

**MINUTES OF THE PARISH COUNCIL MEETING
HELD IN THE VILLAGE HALL, TROTTISCLIFFE
ON THURSDAY 9 May 2019 at 8.25pm**

PRESENT:

Mr. Richard Wallis (RW) - Chairman, David Gaunt (DG), David Goodworth (DGG),
David Jones (DJ), Ian Mills (IM), Oliver Shaw (OS)

IN ATTENDANCE:

Mrs. Louise Goldsmith (Clerk)
1 member of the public

15/19 Apologies for absence

Apologies for absence were received from County Councillor Sarah Hohler and Borough Councillors Ann Kemp and Piers Montague.

8.31pm DGG took over as Chairman

16/19 Election of Chairman

DGG proposed Mr. Richard Wallis be elected Chairman, this was seconded by OS. There were no other nominations and Mr. Wallis was elected unanimously.

8.33pm RW took over as Chairman

17/19 Election of Vice Chairman

It was proposed by RW and seconded by OS that Mr. David Goodworth be elected as Vice Chairman. There were no other nominations and Mr. Goodworth was elected unanimously.

18/19 Co-option

The Chairman welcomed Mr. David Gaunt, Mr. David Jones and Mr. Ian Mills to the meeting. They each read out and signed a Written Undertaking document which was also signed by the Clerk. Mr. Mills was asked to complete a copy of his Notification of Disclosable Pecuniary Interests which will be forwarded to the Monitoring Officer at T&MBC and will eventually be placed on the website. A copy of the Model Code of Conduct and Standing Orders has been given to Mr. Mills. Mr. Gaunt and Mr. Jones advised that there have been no changes to their Disclosable Pecuniary Interests.

19/19 Election of representatives

Representatives to various organisations were appointed as follows:

KALC - to be confirmed before each meeting

Parish Partnership Panel: IM

Highways enquiries: Clerk

Village Hall Committee: IM

Allotments: DJ

Courts Committee: RW & DGG

Joint Standard Committee & JPCTCG: DG

Trottscliffe Primary School: OS

Bridleways & footpaths: DGG & RW

Trosley Park Liaison Group: RW & DGG

Playground overseeing of: OS

Trosley Heritage Group: DG & OS

Trottscliffe School & Community Farm - DGG

It was proposed by RW and seconded by DGG that the above all be appointed. Agreed.

20/19] APPOINT A FINANCIAL OFFICER & INTERNAL AUDITOR:

It was proposed by the Chairman and seconded by DJ that the Clerk be appointed as the Responsible Finance Officer and Mr J. Fahy be appointed as the internal auditor. Agreed.

21/19Declarations of interest:

DGG declared a pecuniary interest in item 27/19 (a) (2).

22/19 Minutes

The minutes of the Parish Council Meeting held on the 4 April 2019 were approved and signed as a true record.

23/19 Reports

- a) County Councillor - There was no report.
- b) Borough Councillor - There was no report.
- c) Kent Police - Nothing to report.
- d) KALC Area Committee - There has been no meeting.
- e) JPCTCG - There has been no meeting.
- f) Parish Partnership Panel - There has been no meeting.
- g) Trosley Liaison Group - RW attended the meeting held on the 7 May 2019. There is to be a Walking Festival in the park from the 9-23 June 2019 with different events planned for each day for all sectors of the community. An Open Day is also planned for the 26 July 2019. Grants are being sought of up to £25,000 to make improvements to the park, woodlands and grazing.
- h) Village Hall Committee - there was no report.
- i) Tree Warden - There was no report.
- j) Courts Committee Meeting - The Tennis Club Committee has suggested some works to the trees in the car park. The Clerk has sought independent advice and has shared this with Members and the Tennis Club.

20:51hrs the meeting was suspended to allow a member of the public to speak

20:53hrs the meeting reconvened

Members considered 2 quotes for the same works and agreed to appoint Day Tree Fellers for a fee of £2,050.00 to dismantle 3 ash trees and a silver birch and to reduce 6 maple trees. The Tennis Club Committee has agreed to fund 50% of the costs of the work from the sinking fund.

24/19 Matters arising

- a) T&MBC Call for Sites/Development of the Local Plan - Two Planning Inspectors have been appointed who will now consider all of the submitted documents and will liaise with the Local Planning Authority in making preparations for the Examination expected to take place later this year. Shipbourne Parish Council has raised some concerns with the Inspectorate in the way in which the views of the public have been presented.
- b) Progress with a Community Bid for The Plough Inn - OS reported that the Trosley Heritage Group met on the 25 April 2019. Two Inspectors have been appointed to consider the planning proposals TM/17/01438/LB & TM/17/01522. DG advised that members of the public who submitted comments on the planning proposals have been asked by the Inspectorate whether they want to submit further comments. The Parish Council has not been asked for any further comments.
- c) Monthly Check of the Defibrillator - The Clerk will carry out a monthly check. The Clerk has replaced the faded sign about the defibrillator on the village noticeboard.

25/19 Finance & Policies

Statement of payments to be made and income received

National Savings Account:	£ 1,704.92
Nat West TPC TCC Account:	£ 7,083.94
Nat West TPC Reserve Account:	£15,616.58
Nat West TPC Current Account	£ 8,446.25

Cancel cheque 000166 - £50.00 (donation never cashed)

Receipts: T&MBC Precept first half instalment: £8,250.00

Cheques for signature TPC Current Account:

<u>Supplier</u>	<u>Description</u>	<u>Cheque Number</u>	<u>Amount</u>
Mrs L S Goldsmith	(Salary 4 weeks) (04/04-09/05/19)	000259	£ 225.40
HMRC	(Clerks Tax)	000260	£ 150.80
Mrs L S Goldsmith	(Clerks Expenses)	000261	£ 85.22
Came & Company	(Annual Insurance)	000262	£ 565.43
CPRE	(Annual Membership)	000263	£ 36.00
Gel Creative	(Website Maintenance)	000264	£ 150.00
KALC	(Annual Membership)	000265	£ 264.79
Total			£1,477.64

Transfer from TPC Current Account to TPC Reserve Account: £6,850.00

Cheques for signature TPC TCC Account:

EDF Customers PLC	Electricity Bill	000016	£376.26
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- Cheques for signature: The Chairman proposed that the cheques listed above be signed. Agreed
- Insurance Renewal - Members considered three quotes obtained by the Clerk for the annual insurance. It was **resolved** that the Parish Council should take out the insurance due to commence on 1 June 2019 with Hiscox through Came & Company for a premium of £565.43 and enter into a 3 year agreement.
- Bank Mandate - The Clerk collected the information required for the new Bank Mandate and will attempt to submit this online.

26/19 Members of public: Nothing additional

27/19 Planning

a) Applications:

1] TM/19/00706/FL - George Cottage, Ford Lane, Trottscliffe, ME19 5DP

Demolition of existing log store and installation of log cabin for use as residential annex.

Resolved: No objections. Carried 5 in favour and 1 abstained.

21:04hrs - DGG declared a pecuniary interest and left the room.

21:08hrs - 1 member of the public left the meeting

2] TM/19/00709/FL – Millers Farm Yard, Wrotham Water Lane, Trottiscliffe

Continued use of land for the stationing of a mobile home for use by the farm manager. *Resolved: Object. Carried 3 against, 2 in favour. Members challenge the justification for needing a permanent presence on site and feel that alternative security measures such as CCTV should be considered. There has never been a requirement on this site for a permanent physical presence.*
21:09hrs DGG returned to the meeting

3] TM/19/00901/FL – 1 Central Lodge, Gravesend Road, Wrotham, TN15 7JW

Proposed boundary fencing and gates. *Resolved: No objection*

4] 19/00461/PREM – Southbeats Music Festival to be held at Wrotham Hill – Premises

Licence application *Resolved: Object. Members are concerned about the levels of noise and the effect this will have on family life with reference to safeguarding children in the area. Other concerns include the effect on the air quality as the local roads will become congested. The proposal will have an adverse effect on local roads and the environment. The site is very close to a major exit/entrance to the M20 and local roads are already affected by the roadworks on the M20 which will be exacerbated by this proposal. Members feel that the size of the proposed event is not suitable for such a rural location.*

b) Decisions from T&MBC:

1] TM/19/00283/FL – Cedar House, Church Lane, Trottiscliffe, ME19 5EB

Retrospective: Erection of ancillary outbuilding. *Approved*

2] TM/19/00511/FL – Orchard Leigh, Church Lane, Trottiscliffe, ME19 5EB

Two storey rear and part side extension with dormer windows and Juliet balcony, new windows to existing front elevation and velux windows. *Approved*

3] TM/18/00357/OA – The Nursery, Taylors Lane, Trottiscliffe

Outline application for a detached bungalow to replace a mobile home. *Refused*

c) Other planning matters

1] 19/00041 - The George – The Clerk has reported that a large container has been installed and is in use at the rear of the pub. Enforcement has advised that a shipping container is being used to store refuse as they were allegedly receiving complaints from neighbours in relation to odours. Enforcement has advised that the container does not require planning permission as defined by Section 55 of Town and Country Planning Act 1990 and therefore there is no breach of planning control. The site owners have been advised to implement landscaping in order to soften the containers appearance and to also consider a more permanent solution of the storage of refuse in the future.

4] 19/00067/WORK - Murrayfields, Taylors Lane – The Clerk has asked Enforcement to investigate an alleged breach of external lighting. Enforcement has inspected the site and advised that there is no breach of planning control.

5] 19/00066/WORKS – Prunelle, Church Lane – The Clerk has asked Enforcement to investigate an alleged breach of external lighting. Enforcement has inspected the site and advised that the external lighting is considered de-minimis and too minor to fall within development as defined by Section 55 of the Town and Country Planning Act 1990 and therefore there is no breach of planning control.

28/19Highways, Footways and Footpaths

1] Reported Faults

i) Request for a trief kerb –KCC has asked for some more information before providing a quote for both bollards and a trief kerb in terms of both the installation and ongoing maintenance. The Clerk will meet with DG to look at other options discussed at the meeting.

ii) PROW917452 Footpath MR177 – The Clerk has reported that the footpath is blocked by overgrown vegetation.

iii) Water on the road outside Prunelle, Church Lane - The Clerk has reported the problem with this area of road constantly flooding and it appears contractors are carrying out some investigations.

iv) Parking for the school -The PCSO has agreed to visit the area at either school drop-off or collection time to assess the situation.

v) Taylor's Lane between Pilgrims Way and School Lane - a speed cushion refurbishment is programmed to start on the 28 May 2019 and will take 5 working days to complete.

vi) Ford Lane - The Clerk was asked to report Members concerns about the speed of traffic travelling on this road and to also raise this issue with County Councillor Sarah Hohler.

2] Big Conversation Update - The Clerk is waiting to hear when the working group is next due to meet to discuss timetables and a start date for this new service.

29/19 Open Spaces, Recreation Ground and Allotments

1] Recreation Ground and playground - Four Seasons will be installing a ramp to improve the access to the side of the village hall to the recreation ground next week. OS is investigating funding possibilities for an outdoor adult gym on the recreation ground.

2] Allotments - DJ is in the process of collecting the annual rents from each allotment tenant.

3] Trottscliffe School Update - There was no report.

4] Community Farm - DGG attend the Annual General Meeting held on the 29 April 2019 and advised that he has been appointed as a trustee of the Trottscliffe School and Community Farm Committee. The pigs have a new enclosure and following the death of the second goat a further 2 goats have been sourced along with a ewe. A further Open day was held which has boosted funds and the sale of eggs from the chickens continues to provide a valuable source of income.

30/19] Correspondence

a) For Information

1] Area 2 Planning Committee - 29 May 1 2019

2] Joint Transportation Board - 10 June 2019

3] Parish Partnership Panel - 13 June 2019

4] Standards Committee - 12 June 2019

5] KALC Area Committee Meeting - 23 May 2019

b) On Circulation

1] Trosley Liaison Group - Agenda for meeting 7 May 2019

2] Downsmail

3] CPRE - Fieldwork, Spring 2019

4] Countryside Voice Spring 2019

5] Clerk & Councils Direct -May 2019

6] Kent Voice - Spring/Summer 2019

7] KALC - Parish News April 2019

8] Trottscliffe School and Community Farm - update May 2019

9] KALC - Agenda for meeting due to be held on the 23 May 2019

c) Requiring Attention: Nothing new to consider

31/19 Any Other Business:

A presentation on the new waste collection service will be given by T&MBC at the next Parish Council meeting.

32/19 Date of the Next Meeting

The next Parish Council Meeting will be held on Thursday 6 June 2019 at 7.45pm.

33/19 Any Confidential Matters There were none

There being no other business the meeting closed at 9.49pm

Chairman

Date.....