Meeting - Members noted that the Tennis Club had met with the contractor to discuss the white lining of the tennis club car park. The Clerk has apologised to the Tennis Club Committee for not notifying them of the date the works were taking place to the village hall car park. Members were in agreement with the Tennis Club Committee that the payment for the white lining of the tennis club car park should come out of the sinking fund for the courts. It was agreed that the Clerk should arrange a Courts Committee meeting this month.

67/20 Matters arising

- k) T&MBC Call for Sites/Development of the Local Plan - Members noted reported that the Planning Inspectorate has suspended the Local Hearing. It is not known why it has been suspended or when it will re-commence.
- l) Monthly Check of the Defibrillator - The Clerk has carried out the monthly check.
- m) Proposal to create parking spaces at the village hall car park - The works to the car park are now complete and Members were pleased to hear that the parking situation at peak times seems to be much better. It was suggested and agreed that arrows on the tarmac may help with the flow of the traffic. The Clerk was asked to get Four Seasons to cut back the hedge to hopefully widen the entrance to the car park. The Clerk has also asked Four Seasons to quote for a fence to block off the gap in the corner of the car park adjacent to the recreation ground. The contractor has ordered the 'In' and 'Out' signs and will install these in the next few weeks. It was noted that County Councillor Sarah Hohler has offered to fund these signs from her Member Grant. The Clerk needs to submit an application when the quote has been received. Members discussed different options for blocking off the middle entrance/exit which is currently coned off. A decision on this will be made at the next meeting but it was felt that heavy planters could be a solution. Members agreed a quote for £519.90 for Four Seasons to replace the damaged fence between the village hall car park and the tennis club. The Clerk will find out if T&MBC can re-instate the yellow zig zag signs outside the school which have faded again.

68/20 Finance & Policies

- a) Statement of payments to be made and income received

National Savings Account:	£ 1,718.56
Nat West TPC TCC Account:	£ 13,747.78
Nat West TPC Reserve Account:	£ 25,758.23

Nat West TPC Current Account £ 295.04

Receipts: None

<u>Supplier</u>	<u>Description</u>	<u>Cheque Number</u>	<u>Amount</u>
Mrs L S Goldsmith	(Salary 4 weeks) (08/10- 05/11)	000472	£ 180.56
HMRC	(Clerk's Tax)	000473	£ 120.40
Mrs L S Goldsmith	(Clerks Expenses)	000474	£ 119.06
Four Seasons Gardens	(Grounds Maintenance)	000475	£ 273.61
Gel Creative	(Website Maintenance)	000476	£ 190.00
AG Driveways	(Village Hall Car Park)	000477	£17,388.00
Total			£18,271.63

Transfer from TPC Reserve Account to TPC Current Account: £18,300.00

Cheques for signature TPC TCC Account:

<u>Supplier</u>	<u>Description</u>	<u>Cheque Number</u>	<u>Amount</u>
John Bennett	Tennis club items	00022	£767.00

b) Cheques for signature: It was **resolved** that IM and RW could sign the above cheques.

69/20 Members of public: No comments.

70/20 Planning

a) Applications from T&MBC:

1] TM/20/02126/FL – 2 Sharon Cottages, Taylors Lane, Trottiscliffe

First floor extension. *Resolved: No objection*

2] TM/20/02266/FL – Darrens Meadow Farm, Green Lane, Trottiscliffe

Replacement dayroom.

Resolved object. We object to the bulk and size of this proposed building which is more than double the size of the original so will not match the existing footprint. We feel it is inappropriate development and will have an impact on the AONB. We remain concerned about the access to this site given that Green Lane is a narrow single lane road.

b) Applications received after distribution of the agenda

1] TM/20/02255/FL – 1 Green Lane, Trottiscliffe, ME19 5DX

Demolition of existing one storey bungalow to enable erection of a semi-detached five bedroom dwelling

Resolved: To object

In principle we do not object to a sympathetic extension but do object to the current proposal. We feel that the proposed dwelling 5 bedroom dwelling still represents an over development of the site and are concerned that the building takes over the whole plot leaving very little space for a garden and indeed parking. Although we note that the height of the roof has been lowered we still feel that the bulk of this property not only interferes with the general street scene but also with sight lines and the overall visibility. We remain concerned about the increase in traffic movements and access on to this narrow road. We would like to refer you back to the original planning permission for 1-8 Green Lane which stated that the Planning Committee felt that Green Lane, by reason of its restricted width and poor horizontal alignment, is unsuitable to service any additional dwellings and is also unsuitable for use

by heavy and large lorries. We disagree with the statement that the building is in keeping with neighbouring properties the west facing profile in particular is out of keeping. The proposed elevation and window treatments do not match anything in the road which is a combination of Listed and cottage style dwellings. Parking remains a concern and the proposed two spaces are at a dangerous angle to the road in terms of access and visibility. The parking spaces in the area are not allocated parking. We question the accuracy of some of the measurements on the plans in particular those of the front garden and the distance of the house from the road and would like these validated. We still believe that this proposal will affect the residential amenity of the neighbouring property.

2] TM/20/02407/TNCA – Land south east of Court Mead, School Lane, Trottiscliffe

Sycamore – fell. *Resolved: No objection*

3] TM/20/02430/TNCA – Ivy Cottage, Taylors Lane, Trottiscliffe, ME19 5DS

Wild plum – fell. *Resolved: No objection*

4] TM/20/02439/TPOC – 9 Green Lane, Trottiscliffe, ME19 5DX

Weeping willow – carry out a 30% crown reduction. *Resolved: No objection*

b) Approvals

1] TM/20/01804/FL Land South of Hillview known as Basset Park, Taylors Lane

Erection of a building to be used as a stable and barn

c) Refusals None to consider

e) Withdrawn applications None to consider

f) Planning Appeals

1] TM/20/01590/FL – Elpatos, Pilgrims Way, Trottiscliffe, ME19 5EP

Proposed single storey walkway connection and conversion of garage to residential accommodation

g) Other Planning Issues Nothing to report

71/20 Highways, Footways and Footpaths

1] Reported Faults

i) Traffic calming – Jez Massy from KCC Highways has advised the Clerk that they are looking to reinstate a number of the speed humps in the village. Works are due to start early part of next year.

ii) Enquiry 524254 Pinesfield Lane – cars are grounding on the camber of the road between Larling and the church on the downward slope. The Clerk reported that the enquiry is under investigation

iii) Enquiry 524242 – Footpath from The George to the noticeboard is blocked with vegetation. Four Seasons will be cutting back the vegetation

iv) Confusing Diversion Signs – the Highways Steward has agreed to review the number of diversion signs in the village

v) Taylors Lane – potholes – have been reported

2) New faults to be reported

i) Advertising Board for The George on the village green – the Clerk was asked to get this removed

ii) The hedge needs to be cut back in the vicinity of the Oast House

iii) The Clerk to discuss with the Highways Steward the need for road closures for the installation of cabling for BT

3] Highways Improvement Plan – The Clerk is waiting for a further update from KCC on a request for tref kerbs on Taylors Lane. County Councillor Sarah Hohler has advised that all projects are on hold until next year.

72/20 Open Spaces, Recreation Ground and Allotments

- 1] Recreation Ground and playground - The Clerk has received the RoSPA report and met with Four Seasons to discuss the works needed. A quote is to be provided. The Clerk is waiting to find out when the school will seed the area of the recreation ground used for the bonfire display last year.
- 2] Allotments - The Clerk and RW will assess the water supply and the number of standpipes at the allotments and the water usage of the Community Farm.
- 3] Trottiscliffe School Update - There was no update
- 4] Community Farm - Members discussed the update received and circulated by the Clerk. Coronavirus has impacted heavily on the work on the farm and they are very grateful for the ongoing support from volunteers. There is a new duck pen, chicken run and a new enclosure for the pigs. An alpaca was born in June. Advice has been given to Seal School who have also set up their own school farm. The farm has regular visits from the Grange School. Pupils from Trottiscliffe School are unable to visit the farm at the moment due to the constraints of coronavirus on class bubbles.

73/20] Correspondence

a) For Information

- 1] Area 2 Planning Committee - 4 November 2020
- 2] Joint Transportation Board - 23 November 2020
- 3] Parish Partnership Panel - 12 November 2020
- 4] Standards Committee - 12 January 2021
- 5] KALC Area Committee Meeting - 10 December 2020

b) On Circulation (email only)

- 1] Parish News - October 2020

c) Requiring Attention:

- 1] KCC Consultation on Budget 2021-2022

74/20 Any Other Business:

KALC award - it was noted that the certificate needs to be amended

It was noted that sadly due to the restrictions of the second Lockdown the Remembrance Service has been cancelled

75/20 Date of the Next Meeting

The next Parish Meeting will be held virtually on Thursday 3 December 2020 at 7.45pm

76/20 Any Confidential Matters There were none

There being no other business the meeting closed at 9.35pm

Chairman

Date.....