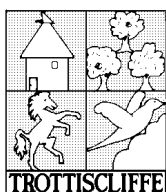


TROTTSCLIFFE PARISH COUNCIL

TELEPHONE

07900 693572



CLERK

Mrs Louise Goldsmith
5 Artisan Road
Headcorn
Kent TN27 9AZ

Email: clerk@trottscliffepc.co.uk

Friday 1 May 2020

I hereby summon you to attend the Annual Parish Council Meeting for Trottscliffe Parish Council to be held **virtually on Thursday 7 May 2020 at 7.45pm**
If you wish to participate in this meeting as a member of the public please email the Clerk for joining instructions by 5pm on Wednesday 6 May 2020

Louise Goldsmith, Clerk

AGENDA

1. **Apologies for absence**
2. **Election of Chairman**
3. **Election of Vice-Chairman**
4. **Co-option**
5. **Election of Representatives**
6. **Appoint a Financial Officer & Internal Auditor**
7. **Declarations of Interest**
8. **To approve the minutes of the Parish Council Meeting held on 5 March 2020**
9. **Reports**
 - a) County Councillor
 - b) Borough Councillor
 - c) PCSO
 - d) KALC Area Committee
 - e) JPCTCG
 - f) Parish Partnership Panel
 - g) Trosley Liaison Group
 - h) Village Hall Committee
 - i) Tree Warden
 - j) Courts Committee
10. **Matters Arising**
 - a) Coronavirus Act 2020 and implications for Parish Council
 - b) Annual Parish Meeting 2020
 - c) T&MBC Local Plan Regulation 19 Consultation
 - d) Monthly check of defibrillator
 - e) Vacancy on the Parish Council
 - f) Proposal to create parking spaces at the village hall car park
11. **Finance & Policies**
 - a) Cheques for signature
 - b) Insurance Renewal
 - c) AGAR 2020

- 12. Members of the public** – Members of the public will be welcome to address the Parish Council with any local concerns they may have. Please note this item will be limited in time at the discretion of the Chairman.
- 13. Planning**
- a) **Applications:**
- 1] TM/20/00376/FL – Little Berries, Taylors Lane, Trottiscliffe, ME19 5ES
Single storey rear extension with internal reconfiguration. *Approval – to be ratified*
- 2] KCC/TM/0073/2020, KCC/TM/0076/2020, TM/98/1886/RVAR, TM/00/522/RVAR - Wrotham Quarry, Addington, ME19 5DL – various applications
- b) **Decisions from T&MBC:**
- 1] TM/20/00376/FL – Little Berries, Taylors Lane, Trottiscliffe, ME19 5ES
Single storey rear extension with internal reconfiguration. *Approved*
- c) **Other planning matters**
- 1] TM/20/00384/FL – Bramble Park, Church Lane, ME19 5EB
- 14. Highways, footways and footpaths**
- 1] Reported faults – update
2] Big Conversation update
- 15. Open Spaces, Recreation ground and allotments**
- 1] Recreation Ground and playground
2] Allotments
3] Trottiscliffe School Update
4] Community Farm
- 16. Correspondence**
- a) **For Information**
- 1] Area 2 Planning Committee – 27 May 2020
2] Joint Transportation Board – 8 June 2020
3] Parish Partnership Panel – 11 June 2020
4] Standards Committee – 10 June 2020
5] KALC Area Committee Meeting – TBC
- b) **On Circulation**
- d) **Requiring Attention**
- 17. Any other business**
- 18. Date of the next meeting: Thursday 4 June 2020**
- 19. Any Confidential Matters**