

**MINUTES OF THE PARISH COUNCIL MEETING
HELD IN THE VILLAGE HALL, TROTTISCLIFFE
ON THURSDAY 6 JUNE 2019 at 7.45pm**

PRESENT:

Mr. David Goodworth (DGG) – Chairman for this meeting, David Gaunt (DG),
David Jones (DJ), Ian Mills (IM), Oliver Shaw (OS)

IN ATTENDANCE:

County Councillor Sarah Hohler, Borough Councillors Ann Kemp and Piers Montague
Mrs. Louise Goldsmith (Clerk)
13 members of the public

34/19 Apologies for absence

An apology for absence were received from Councillor Richard Wallis.

35/19 Declarations of interest: There were none

36/19 Minutes

The minutes of the Parish Council Meeting held on the 9 May 2019 were approved and signed as a true record.

37/19 Presentation on the new waste collection service

Alison Sollis, Waste Contract Officer, from T&MBC gave a comprehensive presentation on the new arrangements for domestic waste collection which is currently being phased in.

38/19 Reports

- a) County Councillor – County Councillor Sarah Hohler is involved in ongoing discussions with Ferns about disruption to roads and local residents from the works to the extension of the quarry. County Councillor Sarah Hohler is also petitioning for legislation that HGVs are required to have up to date Sat Navs to deter them from using unsuitable country lanes. In response to complaints from local residents County Councillor Sarah Hohler is in discussions with KCC about reinforcing the speed hump at the junction of Church Lane and Wrotham Water Lane.
- b) Borough Councillor – Borough Councillor Ann Kemp reported that Cllr. Jill Anderson is the new mayor for T&MBC. The Charity Cllr. Anderson has chosen to support during her year of office is CRY, (Cardiac Risk in the Young), which is a national UK charity preventing young sudden cardiac deaths through awareness, screening and research and supporting affected families. Borough Councillor Ann Kemp also advised that she is now the Chairman of the General Purposes Committee and that Borough Councillor Piers Montague is a cabinet member for Housing. KCC are now charging for the disposal of non-household waste materials (soil, rubble, hardcore and plasterboard) at Kent County Council Household Waste Recycling Centres which is causing concern that there will be more flytipping.
- c) Kent Police – On the 1 May the PCSO attended Trottiscliffe School following complaints around parking and driving of the parents. The PCSO has advised the Clerk that there were no issues of concern on this occasion.
- d) KALC Area Committee – A meeting was held on the 23 May 2019. The minutes of the meeting will be circulated.
- e) JPCTCG – There has been no meeting.
- f) Parish Partnership Panel – There has been no meeting.

- g) Trosley Liaison Group - There has been no meeting.
- h) Village Hall Committee - IM reported that a meeting is due to be held next week and that there was nothing to report from the last meeting.
- i) Tree Warden - There was no report.
- j) Courts Committee Meeting - The Clerk reported that the works to the trees in the car park have been completed. The next project is to assess the drainage in the car park and to review the agreement.

The Chairman proposed and it was resolved to take Members of the Public as the next agenda item

41/19 Members of public:

Two members of the public introduced themselves and explained that a delegation of concerned parishioners had met on the 16 May 2019 and had agreed to attend the Parish Council meeting to request that the footpath MR187 by Whittakers Cottage be re-instated to its original route and made good. This group believe that the path has been re-routed and questioned why the Parish Council were not made aware of this decision from T&MBC. The group feel that the path as it stands is difficult to access.

8.38pm the meeting was suspended to allow the Clerk to read out correspondence from PROW at KCC

The Clerk explained that footpath issues are the responsibility of Public Rights of Way at KCC and not T&MBC. The Clerk advised that the path as it stands through Whittakers is where the definitive map shows it going on the first definitive map in 1952 and as shown on historical maps dating back to the 1800s. KCC has tried to work with the relevant landowners to have the path diverted from inside the garden of Whittakers to outside the garden however an agreement has not been reached. This has left KCC with no choice that to open up the path on the correct alignment. KCC has advised that a claim to have the sloped path outside the garden of Whittakers created as a Public Right of Way could be submitted by this group but this would not remove the definitive route through Whittakers and just create a parallel path on the other side of the fence. The Clerk explained that claimed footpaths are not publicly maintainable nor insured by KCC and the landowner could block the route off at any time.

8.46pm the meeting reconvened

Representatives from the group suggested that they will be submitting a claim to have the sloped path on the other side of the fence to Whittakers created as a Public Right of Way in the interests of safety and accessibility and asked if the Parish Council would support this claim and a request for the definitive route to be made more accessible.

Another member of the public expressed their concern about the management of the tree cutting at Trosley Park and the welfare of the goats which are being kept near to the bridle path. Concern was also expressed about the recent diversion route which were put into place as KCC reinstated the speed humps on Taylors Lane. Pilgrims Way was used as a diversion route which unfortunately resulted in the death of dog.

8.55pm 13 members of the public left the meeting

39/19 Matters arising

- a) T&MBC Call for Sites/Development of the Local Plan - The Clerk has been informed that the Inspectors are aware of the difficulties interested parties are experiencing with accessing representations on the T&MBC website and have taken this up with them. The Inspectors will not be deciding on the next steps in the Examination process until this is resolved.
- b) Progress with a Community Bid for The Plough Inn - DG reported that a number of local residents have submitted further comments to the two Inspectors who have been

- appointed to consider the planning proposals TM/17/01438/LB & TM/17/01522.
- c) Monthly Check of the Defibrillator – The Clerk has carried out the monthly check.

40/19 Finance & Policies

Statement of payments to be made and income received

National Savings Account:	£ 1,704.92
Nat West TPC TCC Account:	£ 6,707.68
Nat West TPC Reserve Account:	£22,470.06
Nat West TPC Current Account	£ 268.61
Less cheque 264	£ 118.61

Receipts: There were none

Cheques for signature TPC Current Account:

<u>Supplier</u>	<u>Description</u>	<u>Cheque Number</u>	<u>Amount</u>
Mrs L S Goldsmith	(Salary 4 weeks) (09/05-06/06/19)	000266	£ 300.96
Mrs L S Goldsmith	(Clerks Expenses & Norton)	000267	£ 157.43
Four Seasons Gardens Ltd.	(Grass cutting and maint)	000268	£1,645.44
Mrs L S Goldsmith	(ICO registration & Audit)	000269	£ 65.30
Day Tree Fellers	(Tree work)	000270	£2,050.00
Total			£4,259.13

Transfer from TPC Reserve Account to TPC Current Account: £3,200.00

Transfer from Trottiscliffe Tennis Club Account to TPC Current Account - £1,025.00

Cheques for signature TPC TCC Account: There were none

- Cheques for signature: The Chairman proposed that the cheques listed above be signed. Agreed
- Bank Mandate – The Clerk has submitted the revised Bank Mandate online to NatWest and hopefully the bank will be in contact soon.
- Annual Internal Audit 2018/19 – The Clerk reported that the internal audit had taken place and that the internal auditor had signed and approved the Annual Governance Statement
- Annual Governance Statement 2018/19 – Each statement was read out and approved by full Council. The Statement was signed by DGG and the Responsible Finance Officer (Clerk)
- Accounting Statements 2018/19 – these were approved by full Council and signed by DGG and the Responsible Finance Officer.

42 /19 Planning

a) Applications: There were none to consider

b) Decisions from T&MBC:

1] TM/19/00706/FL – George Cottage, Ford Lane, Trottiscliffe, ME19 5DP

Demolition of existing log store and installation of log cabin for use as residential annex.

Approved

2] TM/19/00709/FL – Millers Farm Yard, Wrotham Water Lane, Trottiscliffe
Continued use of land for the stationing of a mobile home for use by the farm manager.
Refused The Clerk will find out if enforcement procedures will now commence.

c) Other planning matters: Nothing to report

43/19 Highways, Footways and Footpaths

1] Reported Faults

- i) Request for a trief kerb -KCC has asked for some more information before providing a quote for both bollards and a trief kerb in terms of both the installation and ongoing maintenance. The Clerk will meet with DG to look at other options discussed at the meeting.
 - ii) PROW917452 Footpath MR177 - The Clerk has reported that the footpath is blocked by overgrown vegetation.
 - iii) Water on the road outside Prunelle, Church Lane - The Clerk has reported the problem with this area of road constantly flooding and it appears contractors are carrying out some investigations.
 - iv) PROW MR187 - Members **resolved** that the Clerk should ask KCC to improve the Public Right of Way through Whittakers which currently involves a number of steps. Members agreed to consider supporting an application for an alternative footpath in parallel to the definitive route through Whittakers as and when this is submitted.
 - v) Use of Pilgrims Way as a diversion route - the Clerk was asked to advise KCC that Pilgrims Way is not suitable to be used as a diversion route and in particular by lorries.
 - vi) Post on village green opposite The George - the Clerk was asked to report that another post has been knocked down.
- 2] Big Conversation Update - Members noted that a meeting is due to be held on the 21 June 2019 to discuss the final service details, a start date and publicity

44/19 Open Spaces, Recreation Ground and Allotments

- 1] Recreation Ground and playground - The Clerk reported that the ramp to improve the access to the side of the village hall has been installed. The Clerk reported that RoSPA will be carrying out the annual inspection on July 2019. It was agreed that there was no merit in paying an additional charge for the Clerk to attend the inspection. OS is investigating funding possibilities for an outdoor adult gym on the recreation ground.
- 2] Allotments - DJ is in the process of collecting the annual rents from each allotment tenant.
- 3] Trottiscliffe School Update - The annual Summer Fete is not taking place this year.
- 4] Community Farm - there was no report.

45/19] Correspondence

a) For Information

- 1] Area 2 Planning Committee - 3 July 1 2019
- 2] Joint Transportation Board - 10 June 2019
- 3] Parish Partnership Panel - 13 June 2019
- 4] Standards Committee - 12 June 2019
- 5] KALC Area Committee Meeting - TBC

b) On Circulation

- 1] Joint Standard Committee - Agenda for meeting 12 June 2019
- 2] Parish Partnership Panel - Agenda for meeting 13 June 2019
- 3] Joint Transportation Board - Agenda for meeting 10 June 2019
- 4] Area 2 Planning Committee - Agenda for meeting 29 May 2019

c) Requiring Attention: Nothing new to consider

46/19 Any Other Business: Nothing to report

47/19 Date of the Next Meeting

The next Parish Council Meeting will be held on Thursday 4 July 2019 at 7.45pm.

48/19 Any Confidential Matters There were none

There being no other business the meeting closed at 9.25pm

Chairman

Date.....