

**MINUTES OF THE PARISH COUNCIL MEETING
HELD IN THE VILLAGE HALL, TROTTISCLIFFE
ON THURSDAY 4 APRIL 2019 at 8.53pm**

PRESENT:

Mr. Richard Wallis (RW) - Chairman, Jenny Dickson (JD)
David Gaunt (DG), David Goodworth (DGG), David Jones (DJ)

IN ATTENDANCE:

Mrs. Louise Goldsmith (Clerk)
2 members of the public

01/19 Apologies for absence

Apologies for absence were received from County Councillor Sarah Hohler and Borough Councillors Ann Kemp and Matthew Balfour and Councillors Shaw and Baker.

02/19 Declarations of interest:

DG, DJ and TB declared a pecuniary interest in item 08/19 (a) (1).

03/19 Minutes

The minutes of the Parish Council Meeting held on the 7 March 2019 were approved and signed as a true record.

04/19 Reports

- a) County Councillor - County Councillor Sarah Hohler has advised the Clerk that she has been in negotiations with KCC and the bus operator following the withdrawal of the TW10 bus service that covers the route from Addington to Tunbridge Wells. County Councillor Sarah Hohler is investigating what can be done to help these families
- b) Borough Councillor - There was no report.
- c) Kent Police - The Clerk reported that between the 10 and 17 March 2019 a shelter and signage was damaged at West Malling Golf Club. On the 18 March there was a theft at Meadow Crest Farm.
- d) KALC Area Committee - There has been no meeting.
- e) JPCTCG - There has been no meeting.
- f) Parish Partnership Panel - There has been no meeting.
- g) Trosley Liaison Group - There has been no meeting. The next meeting is due to be held on the 7 May 2019.
- h) Village Hall Committee - RW offered to contact the Village Hall Committee to see if they would be willing to do some joint repair works to the drains to include the tennis club car park.
- i) Tree Warden - There was no report.
- j) Courts Committee Meeting - A further meeting of The Courts Committee was held on the 12 March 2019. The minutes of this meeting have been circulated. The Clerk will obtain some quotes for the removal of some of the trees in the car park. How the public can gain access to the tennis courts has been made clearer on the website and at the tennis courts. The school and representatives from the tennis club are discussing the access arrangements for the school to play netball on a court. RW and the Clerk will be looking to amend the 2008 agreement with the tennis club to bring it up to date. Members approved a quote for Four Seasons to clear the debris in the car park.

05/19 Matters arising

- a) T&MBC Call for Sites/Development of the Local Plan – Two Planning Inspectors have been appointed who will now consider all of the submitted documents and will liaise with the Local Planning Authority in making preparations for the Examination expected to take place later this year.
- b) Progress with a Community Bid for The Plough Inn – RW reported that there has been no progress
- c) Monthly Check of the Defibrillator – The Clerk has carried out a monthly check and confirmed that the batteries and defibrillator are working. A training event on defibrillators is due to be held in Addington village hall on Thursday 25 April 2019 and has been advertised in the Pilgrims and on the website. The Clerk was asked to replace the faded sign about the defibrillator on the village noticeboard.
- d) Local Elections, 2 May 2019 - The Clerk reported that there has been an uncontested election for Trottiscliffe. There are currently four spaces on the Parish Council. The Clerk will confirm whether applicants can be co-opted at the next meeting.

06/19 Finance & Policies

Statement of payments to be made and income received

National Savings Account:	£ 1,704.92
Nat West TPC TCC Account:	£ 7,083.94
Nat West TPC Reserve Account:	£16,863.77
Nat West TPC Current Account	£ 193.26
Less cheque 000166	<u>£ 50.00</u>
	£ 143.26

Receipts: There are none

Cheques for signature TPC Current Account:

<u>Supplier</u>	<u>Description</u>	<u>Cheque Number</u>	<u>Amount</u>
Mrs L S Goldsmith	(Salary 4 weeks) (07/03-04/04/19)	000252	£ 180.96
HMRC	(Clerks Tax)	000253	£ 120.00
Mrs L S Goldsmith	(Clerks Expenses)	000254	£ 143.24
Four Seasons Maintenance Ltd	(Repairs to fence)	000255	£ 180.00
Four Seasons Gardens Ltd.	(Grass cutting)	000256	£ 260.63
Doug Wanstall	(Christmas Tree fee)	000257	£ 75.00
Castle Water	(Allotments Water)	000258	£ 287.18
Total			£1,247.01

Transfer from TPC Reserve Account to TPC Current Account: £1,250.00

Cheques for signature TPC TCC Account: None

- a) Cheques for signature: The Chairman proposed that the cheques listed above be signed. Agreed
- b) Bank Mandate – Unable to action given changes to constitution. Postponed to the next meeting.

07/19 Members of public:

A member of public spoke in support of planning proposal TM/18/000283/FL and also was very concerned about photographs of a personal nature that have been placed on the planning portal.

08/19 Planning

a) Applications:

9.07pm DJ and DG declared a pecuniary interest and left the meeting.

1] TM/19/00283/FL – Cedar House, Church Lane, Trottiscliffe, ME19 5EB

Retrospective: Erection of ancillary outbuilding.

Resolved: No objection. The Clerk was asked to advise the Officer at T&MBC and Borough Councillor Ann Kemp about their concerns about photos of a personal nature being displayed on the planning portal.

9.17pm DJ and DG returned to the meeting. 2 members of the public left the meeting

2] TM/19/0522/LDE – Addington Sand Pit, Addington Lane, Trottiscliffe

Lawful Development Certificate for Existing Use: Building ancillary to the former use as sand pit and land fill site. *Resolved: No objections*

3] TM/19/00511/FL – Orchard Leigh, Church Lane, Trottiscliffe, ME19 5EB

Two storey rear and part side extension with dormer windows and Juliet balcony, new windows to existing front elevation and velux windows. *Resolved: Object. Members feel that the character and the style of the house is not in keeping with the local area and that the bulk is disproportionate to the plot.*

b) Decisions from T&MBC:

1] TM/19/00295/FL – Elpatos, Pilgrims Way, Trottiscliffe, ME19 5EP

Demolition of existing double garage and construction of side extension together with removal of existing split-level terrace and replacement with a new single level terrace. *Refused*

c) Other planning matters

1] 19/00042/USEH – Millers Farm – The Clerk has reported to enforcement that a mobile home is now in use on the site. Enforcement have received an application, but are awaiting additional documents from the applicant before the determination can begin.

2] 19/00043/USEH – Trosley Farm – The Clerk has reported to enforcement that there appears to be someone living in the stables. The site has been inspected and Enforcement have advised that there is no evidence that any of the stables are being used at this time for residential purposes. There is a caravan on site but this is not used for residential accommodation.

3] 19/00041 – The George – The Clerk has reported that a large container has been installed and is in use at the rear of the pub. Enforcement has advised that a shipping container is being used to store refuse as they were allegedly receiving complaints from neighbours in relation to odours. The container has been placed upon concrete blocks and is not permanently affixed to the ground. Enforcement are investigating whether the container requires planning permission as defined by Section 55 of Town and Country Planning Act 1990.

4] 19/00067/WORK – Murrayfields, Taylors Lane – The Clerk has asked Enforcement to investigate an alleged breach of external lighting.

5] 19/00066/WORKS – Prunelle, Church Lane – The Clerk has asked Enforcement to investigate an alleged breach of external lighting.

6] The Grove, Taylors Lane – The Clerk to report an alleged breach of external lighting.

09/19 Highways, Footways and Footpaths

1] Reported Faults

i) Request for a trief kerb – the Clerk has requested a trief kerb along Taylors Lane near to the pond where cars are regularly mounting the pavement. KCC has advised that bollards might be more appropriate. KCC has asked for some more information before providing a quote for both bollards and a trief kerb in terms of both the installation and ongoing maintenance.

PROW917452 Footpath MR177 – The Clerk has reported that the footpath is blocked by overgrown vegetation.

2] Big Conversation Update – The consultation has closed and the Clerk has been advised that the route which terminates at Maidstone Hospital is preferred. The Clerk will find out when the working group is next due to meet to discuss timetables and start date for this new service.

3] Withdrawal of the TW10 bus service – see item 04/19 (a).

4] Water on the road outside Prunelle, Church Lane – The Clerk was asked to contact the water company to try and find out what is being done to stop the consistent flooding of the road in this area.

5] Parking for the school – concern has been expressed about parents of children attending the school parking dangerously in the village and blocking sight lines and the road. The Clerk will ask the PCSO to visit the area at either school drop-off or collection time to assess the situation.

10/19 Open Spaces, Recreation Ground and Allotments

1] Recreation Ground and playground – The Clerk was asked to investigate more signage about reminding users of the recreation ground the rules regarding dogs and the collection of dog waste.

2] Allotments – Toc Bhogal has kindly helped the Clerk obtain a quote for refurbishing the plaque. It would be cheaper to replace the plaque than try to refurbish it. Members agreed to not replace the plaque at the moment as since being cleaned properly it looks considerably better. The Clerk will thank Toc for all his help with this.

3] Trottiscliffe School Update – Members approved a quote from Four Seasons to install a ramp to improve the access to the side of the village hall to the recreation ground.

4] Community Farm – DGG will attend the Annual General Meeting due to be held on the 29 April 2019 and explain that he would prefer to act as a Liaison Officer than be appointed as a trustee of the Trottiscliffe School and Community Farm Committee. The Clerk has circulated a report and other communication from the Committee.

11/19] Correspondence

a) For Information

1] Area 2 Planning Committee – 10 April 2019

2] Joint Transportation Board – 10 June 2019

3] Parish Partnership Panel – 13 June 2019

4] Standards Committee – 12 June 2019

5] KALC Area Committee Meeting – 23 May 2019

b) On Circulation

1] Area 2 Planning Committee – Agenda for meeting due to be held on 10 April 2019

2] Wild Kent – Spring 2019

3] Satswana – GDPR Update

c) Requiring Attention: Nothing new to consider

12/19 Any Other Business:

RW thanked DJ and JD for all their help and support over the last four years whilst serving as Councillors on the Parish Council.

13/19 Date of the Next Meeting

The Annual Parish Council Meeting will be held on Thursday 9 May 2019 at 7.45pm.

14/19 Any Confidential Matters There were none

There being no other business the meeting closed at 10.03pm

Chairman

Date.....