

**MINUTES OF THE PARISH COUNCIL MEETING
HELD IN THE VILLAGE HALL, TROTTISCLIFFE
ON THURSDAY 7 MARCH 2019 at 7.45pm**

PRESENT:

Mr. Richard Wallis (RW) - Chairman, Terry Baker (TB) Jenny Dickson (JD)
David Gaunt (DG), David Goodworth (DGG), David Jones (DJ), Oliver Shaw (OS)

IN ATTENDANCE:

Mrs. Louise Goldsmith (Clerk)
1 member of the public

131/18 Apologies for absence

Apologies for absence were received from County Councillor Sarah Hohler and Borough Councillor Ann Kemp

132/18 Declarations of interest:

DG, DJ and TB declared a pecuniary interest in item 138/18 (a) (2).

133/18 Minutes

The minutes of the Parish Council Meeting held on the 7 February 2019 were approved and signed as a true record.

134/18 Reports

- a) County Councillor - County Councillor Sarah Hohler had sent the following report. Despite pressure on budgets Kent County Council is committed to providing funding for Arts and Music. The research on libraries would suggest that opening hours could be reduced in some branches but KCC are committed to keeping the libraries open and would consult on any proposed changes. A pilot scheme allowing members of the public free access of libraries is also been monitored with a view to implementing in a number of libraries. County Councillor Sarah Hohler has previously been advised that a group of parents in both Addington and Trottiscliffe have recently been informed that from the 23 April 2019 Go-Coaches, who operate the TW10 bus service that covers the route from Addington to Tunbridge Wells, will be withdrawing the service and students will need to make their own travel arrangements and/or catch buses from Wrotham, Borough Green or Wrotham Heath. There are 13 students that regularly use this service from both Addington and Trottiscliffe who will now not have any way of getting out of the village to either Wrotham or Borough Green unless taken by car in both directions. Since the deregulation of the bus service KCC only have an obligation to ensure that pupils have transport to their nearest school and that the bus operators can stop running services that are not financially viable. County Councillor Sarah Hohler is investigating what can be done to help these families and urged the Parish Council to send her and the bus operator a letter explaining their concerns for both the families currently affected and other local families with school age children who may wish to use the Grammar Schools and Church Schools in Tonbridge/Tunbridge Wells in the future.
- b) Borough Councillor - There was no report.
- c) Kent Police - The Clerk was pleased to report that there was no reported crime in February 2019 in the local area.
- d) KALC Area Committee - There has been no meeting. The Clerk reported that the Chairman of KALC has recently met with Inspector Kerry Rothwell to discuss Parish

Council's concerns about their relationship with the PCSOs and the lack of communication. Inspector Rothwell explained that she has already instructed her PCSOs to prepare a monthly report for parishes which will give more detail on local crimes and other issues as well as 'Hot Spots' and give more information on police progress. This will go out to Parish Clerks from March and will be in a regular template format. Inspector Rothwell has also urged her PCSOs to make contact with Parish Clerks as soon as possible to help develop regular informal contact.

- e) JPCTCG - DG attended the meeting held on the 5 March 2019 and reported that the group are still actively seeking support for slip roads at junction 5 of the M25. DG also reported that at the meeting concern was raised about the content of the submission of the Local Plan with reference being made to the fact that additional information has been requested.
- f) Parish Partnership Panel - There has been no meeting.
- g) Trosley Liaison Group - There has been no meeting. The next meeting is due to be held on the 7 May 2019.
- h) Village Hall Committee - TB attended the meeting held on the 4 March 2019 and reported that a picture has been donated to the village hall committee which they are hoping to place in the meeting room. The drains in the village hall car park have been surveyed and the committee have arranged for repair works amounting to £3,000.00 The Clerk will obtain a copy of the drain report. The committee has sent the Clerk their report for the Annual Parish Meeting.
- i) Tree Warden - There was no report.
- j) Courts Committee Meeting - A further meeting of The Courts Committee is due to be held on the 12 March 2019.

135/18 Matters arising

- a) T&MBC Call for Sites/Development of the Local Plan - T&MBC has advised that two Planning Inspectors have been appointed who will now consider all of the submitted documents and will liaise with the Local Planning Authority in making preparations for the Examination expected to take place later this year. The Inspectors have requested a number of additional documents and information to be submitted which T&MBC are in the process of putting together.
- b) Progress with a Community Bid for The Plough Inn - RW reported that there has been no progress
- c) Monthly Check of the Defibrillator - The Clerk has carried out a monthly check and confirmed that the batteries and defibrillator are working.
- d) Local Elections, 2 May 2019 - The Clerk has circulated information on how to obtain nomination papers to all Members. Details about the Local Elections, which are due to be held on the 2 May 2019, and about being a Parish Councillor have been placed on the website.

136/18 Finance & Policies

Statement of payments to be made and income received

National Savings Account:	£ 1,704.92
Nat West TPC TCC Account:	£ 7,083.94
Nat West TPC Reserve Account:	£18,761.02
Nat West TPC Current Account	£ 1,529.00
Less cheque 000166	£ 50.00
Less cheque 000244	£ 1,250.00
	£ 229.00

Receipts: There are none

Cheques for signature TPC Current Account:

<u>Supplier</u>	<u>Description</u>	<u>Cheque Number</u>	<u>Amount</u>
Mrs L S Goldsmith	(Salary 5 weeks) (07/03-07/03/19)	000245	£ 140.97
HMRC	(Clerks Tax)	000246	£ 140.96
Mrs L S Goldsmith	(Clerks Expenses)	000247	£ 74.84
Viking	(Stationery)	000248	£ 78.41
Redlynch Leisure	(Caps for play equipment)	000249	£ 63.60
Gel Creative	(Website maintenance)	000250	£ 150.00
Four Seasons Gardens Ltd	(Playground repairs)	000251	£1,336.96
Total			£1,985.74

Transfer from TPC Reserve Account to TPC Current Account: £1,900.00

Cheques for signature TPC TCC Account: None

- e) Cheques for signature: The Chairman proposed that the cheques listed above be signed. Agreed
- f) Bank Mandate - The Clerk has been in to NatWest and it is clear that the new bank mandate has not been actioned despite the fact DG, TB and OS have been in to a Natwest branch with their ID. The Clerk will make a complaint to Natwest.

137/18 Members of public:

The member of public spoke in support of planning proposal TM/18/000283/FL and also was in favour of the Parish Council writing a letter of concern that the TW10 bus service is stopping.

138/18 Planning

a) Applications:

1] TM/19/00295/FL - Elpatos, Pilgrims Way, Trottiscliffe, ME19 5EP

Demolition of existing double garage and construction of side extension together with removal of existing split-level terrace and replacement with a new single level terrace.

Resolved: No objections

8.30pm TB, DJ and DG declared a pecuniary interest and left the room

8.42pm the meeting was suspended to allow the member of public to answer some questions

8.48pm the meeting reconvened

2] TM/19/00283/FL - Cedar House, Church Lane, Trottiscliffe, ME19 5EB

Retrospective: Erection of ancillary outbuilding.

Resolved: The status of this land remains unclear. Members believe this land is still arable land and believe an application for change of use of land is also required? Given that this is an Area of Outstanding Natural Beauty Members question the size, height and position of the building and decking. Members would like answers to the legal status of the land and guidance on the size, position and height of any outbuilding that could be permitted before making a decision. Members would therefore like an extension to respond to this proposal until the 5 April 2019 so that it can be considered again in a full public meeting.

8.50pm TB, DJ and DG returned to the meeting

b) Decisions from T&MBC:

1] TM/02967/FL – 5 Taylors Lane, Trottiscliffe, ME19 5ES

Demolition of an existing single storey rear extension and replacement with a new single storey rear extension. *Approved*

2] TM/19/00065/FL – Luxor, Ford Lane, Trottiscliffe, ME19 5DP

Lawful Development Certificate: Proposed open air swimming pool. *Certified*

c) Other planning matters

1] 19/00042/USEH - Millers Farm – The Clerk has reported to enforcement that a mobile home is now in use on the site. Enforcement visited the site last week and inspected the caravan. It is considered that an application is necessary, and this has been requested. The owners have 28 days to submit a planning proposal.

2] 19/00043/USEH - Trosley Farm – The Clerk has reported to enforcement that there appears to be someone living in the stables and that the floodlights on the menagerie are still in use for which planning permission has not been sought. Enforcement has requested a site meeting with the owner but have not yet received a response.

3] 19/00041 - The George – The Clerk was asked to report that a large container has been installed and is in use at the rear of the pub. Enforcement is investigating.

4] Concerns about light pollution – The Clerk was asked to investigate whether the exterior lighting at the properties known as Murrayfields, Taylors Lane, The Grove, Taylors Lane and Prunelle, Church Lane is permissible.

139/18 Highways, Footways and Footpaths

1] Reported Faults

i) Request for a trief kerb – the Clerk has requested a trief kerb along Taylors Lane near to the pond where cars are regularly mounting the pavement. KCC has advised that bollards might be more appropriate. The Clerk has asked KCC for quotes for both bollards and a trief kerb in terms of both the installation and ongoing maintenance.

ii) Enquiry 412151 Road sign ‘Taylors Lane’ – T&MBC has ordered a replacement street name sign for Vigo Hill and it is anticipated that this will be installed in April 2019.

iii) Enquiry 412150 ‘School’ sign near to Malabar, School Lane – The Clerk has reported that the sign needs replacing and KCC is investigating.

iv) Enquiry 412149 Zig zag lines outside the school – The Clerk has reported that the lines are fading and need refreshing. The Highways Steward has advised that this has been passed to T&MBC to action.

v) Enquiry 412152 – Hedge on Taylors Lane from The George to the noticeboard – The Clerk has reported that the hedge needs tidying up. KCC has advised that it does not meet with any intervention criteria.

vi) Enquiry 414171 - School Lane – The Clerk has reported that there are numerous potholes that need filling.

vii) Parking by school parents – JD agreed to ask the school if they could place a further reminder in their newsletter asking parents to be respectful when parking their cars in the neighbouring roads.

viii) Footpath to the side of the tennis club – it appears horse riders are using this path. The Clerk will ask Four Seasons to put some posts in to prevent any further access.

viii) Parking on the green opposite The George – The Clerk will ask the pub if they would be willing to provide and water some flower tubs to be placed on the green opposite the pub which might help deter motorists from parking in this area.

ix) Footpath MR177 – OS reported that the footpath is blocked by overgrown vegetation. The Clerk to report.

2] Big Conversation Update - The consultation on the two proposed routes, one which terminates at St Martin's Square and one which terminates at Maidstone Hospital closed on the 19 February 2019. KCC will be arranging a meeting to discuss the results with the parishes.

3] Withdrawal of the TW10 bus service - The Clerk was asked to write to the bus operator and County Councillor Sarah Hohler expressing their concern about the withdrawal of this service.

140/18 Open Spaces, Recreation Ground and Allotments

1] Recreation Ground and playground - The Clerk reported that Four Seasons have carried out the authorised works to the playground equipment and have cut back the branches of the trees that were overhanging the play area. The Clerk advised that the Carousel overhead and the rocker seesaw are seriously corroded and will probably need to be replaced soon. OS advised that the Outdoor Gym Company has provided some possible sources of funding to raise the £23,000.00 required to supply some outside adult gym equipment. OS is investigating the sources of funding. The Clerk advised that Addington Parish Council could also be considering installing some adult outside gym equipment and agreed to keep OS updated.

2] Allotments - The plaque erected by the Parish Council in 1936 to express their gratitude to Mr. J.E. Duriez for removing all encumbrances from the allotment land is in a poor state of repair. The Clerk is in the process of obtaining some quotes for refurbishing the plaque.

3] Trottiscliffe School Update - JD reported that the school has a full reception intake for September 2019. The PTA have asked if the access to the side of the village hall to the recreation ground could be improved as it is unlevel and muddy. The Clerk will ask Four Seasons to install a ramp.

4] Community Farm - The Clerk has circulated a copy of the three-year plan for the Community Farm and also has obtained an original signed copy of the agreement. The Clerk has been advised that further trustees can be appointed subject to the agreement of the existing trustees. Members **resolved** that it is essential that a Member of the Parish Council, as the landowner, is appointed as a trustee to give guidance on decisions and future plans. It was **resolved** that the Clerk should request that DGG be appointed as a trustee of the Trottiscliffe School and Community Farm representing the Parish Council.

141/18] Correspondence

a) For Information

- 1] Area 2 Planning Committee - 10 April 2019
- 2] Joint Transportation Board - 11 March 2019
- 3] Parish Partnership Panel - 13 June 2019
- 4] Standards Committee - 12 June 2019
- 5] KALC Area Committee Meeting - 23 May 2019

b) On Circulation

- 1] Joint Transportation Board - Agenda for meeting due to be held on 11 March 2019
- 2] T&MBC Parish Partnership Panel - Agenda and reports pack Meeting 7 February 2019
- 4] Downs Mail
- 5] JPCTCG - Agenda for meeting held on 5 March 2019
- 6] Satswana - GDPR Update
- 7] Clerk & Councils Direct - March 2019
- 8] KALC - Parish News - February 2019

c) Requiring Attention: Nothing new to consider

142/18 Any Other Business:

It was agreed that the KALC Community Award should be presented to Borough Councillor Ann Kemp at the end of the Annual Parish Meeting due to be held on the 4 April 2019.

143/18 Date of the Next Meeting

The date of the next Parish Council Meeting is Thursday 4 April 2019 after the Annual Parish Meeting which is due to start at 7.45pm.

144/18 Any Confidential Matters There were none

There being no other business the meeting closed at 9.53pm

Chairman

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