

**MINUTES OF THE PARISH COUNCIL MEETING
HELD IN THE VILLAGE HALL, TROTTISCLIFFE
ON THURSDAY 5 DECEMBER 2019 at 7.45pm**

PRESENT:

Mr. Richard Wallis (RW- Chairman), David Goodworth (DGG), Ian Mills (IM),
Oliver Shaw (OS)

IN ATTENDANCE:

Borough Councillor Ann Kemp and Piers Montague
Mrs. Louise Goldsmith (Clerk)

105/19 Apologies for absence

An apology for absence was received from County Councillor Sarah Hohler and Councillor David Gaunt.

106/19 Declarations of interest:

There were none.

107/19 Minutes

The minutes of the Parish Council Meeting held on the 7 November 2019 were approved and signed as a true record.

108/19 Reports

- a) County Councillor - County Councillor Sarah Hohler was unable to attend the meeting but has advised the Clerk that an engineer will be repairing the lights and the bollards on the A20 near to the Vineyard crossing and that she is discussing improvements to the lighting at this point with KCC to increase safety and also a possible reduction in the speed limit.
- b) Borough Councillor - Borough Councillor Piers Montague and Ann Kemp reported that T&MBC has admitted that mistakes have been made by the contractor Urbaser with the new waste collection service. Crews were unfamiliar with the rounds and roads have been missed and emptied bins have been left blocking drives. Borough Councillor Piers Montague advised Members to inform residents experiencing problems to report these issues to T&MBC and/or their Borough Councillors. Certain roads such as Pilgrims Way are known to be problem areas. A leaflet is to be produced giving further guidance on what can be placed in each bin as there still seems to be some confusion. Borough Councillor Piers Montague explained that the levels of recycling have substantially improved since the introduction of the new scheme despite these teething problems which is encouraging news.
- c) Kent Police - RW was pleased to report that there has been no crime in Trottiscliffe in November 2019.
- d) KALC Area Committee - Nobody was able to attend the meeting held on the 5 December 2019. The minutes of the meeting have been circulated.
- e) JPCTCG - There has been no meeting.
- f) Parish Partnership Panel - Nobody was able to attend the meeting held on the 14 November 2019. The minutes of the meeting have been circulated
- g) Trosley Liaison Group - There has been no meeting.
- h) Village Hall Committee - IM reported that the Committee are in agreement for a proposal for installing 'entrance' and 'exit' signs into the car park which may assist with the current parking .

- i) Tree Warden - There was no report.
- j) Courts Committee Meeting - RW and the Clerk attended a Courts Committee meeting on the 12 November. The Clerk has arranged for works to take place to clear the drains in the tennis club car park at an estimated cost of £500.00 excluding VAT. The minutes of the meeting will be circulated but in summary membership of the club remains strong. The school continues to use the facilities for an after school tennis club but have not yet used the courts for netball. The Clerk has also claimed back the sum of £5,119.20 from HMRC which was the VAT paid for their resurfacing of the tennis courts which has boosted the sinking fund bank balance and the finances of the club generally remain healthy.

109/19 Matters arising

- a) T&MBC Call for Sites/Development of the Local Plan - Members noted that the Inspectors appointed to examine the Local Plan have requested another round of consultation related to material published since the submission of the Local Plan on whether this information has affected the soundness, legal compliance and Duty to Cooperate. Members **resolved** to make no further representations. The Inspectors will consider any responses received and a Hearing is expected in February/March 2020.
- b) Progress with a Community Bid for The Plough Inn - The Trosley Heritage Group was delighted to hear today that their bid to purchase the The Plough Inn has been successful. Funds are in place to purchase the public house at £450,000.00 with no override. Members were delighted to hear this news and also that the village has come together as a community to provide funds. The plan is to let the facility out and the Trosley Heritage Group are in discussions with interested parties.
- c) Monthly Check of the Defibrillator - The Clerk has carried out the monthly check.
- d) Vacancy on the Parish Council - The vacancy is advertised on the noticeboards, website and in the Pilgrims. Cllr. Wallis asked Members to actively encourage residents to apply.
- e) Historic plaque for Graham Sunderland - the Clerk to investigate.
- f) Waste Collection Service - update - see item 109/19 (b).
- g) Dates of Meetings 2020 The dates of the meetings for next year have been circulated and placed on the website.
- h) KALC Community Award 2020 - Members **resolved** unanimously to adopt the Scheme and **resolved** to nominate Diane Laite for all her services to the village. RW agreed to discuss the nomination with her.

8.22pm Borough Councillors Ann Kemp and Piers Montague left the meeting

110/19 Finance & Policies

Statement of payments to be made and income received

National Savings Account:	£ 1,704.92
Nat West TPC TCC Account:	£10,204.75
Nat West TPC Reserve Account:	£22,538.73
Nat West TPC Current Account	£ 1,390.91
Less cheque 286	£ 20.00
	<u>£ 1,370.91</u>

Receipts: HMRC Refund: £6,321.79

<u>Supplier</u>	<u>Description</u>	<u>Cheque Number</u>	<u>Amount</u>
Mrs L S Goldsmith	(Salary 4 weeks) (03/10-)	000296	£ 579.78
HMRC	(Clerk's Tax)	000297	£ 548.82
Mrs L S Goldsmith	(Clerks Expenses)	000298	£ 224.52
T&MBC	(Uncontested election)	000299	£ 153.62
Fours Seasons Gardens Ltd.	(Grass cutting and maint)	000300	£ 260.63
Total			£1,767.37

Transfer from TPC Reserve Account to TPC Current Account: £800.00

Transfer from TPC Current Account to TTC Sinking fund: £5,119.20

Cheques for signature TPC TCC Account:

EDF Customers PLC	Electricity Bill	000018	£294.34
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- a) Cheques for signature: The above cheques were signed in between meetings.
- b) Bank Mandate - The Clerk has been into NatWest at West Malling and been advised that the current mandate cannot be processed as they still do not have the required identity documents for OS and DG. The Clerk will submit a further new mandate with just IM and RW as signatories so that this can be processed.

111/19 Members of public: There were no members of public.

112/19 Planning

a) Applications from T&MBC:

1] TM/19/02738/FL - Rectory Cottage, Church Lane, Trottiscliffe, ME19 5EB - Proposal to move the rear door to the adjacent wall, forming of one new window and door to the rear elevation. *Resolved: No objections*

b) Decisions from T&MBC:

1] TM/19/02296/FL - Rosedene, Church Lane, Trottiscliffe, ME19 5ED - Erection of wooden cabin in rear garden. *Approved*

2] TM/19/002238/FL - Newlands, School Lane, Trottiscliffe, ME19 5EH - Creation of additional first floor window in eastern elevation, uPVC, 1.2m wide x 1.3m high, with clear glazing. *Approved*

3] TM/19/02219/FL - The Old Post Office, Taylors Lane, ME19 5DR - Erection of a shed. *Approved*

4] TM/19/01756/FL - Mount Mead, Ford Lane, Trottiscliffe, ME19 5DP - Demolition of existing domestic outbuildings and construction of two bungalows with ancillary areas and parking provision. *Approved*

c) Other planning matters:

1] TM/18/00357/OA - The Nursery, Taylors Lane, Trottiscliffe - Erection of a detached dwelling. Members noted that the applicant has submitted an appeal.

2] Bramble Park - RW and the Clerk met with Cavendish Education on the 26 November 2019. Cavendish Education is planning to acquire Bramble Park, Church Lane and to convert it from its existing residential use to a small specialist school. Cavendish School currently operate Trinity School which is located in Rochester. It provides a specialist learning environment for children with anxiety, speech, language and communication needs. A number of concerns were discussed including the issues with access and in particular at school drop off and pick up times. RW explained that there is already severe congestion on Church Lane and in the whole village at these times and that an opening of a new school would only add to these problems. RW added that although residents can appreciate that the location would be ideal for such a school the issues with access, traffic and congestion will cause many problems for the village and that there are no deemed benefits for the village. Cavendish Education will be meeting with KCC to discuss highways issues and seem willing to work with the Parish Council to overcome any issues. Cavendish Education are holding an Open Evening at Bramble Park this evening to explain their proposal to local residents. It is expected that a planning application will be submitted in January 2020.

3] Millers Farm Members noted that an appeal has been submitted.

113/19 Highways, Footways and Footpaths

1] Reported Faults

i) Request for bollard in Taylors Lane - The Clerk has discussed a proposal to protect pedestrians on the pavement on this stretch of the road with Ian Grigor, Schemes Project Manager KCC. Mr Grigor has advised that the width of the pavement does not allow bollards to be installed and that either the pavement would need to be widened or that a trief kerb should be considered. Widening the pavement may interfere with the drainage. Mr Grigor is going to discuss this with the Drainage team at KCC and will report back to the Clerk. Mr Grigor has explained that KCC are not able to fund any scheme and that the Parish Council will have to investigate ways of funding such a project. The Clerk has requested some estimated costs.

ii) Potholes top of Ford Lane - the Clerk has reported these.

114/19 Open Spaces, Recreation Ground and Allotments

1] Recreation Ground and playground - There was no report.

2] Allotments - There was no report.

3] Trottscliffe School Update - See item 94/19 (h) . The Clerk is in the process of obtaining quotes for the trees to be removed to the parking area adjacent to the school. Members agreed to approve a quote in between meetings so that the works can take place. The plan is to remove all the trees and any overhanging branches that are preventing the parking of vehicles. Once these works are complete the Clerk will ask the teaching staff at the school to park in this area to help alleviate the current problem with congestion on the road outside the school. It was agreed that the Clerk should seek some advice from T&MBC on how the parking could be organised in the village hall car park and investigate the benefits and cost implications of marking out bays.

4] Community Farm - DGG will attend the Trustee meeting due to be held on the 6 December 2019. DGG will also mention that a number of residents have complained about the noise that the donkeys on the farm are making, IM reported that the Village Hall Committee donated £250.00 towards fencing at the farm from the proceeds of the quiz night.

115/19] Correspondence

a) For Information

- 1] Area 2 Planning Committee - 11 December 2019 - CANCELLED
- 2] Joint Transportation Board - 9 March 2020
- 3] Parish Partnership Panel - 6 February 2020
- 4] Standards Committee - 14 January 2020
- 5] KALC Area Committee Meeting - 17 April 2020

b) On Circulation

- 1] KALC News - November 2019
- 2] Joint Transportation Board - Agenda for meeting held on the 18 November 2019
- 3] Parish Partnership Panel - Minutes of meeting held on 14 November 2019
- 4] KALC - Agenda for meeting due to be held on the 5 December 2019
- 5] Clerk & Councils Direct - November 2019
- 6] The Clerk Magazine - November 2019

c) Requiring Attention:

- 1] Consultation on the Proposed Modifications to the Early Partial Review of the Kent Minerals and Waste Local Plan 2013-30 - Noted.

116/19 Any Other Business:

DGG kindly agreed to erect the Christmas Tree on the green opposite The George.
RW thanked Members for all their hard work this year.

117/19 Date of the Next Meeting

The next Parish Council Meeting will be held on Thursday 6 February 2020 at 7.45pm.

118/19 Any Confidential Matters There were none

There being no other business the meeting closed at 9.05pm

Chairman

Date.....