

**MINUTES OF THE PARISH COUNCIL MEETING  
HELD IN THE VILLAGE HALL, TROTTISCLIFFE  
ON THURSDAY 6 FEBRUARY 2020 at 7.45pm**

**PRESENT:**

Mr. Richard Wallis (RW- Chairman), Sue Byrom (SB), David Gaunt (DG), Oliver Shaw (OS)

**IN ATTENDANCE:**

Borough Councillor Ann Kemp and Piers Montague

Mrs. Louise Goldsmith (Clerk)

3 members of the public

**120/19 Apologies for absence**

An apology for absence was received from County Councillor Sarah Hohler and Councillors Ian Mills and David Goodworth.

**121/19 Declarations of interest:**

There were none.

**122/19 Minutes**

The minutes of the Parish Council Meeting held on the 5 December 2019 were approved and signed as a true record.

*The Chairman proposed and it was resolved to take Members of the Public next as an agenda item*

**126/19 Members of public:**

Three members of the public expressed their concern about accessing public footpaths from Pinesfield Lane through to the church. It was suggested that some resistance is being experienced to walkers using the diverted route following the temporary closure of Public Footpath MR194 and Bridleway MR185. Concern was also expressed about parking at Coldrum Stones. The National Trust car park can be full during certain event which results in cars blocking the narrow approach road.

*8.11pm the meeting resumed*

*The Chairman proposed and it was resolved to take agenda item 123/19 (d) next*

**123/19 (d) Vacancy on the Parish Council**

Co-option. The Chairman welcomed Mrs. Byrom to the meeting. Mrs. Byrom read out and signed a Written Undertaking document which was also signed by the Clerk. Mrs. Byrom agreed to submit a completed copy of her Notification of Disclosable Pecuniary Interests which will be forwarded to the Monitoring Officer at T&MBC and will eventually be placed on the website. A copy of the Model Code of Conduct and Standing Orders have been given to Mrs. Byrom.

**123/19 Reports**

- a) County Councillor - County Councillor Sarah Hohler was unable to attend the meeting but has advised the Clerk that KCC is meeting on the 13 February 2020 to approve the Budget for 2020/21. Funds for repairs to roads are considered a priority along with the provision of more community workers. County Councillor Sarah Hohler also advised that Kier will be completing the works for a Smart Motorway on the M20 despite concerns about the effectiveness of this system in particular with respect to emergency refuge areas. Once the works are completed there will be a review of the requirements for the number of emergency refuge areas.

- b) Borough Councillor – Borough Councillor Ann Kemp advised that T&MBC is making progress with resolving a number of issues with the new waste collection service. Officers have been out checking on the collection of rubbish and making sure roads are not missed. Smaller vehicles are now in use to access some narrow roads and lanes which were being missed because the refuse lorry was too large. T&MBC is in the process of preparing a draft budget for 2020/21. The expectation is that most services will not be affected. T&MBC is also preparing a draft Climate Change Strategy in line with the Governments advice that the issues and costs associated with climate changes should be considered in all proposals.

*8.26pm Borough Councillors Ann Kemp and Piers Montague left the meeting*

- c) Kent Police – RW reported that on the 7 January 2020 somebody attempted to break into a car in Church Lane, Trottiscliffe. On the 5 January 2020 two suitcases were stolen from the boot of a vehicle parked in Taylors Lane, Trottiscliffe. On the 1 February 2020 a tow trailer was stolen from a barn in Park Road, Addington.
- d) KALC Area Committee – Nobody was able to attend the meeting held on the 5 December 2019. The minutes of the meeting have been circulated.
- e) JPCTCG – There has been no meeting.
- f) Parish Partnership Panel – Nobody was able to attend the meeting being held this evening.
- g) Trosley Liaison Group – There has been no meeting.
- h) Village Hall Committee – SB reported that the Committee are in agreement for a proposal for installing ‘entrance’ and ‘exit’ signs into the car park which may assist with the current parking. The Committee are also looking to improve the lighting at the entrance to the village hall.
- i) Tree Warden – There was no report.
- j) Courts Committee Meeting – The Clerk is in the process of arranging a meeting to discuss a number of issues.

### **124/19 Matters arising**

- a) T&MBC Call for Sites/Development of the Local Plan –Tonbridge & Malling Borough Council has advised that the Hearing for the Local Plan will be taking place between the 19 and 21 May 2020 at the Orchards Events Venue, New Road, East Malling, ME19 6BJ
- b) Progress with a Community Bid for The Plough Inn – The Trosley Heritage Group has now exchanged contracts on The Plough Inn and are holding an event on the 10 February 2020 to introduce the village to the new tenants who are going to run a restaurant at the premises. Completion is expected on the 28 February 2020 and the aim is to open the new restaurant on the 9 May 2020. A committee is to be formed to oversee the operation. RW is going to be a self appointed Director and is happy to act as a representative for the Parish Council.
- c) Monthly Check of the Defibrillator – The Clerk has carried out the monthly check.
- d) Vacancy on the Parish Council – There is still one space on the Parish Council which is being advertised.
- e) Waste Collection Service – update – see item 123/19 (c).
- f) KALC Community Award 2020 – The Clerk has submitted a nomination form for Diane Laite for all her services to the village.
- g) Proposal to create parking spaces at the village hall car park – Members noted that the trees have been removed in the parking area adjacent to the school and that staff at the school now seem to be using the car park. The Clerk has liased with T&MBC on how the parking could be organised in the village hall car park and the Clerk and RW

met with a contractor to discuss the benefits and cost implications of marking out bays. The Clerk is waiting for a quote from the contractor and will bring this to the next meeting for a decision to be made. SB and the Clerk will also discuss this with the Village Hall Committee.

### **125/19 Finance & Policies**

#### **Statement of payments to be made and income received**

National Savings Account:	£ 1,718.56
Nat West TPC TCC Account:	£10,204.75
Nat West TPC Reserve Account:	£22,542.68
Nat West TPC Current Account	£ 273.54
Less cheque 286	£ 20.00
	<u>£ 253.54</u>

**Receipts:** National Savings: Interest of £13.64

<u>Supplier</u>	<u>Description</u>	<u>Cheque Number</u>	<u>Amount</u>
Mrs L S Goldsmith	(Salary 4 weeks) (09/01 - 06/02)	000421	£ 180.56
HMRC	(Clerk's Tax)	000422	£ 120.40
Mrs L S Goldsmith	(Clerks Expenses)	000423	£ 104.24
Four Seasons Gardens Ltd.	(Grass cutting and maint)	000424	£1,194.67
Austin Plumbers Ltd.	(Drainage works car park)	000425	£ 450.00
Trottscliffe Village Hall	(Meeting room hire)	000427	£ 70.00
William Mott	(Village website hosting)	000428	£ 85.00
Trottscliffe PCC	(Annual Grant)	000429	£ 450.00
Trottscliffe Village Hall	(Annual Grant)	000430	£1,300.00
Trottscliffe C of E School	(Annual Grant)	000431	£1,250.00
Day Tree Fellers	(Tree work car park)	000432	£1,083.33
Doug Wanstall	(Christmas Tree)	000433	£ 75.00
<b>Total</b>			<b>£6,363.20</b>

**Transfer from TPC Reserve Account to TPC Current Account: £6,400.00**

#### **Cheques for signature TPC TCC Account:**

EDF Customers PLC	Electricity Bill	000019	£307.13
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- h) Cheques for signature: The Chairman proposed and it was resolved to sign the above cheques.
- i) Bank Mandate - The Clerk reported that after several visits to NatWest at West a mandate is now in place.

### **127/19 Planning**

a) Applications from T&MBC:

1] TM/19/02982/LDP - Prunelle, Church Lane, Trottscliffe, ME19 5EB

Lawful Development Certificate Proposed: Construction of porous tarmac hardstanding to front of dwelling. *Resolved: Object The development, by virtue of the amount of hardstanding and the materials to be used would cause visual harm to the appearance of the site and wider locality which is designated as an Area of Outstanding Natural Beauty.*

2] TM/19/003005/FL – Robin Hill, Pilgrims Way, Trottiscliffe, ME19 5EW

Erection of timber clad garden studio. *Resolved: Object. Members object to the bulk and scale of the proposed building. Members are not adverse to a studio being erected but feel it should be on a smaller scale in proportion to the size of the garden and will less glazing.*

b) Decisions from T&MBC:

1] TM/19/02871/LDP – Elpatos, Pilgrims Way, Trottiscliffe, ME19 5EP

Lawful Development Certificate Proposed: Construction of single storey rear extension.  
*Certified*

2] TM/19/02738/FL – Rectory Cottage, Church Lane, Trottiscliffe, ME19 5EB

Proposal to move the rear door to the adjacent wall, forming of one new window and door to the rear elevation. *Certified*

c) Other planning matters:

1] TM/18/00357/OA – The Nursery, Taylors Lane, Trottiscliffe - Erection of a detached dwelling. Members were disappointed to hear that the Inspector has approved the appeal and that planning permission has been granted.

2] Bramble Park - The Clerk reported that there has been no update on whether Cavendish Education has acquired Bramble Park, Church Lane a planning application has not been received. Members acknowledged receipt of a petition from local residents. It was proposed and resolved that the Clerk sends a copy of the petition to the planners at T&MBC and copies in the Borough Councillors.

**128/19 Highways, Footways and Footpaths**

1] Reported Faults

i) Request for bollard in Taylors Lane - The Clerk has carried out some measurements of the pavement and is waiting for a response from Ian Grigor, Schemes Project Manager KCC. Mr Grigor on the best way forward. KCC has suggested that the width of the pavement does not allow bollards to be installed and that either the pavement would need to be widened or that a trief kerb should be considered. The Clerk has requested some estimated costs.

ii) Addington Lane - flooding on road requires major works. Members noted that the road is to be closed overnight on the 7 February 2020 to enable KCC to undertake a drainage survey

iii) Enquiry 412151 Vigo Lane - various drainage works have been arranged and subsequently cancelled for Vigo Hill. The drains and culverts are not coping with the recent wet weather. The Clerk was asked to pursue KCC to get the necessary surveys done and remedial works.

iv) Enquiry 485759 - a further post has been knocked down by a lorry on the green opposite The George. The Clerk has reported this. Members agreed to discuss a solution to this ongoing problem at the next meeting.

v) Footpath MR194 and Bridleway MR185 - Members noted that the paths will be closed for a maximum of 6 months because works are planned near to them although they are expected to re-open sooner than this. RW offered to walk the paths to see if any problems were experienced and to check that the diversion signs are in place.

vi) National Trust Car Park at Coldrum Stones - Members agreed that little could be done to improve the parking in this area when events are organised however these seem to be a minority.

**129/19 Open Spaces, Recreation Ground and Allotments**

- 1] Recreation Ground and playground - There was no report.
- 2] Allotments - There was no report.
- 3] Trottscliffe School Update - See item 124/19 (g) .
- 4] Community Farm - There was no report.

**130/19] Correspondence**

**a) For Information**

- 1] Area 2 Planning Committee - 26 February 2020
- 2] Joint Transportation Board - 9 March 2020
- 3] Parish Partnership Panel - 6 February 2020
- 4] Standards Committee - 4 March 2020
- 5] KALC Area Committee Meeting - 17 April 2020

**b) On Circulation**

- 1] KALC Chief Executive Bulletin - January 2020
- 2] Tonbridge & Malling Police Community Safety Newsletter
- 3] Parish Partnership Panel - Agenda for meeting 6 February 2020
- 4] Satswana Winter Update 2020

**c) Requiring Attention:**

- 1] KCC Strategic Statement Consultation Draft - The Clerk to respond to the consultation with comments provided by Members.

**131/19 Any Other Business:** Nothing additional

**132/19 Date of the Next Meeting**

The next Parish Council Meeting will be held on Thursday 5 March 2020 at 7.45pm.

**133/19 Any Confidential Matters** There were none

There being no other business the meeting closed at 9.37pm

Chairman .....

Date.....