

**MINUTES OF THE PARISH COUNCIL MEETING
HELD IN THE VILLAGE HALL, TROTTISCLIFFE
ON THURSDAY 4 JULY 2019 at 7.45pm**

PRESENT:

Mr. Richard Wallis (RW- Chairman David Gaunt (DG), David Goodworth (DGG)
David Jones (DJ), Ian Mills (IM), Oliver Shaw (OS)

IN ATTENDANCE:

Borough Councillors Ann Kemp and Piers Montague
Mrs. Louise Goldsmith (Clerk)

49/19 Apologies for absence

An apology for absence was received from County Councillor Hohler

50/19 Declarations of interest: There were none

51/19 Minutes

The minutes of the Parish Council Meeting held on the 6 June 2019 were approved and signed as a true record.

52/19 Reports

- a) County Councillor - There was no report.
- b) Borough Councillor - Borough Councillor Ann Kemp reported that T&MBC are questioning everything they do in terms of the impact on the carbon footprint. A new roof is required at Larkfield Leisure Centre which could mean it needs to be closed for a period of time.
- c) Kent Police - No reported crime for Trottiscliffe in June 2019.
- d) KALC Area Committee - There has been no meeting.
- e) JPCTCG - There has been no meeting.
- f) Parish Partnership Panel - The minutes of the meeting held on the 13 June 2019 have been circulated. The new mayor attended the meeting and seems keen to work with the Parishes. Representatives from Southern Water discussed the problems residents are experiencing in Borough Green, Wrotham and Platt with drainage and sewers. It was explained that Inspectors are now appointed to ensure the Local Plan is deliverable. A positive report was given about the new waste contractor who has been in place for 3 months and complaints about missed bins are already down by 6% and other complaints are down 48%. A project called Bridge Works was discussed. This is a 2,000 year history of bridges over the Medway plus the story of Rochester Bridge Trust at Tonbridge Castle.
- g) Trosley Liaison Group - There has been no meeting.
- h) Village Hall Committee - IM reported that the damaged steps at the front of the village hall have been fixed. The fire door in the hall is to be replaced with an aluminium one. DGG agreed to give a copy of the key to the padlock to the gate to the side of the hall to the committee. The committee has received 3 quotes for works to the drains. IM agreed to send details of the contractors to the Tennis Club committee.
- i) Tree Warden - There was no report.
- j) Courts Committee Meeting -The next project is to assess the drainage in the car park and to review the agreement.

53/19 Matters arising

- a) T&MBC Call for Sites/Development of the Local Plan – T&MBC are getting ready for the Local Plan Inspection.
- b) Progress with a Community Bid for The Plough Inn – OS reported that a decision is now awaited by two Inspectors who have been appointed to consider the planning proposals TM/17/01438/LB & TM/17/01522.
- c) Monthly Check of the Defibrillator – The Clerk has carried out the monthly check.

54/19 Finance & Policies

Statement of payments to be made and income received

National Savings Account:	£ 1,704.92
Nat West TPC TCC Account:	£ 5,682.68
Nat West TPC Reserve Account:	£19,273.21
Nat West TPC Current Account	£ 274.48
Less cheque 264	<u>£ 124.48</u>

Receipts: Allotment rents: £140.00

Cheques for signature TPC Current Account:

<u>Supplier</u>	<u>Description</u>	<u>Cheque Number</u>	<u>Amount</u>
Mrs L S Goldsmith	(Salary 4 weeks) (06/06-04/07/19)	000271	£ 150.48
HMRC	(Clerk's Tax)	000272	£ 150.48
Mrs L S Goldsmith	(Clerks Expenses)	000273	£ 130.78
Four Seasons Gardens Ltd.	(Grass cutting and maint)	000274	£ 395.57
Gel Creative	(Website domain name)	000275	£ 190.00
SLCC	(50% of membership)	000276	£ 68.00
Satswana	(DPO Service for 1 year)	000277	£ 180.00
Mrs L S Goldsmith	(Salary 5 weeks) (04/07 – 08/08/19)	000278	£ 188.10
HMRC	(Clerk's Tax)	000279	£ 188.10

Total **£1,641.51**

Transfer from TPC Reserve Account to TPC Current Account: £1,650.00

Cheques for signature TPC TCC Account: There were none

- a) Cheques for signature: The Chairman proposed that the cheques listed above be signed. Agreed
- b) Bank Mandate – The Clerk has submitted the revised Bank Mandate online to NatWest and is still waiting for a response. The Clerk to investigate.

55/19 Members of public:

There were none present.

56/19 Planning

a) Applications:

- 1] TM/19/01023/FL - Land between M20 and M26 East for Ford Lane, Wrotham Heath
Erection of forestry building and yard. *Resolved: No objection*
- 2] TM/19/01383/TNCA - Trotwood, Church Lane, Trottiscliffe, ME19 5EB
Removal of pine tree located in the back garden. *Resolved: No objection*

b) Decisions from T&MBC: None to consider

c) Other planning matters:

Millers Farm - the Clerk to find out if enforcement is requesting that the unauthorised caravan which is being lived in will now be removed.

57/19 Highways, Footways and Footpaths

1] Reported Faults

- i) Request for a trief kerb - The Clerk and DG met and took some photographs and discussed some suggestions to stop cars mounting the pavement. The Clerk will discuss these with KCC and obtain some idea of costs.
 - ii) Markings on humps - still need to be reinstated. The Clerk to report
8.27pm Borough Councillors Ann Kemp and Piers Montague left the meeting
 - iii) PROW917452 Footpath MR177 - The Clerk has reported that the footpath is blocked by overgrown vegetation.
 - iv) Water on the road outside Prunelle, Church Lane - The Clerk has reported the problem with this area of road constantly flooding and it appears contractors are carrying out some investigations.
 - v) Yellow lines outside the school need refreshing - the Clerk to report again
 - vi) Pilgrims Way - the gate has been padlocked and is blocking the use of the bridle way. The Clerk to report.
 - vii) Speed hump on Addington Lane - at the entrance to the village needs attention.
 - viii) Pilgrims Way - hedges need trimming back and lay-by needs clearing of vegetation
 - ix) Taylor's Lane - drains all blocking up again. The Clerk to report.
- 2] Big Conversation Update - A meeting was held on the 21 June 2019. The new service is due to start on the 15 July 2019 and timetables will be widely publicised

58/19 Open Spaces, Recreation Ground and Allotments

- 1] Recreation Ground and playground -The Clerk reported that RoSPA will be carrying out the annual inspection in July 2019. OS is looking at sources of funding for providing some outside adult gym equipment with the assistance of the Outdoor Company.
- 2] Allotments - DJ has collected the annual rents from each allotment tenant.
- 3] Trottiscliffe School Update - Members resolved that the school could hold their annual bonfire and firework event in November subject to a risk assessment being submitted and approved prior to the event and that a charge is not made for entry.
- 4] Community Farm - Four lambs were born last month. The Leybourne Beavers visited the farm in June and loved being among the animals and feeding them and they also welcomed Kings Hill Rotary Club for a visit. The fencing is now complete thanks to a grant received from the New Downs Old Chalk project. Hedgerows and wild flowers will be planted in between the two fences in due course and it means that the sheep can now safely graze. Children from the school have made a few visits, including one where they looked at their designs for new chicken feeders as part of their curriculum. There are enough volunteers helping to run the farm on a rota basis.

59/19] Correspondence

a) For Information

- 1] Area 2 Planning Committee - 3 July 1 2019
- 2] Joint Transportation Board - 23 September
- 3] Parish Partnership Panel - 5 October 2019
- 4] Standards Committee - 15 October 2019
- 5] KALC Area Committee Meeting - TBC

b) On Circulation

- 1] Area 2 Planning Committee - Agenda for meeting 3 July 2019
- 2] Parish Partnership Panel - Minutes of meeting held on the 13 June 2019
- 3] KALC News - June 2019
- 4] Joint Standard Committee - Copy of presentation slides from meeting held on 12 June 2019
- 5] Downsmail

c) Requiring Attention: Nothing new to consider

60/19 Any Other Business:

Historic Plaque for Graham Sunderland
Vacancy on the Parish Council

61/19 Date of the Next Meeting

The next Parish Council Meeting will be held on Thursday 5 September 2019 at 7.45pm.

62/19 Any Confidential Matters There were none

There being no other business the meeting closed at 9.05pm

Chairman

Date.....