

**MINUTES OF THE PARISH COUNCIL MEETING  
HELD IN THE VILLAGE HALL, TROTTISCLIFFE  
ON THURSDAY 4 OCTOBER 2019 at 7.45pm**

**PRESENT:**

Mr. Richard Wallis (RW- Chairman), David Goodworth (DGG), David Jones (DJ), Ian Mills (IM - arrived 8.07pm) Oliver Shaw (OS)

**IN ATTENDANCE:**

County Councillor Sarah Hohler, Borough Councillor Ann Kemp  
Mrs. Louise Goldsmith (Clerk)

**77/19 Apologies for absence**

An apology for absence was received from Borough Councillor Piers Montague and Cllr. David Gaunt.

**78/19 Declarations of interest:**

There were none.

**79/19 Minutes**

The minutes of the Parish Council Meeting held on the 5 September 2019 were approved and signed as a true record.

**80/19 Reports**

- a) County Councillor - County Councillor Sarah Hohler reported that the election for a new leader for KCC is due to take place tomorrow and that there are 4 candidates standing. Concern that the fact KCC is now charging for certain products such as plasterboard to be deposited at depots would lead to more flytipping seems to be unfounded. There has been no increase in flytipping but there has been an increase of 42% in skip hire. KCC had to introduce these charges to stop residents in neighbouring counties depositing this type of rubbish at KCC sites in an attempt to avoid a charge in their own area. KCC has been given an extra £24 million to prepare for a no deal Brexit and is setting up various check points across the County where lorry drivers can go to get their papers checked before arriving at Dover. In conjunction with MP Tom Tugendhat, County Councillor Sarah Hohler has submitted a petition to the Local Government Association to bring in legislation that HGV lorries are fitted with up to date SATNAV systems which will ensure that they do not use country roads and lanes. County Councillor Sarah Hohler advised that she has been approached by Highways at KCC to assist with the funding for bollards on Taylors Lane - see item ( 85/19 1(i) )
- b) Borough Councillor - Borough Councillor Ann Kemp reported that progress with the Local Plan is very slow and that there is unlikely to be any update until next year. T&MBC has dismissed the planning proposal for a new housing development in West Malling planning proposal TM/18/02093/OA & TM/19/00016/NONDET. Borough Councillor Ann Kemp reported that the first week of the new bin collection service, despite a few teething problems, had gone better than expected. Members reported a few issues with bins being missed in a few roads in the village and expressed concern about whether the food waste bin is being emptied correctly into the freighter. Borough Councillor Ann Kemp agreed to discuss these issues with T&MBC.
- c) Kent Police - RW reported that On the 26 September 2019 an outbuilding at the pub in Taylors Lane, Trottiscliffe was broken into.

- d) KALC Area Committee - Nobody was able to attend the meeting held on the 19 September 2019.
- e) JPCTCG - DG attended the meeting held on the 23 September 2019 and will circulate the minutes.
- f) Parish Partnership Panel - IM attended the meeting held on the 5 September 2019. The Acting Inspector attended the meeting and advised that there are to be 300 new PCSOs in Kent of which 2 will be based in West Malling. During the summer there had been several traveller incursions, including unlawful encampments in Ightham and Platt. The use of Section 61 notices had proved extremely effective and Kent Police will continue to take action immediately. Fifteen grants have been awarded for shop front improvements in the Borough, including premises in West Malling, Larkfield, Hadlow, Borough Green and Kings Hill. Further applications are under consideration. T&MBC declared a recognition of global climate change and biodiversity emergencies in July 2019. Services and operations are to be reviewed to ensure policies support climate change mitigation. A draft Strategy will be out for consultation in May 2020 and parishes will be encouraged to contribute.
- g) Trosley Liaison Group - RW attended the meeting held on the September 2019. The park has won a Gold Award for planting, the plants were provided by Spadework. A grant has been awarded for £27,000.00 towards providing an adult outside gym. A lot of coppicing is taking place to widen the tracks through the wood. Lots of promotional material is being issued to try and encourage more visitors to the park.
- h) Village Hall Committee - IM reported that the drains in the village hall car park have been cleared and the new fire door in the hall has been installed.
- i) Tree Warden - There was no report.
- j) Courts Committee Meeting - The Clerk will arrange for the contractor that surveyed the drains in the village hall car park to assess the drainage in the tennis court car park.

*Members resolved to take Members of the public at the next agenda item*

### **83/19 Members of public:**

A member of the public has contacted the Clerk about cars parking in School Lane – see item (86/19 (3)). Members considered a number of ideas including ascertaining which cars are regularly blocking the road; RW to discuss drop off and collection times with the nursery; IM to ask the Village Hall Committee about the possibility of ‘entrance’ and ‘exit’ signs for the village hall car park which may improve the way in which cars are parked in this area.

*8.31pm County Councillor Sarah Hohler and Borough Councillor Ann Kemp left the meeting*

### **81/19 Matters arising**

- a) T&MBC Call for Sites/Development of the Local Plan - see item 80/19 (b).
- b) Progress with a Community Bid for The Plough Inn - Members noted that The Trosley Heritage Group will be holding a meeting to discuss raising funds to put in a bid. The group is considering offering share options. The village will be consulted on any proposal.
- c) Monthly Check of the Defibrillator - The Clerk has carried out the monthly check.
- d) Vacancy on the Parish Council - The vacancy is advertised on the noticeboards, website and in the Pilgrims. Cllr. Wallis asked Members to actively encourage residents to apply.
- e) Historic plaque for Graham Sunderland - the Clerk to investigate.

## 82/19 Finance & Policies

### Statement of payments to be made and income received

National Savings Account:	£ 1,704.92
Nat West TPC TCC Account:	£ 5,379.89
Nat West TPC Reserve Account:	£15,932.25
Nat West TPC Current Account	£ 8,707.53
Less cheque 286	£ 20.00
	<u>£ 8,687.53</u>

**Receipts:** T&MBC Precept Second Instalment: £8,250.00

<u>Supplier</u>	<u>Description</u>	<u>Cheque Number</u>	<u>Amount</u>
Mrs L S Goldsmith	(Salary 4 weeks) (05/09 -03/10/19)	000289	£ 150.48
HMRC	(Clerk's Tax)	000290	£ 150.48
Mrs L S Goldsmith	(Clerks Expenses)	000291	£ 161.82
PKF Littlejohn Ltd.	(External Audit)	000294	£ 360.00
Four Seasons Gardens Ltd.	(Grass cutting and maint)	000295	£ 296.63
<b>Total</b>			<b>£1,116.41</b>

**Transfer from TPC Current Account to TPC Reserve Account: £7,400.00**

**Cheques for signature TPC TCC Account:** None to consider.

- Cheques for signature: The Chairman proposed that the cheques listed above be signed. Agreed
- Bank Mandate - OS and DG were reminded to take their ID in promptly to avoid any further issues and delay.
- Model Financial Regulations - Members **resolved** to adopt the mandatory changes. It was decided not to adopt a suggested regulation that all Councillors should be credit checked.

## 84 /19 Planning

1] TM/19/02055/LDP - Elpatos, Pilgrims Way, Trottiscliffe, ME19 5EP

Lawful Development Certificate Proposed: Construction of replacement patio.

*Resolved: No objections.*

b) Decisions from T&MBC:

1] TM/19/01693/FL - 1 Taylors Lane, Trottiscliffe, ME19 5ES

Two storey side extension and single storey rear extension. *Approved*

3] TM/19/01769/LD - Land rear of The Old Post Office, Taylors Lane

Lawful Development Certificate. Use of land as residential garden. *Certified*

c) Other planning matters:

1] Millers Farm - the Clerk to find out if enforcement is requesting that the unauthorised caravan which is being lived in will now be removed.

### **85/19 Highways, Footways and Footpaths**

#### **1] Reported Faults**

i) Request for bollard in Taylors Lane - The Clerk is waiting for KCC to provide some options and quotes to stop cars mounting the kerb. County Councillor Sarah Hohler has been approached to assist with funding - see item 80/19 (a).

ii) Water on the road outside Prunelle, Church Lane - The Clerk has reported the problem with this area of road constantly flooding and it appears contractors are carrying out some investigations.

iii) Posts around the village green opposite The George - The Clerk has reported that another post has been damaged.

iv) Village gateway signage - The Clerk was asked to find out if KCC would be willing to support a proposal for signage and gate style fixtures at the entrances to the village in an attempt to encourage traffic to slow down.

2] Big Conversation Update - The new service commenced on the 15 July 2019 and timetables have been widely publicised. It seems that the service is being well received.

3] KCC Parish Seminar - The Clerk will attend the seminar due to be held on the 20 November 2019

### **86/19 Open Spaces, Recreation Ground and Allotments**

1] Recreation Ground and playground - Members approved the risk assessment provided by the PTA at Trottiscliffe School for the annual bonfire display. The Clerk was asked to remind the organisers to ensure that all the rubbish is collected and that an entrance charge cannot be printed on the tickets.

2] Allotments - There was no report.

3] Trottiscliffe School Update - OS offered to talk to the school about ensuring that the staff parking in the school grounds is utilised and that parents are encouraged to park in the village hall car park.

4] Community Farm - Members noted that the school children are now going up to the farm on a regular basis and are designing a new chicken pen as part of a school project. The children, led by the deputy head teacher, are hoping to halter train the lambs with a view to showing them at some point. The August and September Open Days were reasonably well attended links with Communigrow, a community based garden in East Malling, are being explored to distribute the eggs.

### **87/19] Correspondence**

#### **a) For Information**

1] Area 2 Planning Committee - 6 November 2019

2] Joint Transportation Board - 18 November 2019

3] Parish Partnership Panel - 14 November 2019

4] Standards Committee - 14 January 2020

5] KALC Area Committee Meeting - 15 December 2019

#### **b) On Circulation**

1] Clerk & Councils Direct - September 2019

2] Parish Partnership Panel - Minutes of meeting held on 5 September 2019

3] KALC News - August 2019

4] Tonbridge & Malling Community Safety Partnership Newsletter - September/October 2019

5] Parish News

6] The Clerk Magazine - September 2019

c) Requiring Attention: Nothing new to consider

**88/19 Any Other Business:**

RW thanked Cllr. Jones for all his hard work and services to the Parish Council.  
The Parish Council page on the village website needs updating.

**89/19 Date of the Next Meeting**

The next Parish Council Meeting will be held on Thursday 7 November 2019 at 7.45pm.

**90/19 Any Confidential Matters** There were none

There being no other business the meeting closed at 9.01pm

Chairman .....

Date.....