

## BART Community Support Risk Assessment

Name of Organisation	BART Community Support(supported by PCCs of the BART Churches)	Start date	26 March 2020
Person responsible	Rev'd Linda Shuker	Date of assessment	26 March 2020
Name of Risk Assessor	Rev's Linda Shuker	Date of review	30 April 2020

Hazard/risk/person affected	Existing controls	Likelihood (L)	Severity (S)	Risk rating (L x S)	Additional controls
<p><u>HEALTH CONCERNS</u> Potential consequences of infection, or allergic reaction.</p>	<p>Volunteers to wash hands in hot water with soap or use 60% alcohol hand-gel before and after each visit.</p> <p>Volunteers not to make physical contact with those they are helping.</p> <p>Volunteers to alert co-ordinator if they become unwell and must cease offering as a Volunteer immediately.</p>	3	3	9	<p>If possible, Volunteers should work disposable gloves when delivering goods.</p> <p>Volunteers encouraged not to touch their own face.</p> <p>Social distancing policy of 2m between people.</p> <p>Resort to 999 if threat to life is immediate.</p>
<p><u>VEHICLE MOVEMENTS</u> Potential consequences of death, broken bones, serious injury, cuts, bruising through car accidents.</p>	<p>Volunteers must have a full, clean UK Driving Licence.</p> <p>Volunteers to observe all parking restrictions and rules of the road.</p>	1	3	3	<p>Cars to be properly parked and engines turned off when making deliveries or picking up instructions.</p>

### Likelihood

1 = low (rare event)  
2 = medium (frequent)  
3 = high (certain or near certain)

### Severity

1 = low (minor cuts and bruises)  
2 = medium (serious injury or incapacitation)  
3 = high (fatality or number of serious injuries)

### Risk Rating

1 to 2 = low priority  
3 to 4 = medium priority  
5 to 6 = high priority

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<p><u><i>SAFEGUARDING</i></u> Potential consequences of a child or vulnerable adult going off with unauthorised adult, or going missing.</p> <p>Inappropriate contact between Volunteer and a child or vulnerable adult.</p> <p>Information from vulnerable adults shared inappropriately.</p> <p>Volunteer becomes emotionally overwhelmed and in need of support</p>	<p>Families being helped are responsible for their own children.</p> <p>Clear briefing given to all volunteers on the policy.</p> <p>Clear briefing given to all volunteers on policy.</p> <p>All activities to be monitored, and visitors recorded.</p> <p>Clear briefing given to all volunteers on the policy.</p> <p>Rector of BART available to all volunteers</p>	<p>1</p> <p>1</p> <p>1</p> <p>2</p>	<p>3</p> <p>3</p> <p>2</p> <p>1</p>	<p>3</p> <p>3</p> <p>2</p> <p>2</p>	<p>Most households being helped will be older people without school-age children at home.</p> <p>Volunteers not to arrange to meet children or vulnerable adults on their own outside the home.</p> <p>Incumbent of the Bart parishes available for advice.</p> <p>Possible sign-posting to counselling services, depending on nature of need.</p>
<p><u><i>THEFT</i></u> Potential consequences of a loss of money or goods taken by a Volunteer.</p>	<p>No money to be handed over.</p> <p>Goods to be paid for in advance or over the phone.</p>	<p>1</p>	<p>2</p>	<p>2</p>	<p>Record to be kept by Co-Ordinator of which Volunteers are helping which households.</p> <p>Volunteers to carry a badge.</p>

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