

**MINUTES OF THE PARISH COUNCIL MEETING  
HELD IN THE VILLAGE HALL, TROTTISCLIFFE  
ON THURSDAY 7 NOVEMBER 2019 at 7.45pm**

**PRESENT:**

Mr. Richard Wallis (RW- Chairman), David Gaunt (DG), David Goodworth (DGG), David Jones (DJ), Ian Mills (IM) Oliver Shaw (OS)

**IN ATTENDANCE:**

County Councillor Sarah Hohler, Borough Councillor Ann Kemp  
Mrs. Louise Goldsmith (Clerk)

**91/19 Apologies for absence**

An apology for absence was received from Borough Councillor Piers Montague.

**92/19 Declarations of interest:**

DGG declared a pecuniary interest in item 98/19 (5).

**93/19 Minutes**

The minutes of the Parish Council Meeting held on the 4 October 2019 were approved and signed as a true record.

**94/19 Reports**

- a) County Councillor - - County Councillor Sarah Hohler reported that following a four-way battle for the Conservative group leadership Roger Gough is the new leader at KCC and that there has been a re-shuffle of the Cabinet. County Councillor Sarah Hohler advised that she is hoping to get the central island fortified and repaired on the A20 near to the Vineyard restaurant. At least 2 street lights and a bollard are out in an easterly direction on the A20 from Seven Mile Lane which is also an issue. County Councillor Sarah Hohler also reported that she has recently been successful in canvassing for a new crossing near to Hawley Drive in Leybourne.
- b) Borough Councillor - Borough Councillor Ann Kemp reported that the Planning Inspectorate has commenced a second round of consultation which is being rolled out to the parishes. Borough Councillor Ann Kemp also reported that the planning application TM/19/01756/FL, Mount Mead, Ford Lane, had been considered by the Area 2 Planning Committee last night and was approved but with a number of conditions to do with the lighting, levels and extent of garden. Borough Councillor Ann Kemp advised that T&MBC is trying to deal with all of the issues following the introduction of the new waste collection. It would appear that different staff are being used on the new rounds who are not familiar with the roads which has compounded the problem. T&MBC is aware that a number of residents are still not getting their bins emptied and is having various meetings with the contractor to develop an action plan to address the problems. Members also raised an issue to do with the size and fitness for purpose of the bins as it appears many residents are struggling to fit food waste into the small caddies and are also struggling with the disposal of cardboard which can no longer be placed in the green lidded bin. Borough Councillor Ann Kemp agreed to discuss these issues with T&MBC and suggested that residents contact her directly if they are still suffering problems with their bin collection.

*8.01pm County Councillor Sarah Hohler and Borough Councillor Ann Kemp left the meeting*

- c) Kent Police – RW reported that there was no crime in Trottscliffe in October. Kent Police carried out a patrol of the village in October and discovered no issues and have not received any further calls about concerns about parking at the school. The Clerk was asked to place information on how to contact Kent Police in the Pilgrims as a resident had contacted RW complaining about the difficulties and complexity with reporting crime online.
- d) KALC Area Committee – There has been no meeting. Nobody is able to attend the AGM due to be held on the 30 November 2019.
- e) JPCTCG – DG attended the meeting held on the 23 September 2019 and the minutes have been circulated. There is to be no charge this year for parishes attending this group. Representatives from Kent Police are due at the next meeting
- f) Parish Partnership Panel – There has been no meeting.
- g) Trosley Liaison Group – There has been no meeting.
- h) Village Hall Committee – IM reported that a meeting is due to held on Monday 11 November 2019 and that the Committee will be discussing a proposal for installing ‘entrance’ and ‘exit’ signs into the car park which may assist with the current parking problems. RW reported that the drop off and collection times for the Nursery are different to the school. Members discussed a suggestion that spaces for parking are marked out in the village hall car park to ensure maximum use of the car park. IM agreed to discuss this suggestion with the Village Hall Committee. OS reported that the headteacher at the school has advised the the teachers do not use the staff car park because of overhanging trees. Members asked the Clerk to obtain some quotes for removing the trees in this area which would mean teaching staff could park in the designsted car park and not out on the road.
- i) Tree Warden - There was no report.
- j) Courts Committee Meeting – The Clerk is waiting for a quote for suggested works to the drainage in the tennis court car park. A contractor attended last week to inspect the drains. The Courts Committee will be meeting on the 12 November at 6pm in the village hall.

#### **95/19 Matters arising**

- a) T&MBC Call for Sites/Development of the Local Plan – The Clerk was asked to contact T&MBC to get information on the second round of consultation.
- b) Progress with a Community Bid for The Plough Inn – Members noted that The Trosley Heritage Group will be holding a village meeting on the 18 November 2019 to discuss raising funds to put in a bid. The group is considering offering share options.
- c) Monthly Check of the Defibrillator – The Clerk has carried out the monthly check.
- d) Vacancy on the Parish Council – The vacancy is advertised on the noticeboards, website and in the Pilgrims. Cllr. Wallis asked Members to actively encourage residents to apply.
- e) Historic plaque for Graham Sunderland – the Clerk to investigate.

#### **96/19 Finance & Policies**

##### Statement of payments to be made and income received

National Savings Account:	£ 1,704.92
Nat West TPC TCC Account:	£ 5,379.89
Nat West TPC Reserve Account:	£23,335.08
Nat West TPC Current Account	£ 188.32
Less cheque 286	£ 20.00
	<u>£168.32</u>

**Receipts:** There were none.

<u>Supplier</u>	<u>Description</u>	<u>Cheque Number</u>	<u>Amount</u>
Mrs L S Goldsmith	(Salary 4 weeks) (03/10-07/11/19)	000296	£ 188.10
HMRC	(Clerk's Tax)	000297	£ 188.10
Mrs L S Goldsmith	(Clerks Expenses)	000298	£ 74.84
T&MBC	(Uncontested election)	000299	£ 153.62
Fours Seasons Gardens Ltd.	(Grass cutting and maint)	000300	£ 260.63
<b>Total</b>			<b>£ 865.29</b>

**Transfer from TPC Reserve Account to TPC Current Account: £800.00**

**Cheques for signature TPC TCC Account:**

EDF Energy	(Electricity Supply)	000018	£294.34
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- a) Cheques for signature: As the new bank mandate is not in place it was not possible for any of the above cheques to be signed. It was noted that is a disappointing situation to be in.
- b) Bank Mandate - OS and DG were urged to take their ID in promptly in to NatWest at West Malling to avoid any further issues and delay with the processing of the Bank Mandate as the Clerk is now unable to get any cheques signed.

**97/19 Members of public:**

The Clerk has received correspondence regarding difficulties experienced with the new waste collection which has been passed on to T&MBC.

**98 /19 Planning**

1] TM/19/02296/FL – Rosedene, Church Lane, Trottiscliffe, ME19 5ED

Erection of wooden cabin in rear garden. *Resolved: Object. Members feel the height of the cabin is excessive and would like to see this reduced.*

2] TM/19/02379/FL - The Grove, Taylors Lane, Trottiscliffe, ME19 5ES

To construct an extension to the full width of the property, on the rear elevation and to construct a small outbuilding within the grounds of the property for the purpose of housing a gym. *Resolved: No objection*

3] TM/19/002238/FL – Newlands, School Lane, Trottiscliffe, ME19 5EH

Creation of additional first floor window in eastern elevation, uPVC, 1.2m wide x 1.3m high, with clear glazing. *Resolved: No objection*

4] TM/19/02219/FL – The Old Post Office, Taylors Lane, ME19 5DR

Erection of a shed. *Resolved: No objection*

*DGG declared a pecuniary interest and left the room*

5] TM/19/02411/FL – Millers Farm Yard, Wrotham Water Lane, Trottiscliffe

Change of use of existing agricultural storage barn to house a mobile home for agricultural worker. *Resolved: No objection*

*DGG returned to the meeting*

**b) Decisions from T&MBC:**

1] TM/19/02055/LDP – Elpatos, Pilgrims Way, Trottiscliffe, ME19 5EP

Lawful Development Certificate Proposed: Construction of replacement patio

c) Other planning matters:

1] Bramble Park - RW and the Clerk reported that Cavendish Education is planning to acquire Bramble Park, Church Lane and to convert it from its existing residential use to a small specialist school. Cavendish School currently operate Trinity School which is located in Rochester. It provides a specialist learning environment for children with anxiety, speech, language and communication needs. They are planning to open a new branch of the school, that offers small class sizes and provides outside learning opportunities in a quiet and safe environment for pupils and have identified Bramble Park as a suitable location. It was **resolved** that the Clerk, RW and DG should meet with Cavendish Education on Tuesday 26 November 2019 at 4pm in the village hall.

**99/19 Highways, Footways and Footpaths**

1] Reported Faults

i) Request for bollard in Taylors Lane - County Councillor Sarah Hohler and the Clerk were both disappointed that KCC asked the Clerk to take some measurements for bollards on this section of the road. The Clerk has advised KCC that an engineer should arrange a site visit to undertake this and County Councillor Sarah Hohler has taken this up with KCC

ii) Water leaking on the road outside the school - The Clerk has reported the problem with this area of road constantly flooding and it appears contractors are carrying out some investigations.

iii) Brambles on footpath near to The George - the Clerk to report that brambles are blocking the footpath.

2] Big Conversation Update - KCC is pleased that the vehicle capacity utilisation for the trial service is achieving 25%. Income received is higher than expected which would suggest that the service is not been used as much as thought by holders of bus passes. It was agreed that further advertising of the new service is required to increase awareness

3] KCC Parish Seminar - The Clerk will attend the seminar due to be held on the 20 November 2019

**100/19 Open Spaces, Recreation Ground and Allotments**

1] Recreation Ground and playground - Members were pleased to note that the recent bonfire and firework display organised by the PTA of Trottiscliffe School on the recreation had gone smoothly and was a success.

2] Allotments - There was no report.

3] Trottiscliffe School Update - See item 94/19 (h) . The Clerk to obtain quotes to enable the staff car parking area to be used.

4] Community Farm - Members noted that both the chickens and pigs have new enclosures. The reason for moving the pigs was to free up the building and the pen for 2 new donkeys. They will not be used for riding but will be used for children to groom and provide an extra resource for animal care education. The donkeys are on a long term loan and the farm will be responsible for their feed and regular hoof trimming but any unexpected vet bills will be covered by the owner. Egg donations continue to be buoyant and the farm has had a visit from a member of staff at Seal Primary School who are hoping to set up a similar operation.

**101/19] Correspondence**

**a) For Information**

- 1] Area 2 Planning Committee – 6 November 2019
- 2] Joint Transportation Board – 18 November 2019
- 3] Parish Partnership Panel – 14 November 2019
- 4] Standards Committee – 14 January 2020
- 5] KALC Area Committee Meeting – 15 December 2019

**b) On Circulation**

- 1] Big Conversation Working Group – meeting summary 16 October 2019
- 2] Area 2 Planning Committee - Agenda meeting 6 November 2019
- 3] KALC News – October 2019
- 4] JPCITCG – Minutes of the meeting held on the 23 September 2019
- 5] Parish Partnership Panel – Agenda for meeting 14 November 2019

c) Requiring Attention: Nothing new to consider

**102/19 Any Other Business:**

DGG kindly agreed to erect the Christmas Tree on the green opposite The George.

**103/19 Date of the Next Meeting**

The next Parish Council Meeting will be held on Thursday 5 December 2019 at 7.45pm.

**104/19 Any Confidential Matters** There were none

There being no other business the meeting closed at 9.14pm

Chairman .....

Date.....