

**MINUTES OF THE PARISH COUNCIL MEETING
HELD IN THE VILLAGE HALL, TROTTISCLIFFE
ON THURSDAY 6 SEPTEMBER 2018 at 7.45pm**

PRESENT:

Mr. Richard Walls (RW) - Chairman, Terry Baker (TB) David Goodworth (DG),
David Jones (DJ), Oliver Shaw (OS)

IN ATTENDANCE:

Mrs. Louise Goldsmith (Clerk)

61/18 Apologies for absence

Apologies for absence were received from County Councillor Sarah Hohler, Borough Councillor Ann Kemp, Cllrs. David Gaunt and Jenny Dicksom.

62/18 Declarations of interest:

There were none.

63/18 Minutes

The minutes of the Parish Council Meeting held on the 5 July 2018 were approved and signed as a true record.

64/18 Reports

- a) County Councillor - County Councillor Sarah Hohler had previously circulated an update on KCC Services which is to be considered at the Parish Partnership Panel meeting due to be held this evening
- b) Borough Councillor - There was no report.
- c) Kent Police - RW reported that that a number of used batteries were stolen from a driveway of a property on Addington Green on the 1 August 2018. DG expressed his concern about the number of recent incidents involving cars been driven across privately owned fields and public footpaths late at night.
- d) KALC Area Committee - DJ attended the meeting held on the on the 2 August 2018 and reported that most of the discussion centred on individual Parish Council's concerns about the draft Local Plan. The minutes of the meeting are in circulation. At the meeting an experienced planner, Jennifer Bate of Shipbourne Parish Council, offered to run a workshop for parishes aimed at assisting them to prepare their responses to the forthcoming Regulation 19 Consultation on TMBC's Local Plan. A provision date of Wednesday 17 October 2018 for the workshop has since been circulated. The Clerk agreed to attend on behalf of the Parish Council.
- e) JPCTCG - There has been no meeting.
- f) Parish Partnership Panel - A meeting is due to be held this evening.
- g) Trosley Liaison Group - There has been no meeting.
- h) Village Hall Committee - TB advised that meeting due to be held on the 3 September 2018 was postponed to the 10 September 2018.
- i) Tree Warden - There was no report.
- j) Courts Committee Meeting
RW and the Clerk attended a meeting with John Bennett and Dick Hogbin from the Tennis Court Committee on the 1 August 2018. RW reported that the club is full on

membership and is generating a good level of income and profit. In addition to membership fees the club has generated income from holding a number of tournaments and social events such as quiz nights. The tennis club continues to engage with the school and holds an after-school club on a Tuesday and Thursday evening. The club also hosted the Kent Junior School tennis tournament which was attended by over 50 children. Plans are in the process of being finalised to celebrate the club's 25th Anniversary in May 2019. The Committee are visiting other tennis clubs in the area to inspect different types of surfaces. The edges of the existing courts are starting to deteriorate. There is sufficient money in the sinking fund for any refurbishment. The LTA has issued 5 new standards which the Committee are putting in place. These include appointing a Welfare Officer, carrying out a risk assessment and preparing a Safeguarding Policy. The Committee asked whether the Parish Council would consider marking out spaces in the car park. Members considered this request and decided against any demarcation at the moment. The parking situation will be monitored.

65/18 Matters arising

- a) Parish Plan/Emergency Plan – No update.
- b) T&MBC Call for Sites/Development of the Local Plan – The Clerk will arrange a meeting to consider the draft Local Plan when the consultation commences.
- c) Progress with a Community Bid for The Plough Inn - The Trosley Heritage Group are frustrated and remain unable to make any progress as they are having to wait for the outcome of an appeal against the planning permission to convert the premises into a dwelling. The Plunkett Foundation need to transfer the funds to cover the expenses to date incurred by the Trosley Heritage Group. As the organisation do not have a bank account a proposal was made that the funds of approximately £1,300.00 are transferred into the Parish Council account. Carried 4 in favour 1 abstained.
- d) General Data Protection Regulation – The Clerk advised that it would be possible for Members to have generic email addresses which are linked to the proposed new website. It was **resolved** that the Clerk makes the necessary arrangements for this to take place.
- e) Monthly Check of the Defibrillator – The Clerk has carried out a monthly check and confirmed that the batteries and defibrillator are working.
- f) Model Standing Order – Members noted that NALC have made a further couple of alterations to the Model Standing Orders. The Clerk has made the necessary amendments and will place a copy of the revised Standing Orders on the website

66/18 Finance & Policies

Statement of payments to be made and income received

National Savings Account:	£ 1,692.64
Nat West TPC TCC Account:	£25,342.67
Nat West TPC Reserve Account:	£18,640.64
Nat West TPC Current Account	£ 241.18
Less cheque 000166	<u>£ 50.00</u>
	191.18

Receipts: None

Cheques for signature TPC Current Account:

<u>Supplier</u>	<u>Description</u>	<u>Cheque Number</u>	<u>Amount</u>
Mrs L S Goldsmith	(Salary 4 weeks) (02/08/18 - 06/09/18)	000208	£ 283.41
HMRC	(Clerks Tax)	000209	£ 71.00
Mrs L S Goldsmith	(Clerks Expenses)	000210	£ 94.84
Four Seasons Gardens Ltd.	(Grounds maintenance)	000211	£581.24
Surrey Hills Solicitors LLP	(Licence)	000212	£ 726.60
Water Choice	(Allotment water supply)	000213	£ 32.77
Playsafety Ltd	(RoSPA report)	000214	£ 168.00
Gel Creative	(Website maintenance)	000215	£ 100.00
Total			£2,057.86

Transfer from TPC Reserve Account to TPC Current Account: £2,050.00

Cheques for signature TPC TCC Account:

EDF Customers PLC	Electricity Bill	000012	£273.15
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Cheques for signature: The Chairman proposed that the cheques listed above be signed. Agreed

67/18 Members of public:

There were none present. The Clerk had received correspondence from a member of the public concerned about the state of the drains, pathways and roads in the village. The Clerk had also received a letter from a member of the public concerned about the condition of the public footpath from Pinesfield Lane to Church Lane. The request is for it to be reinstated with the original posts through the garden of Whittakers.

68/18 Planning**a) Applications:****1] TM/18/01744/FL - Hillside, Pilgrims Way, Trottsicliffe**

Demolition of an existing bungalow and replacement with new split-level dwelling.

Resolved: No objections

2] TM/18/01375/FL - Streets End, Ford Lane, Trottsicliffe

Proposed new two storey dwelling.

Resolved: No objections to the above proposal but would like to noted that they have concerns about the proximity of the proposed dwelling to the village envelope.

3] TM/18/01278/FL - Darrens Meadow Farm, Green Lane, Trottsicliffe

Change of use of land for the keeping of horses for recreational purposes and the erection of a haybarn and a stable building (comprising 4 stables and 1 tack room).

Resolved: Object. The Parish Council object to the above proposals for the following reasons:

1) *The application site off Green Lane is in an Area of Outstanding Beauty and abuts a protected open space which is defined by policy OS1A. We feel the area of the land to the north should be kept open to minimise any visual impact on the AONB and views from adjacent public rights of way.*

2) *We are also sceptical about the design of the proposed stable building. The stables are significantly larger than the average stable.*

3) *We question the amount of grazing land available to the horses and suggest that T&MBC consult the British Horse Society on the guidelines for the recommended amount of grazing required for each horse.*

4) *Should this proposal be approved we would like a condition set that the existing buildings are removed*

b) Decisions from T&MBC:

1] TM/18/01741/TNCA – Great Reeds, Ford Lane, Trottiscliffe

T1 Ash – remove one low small branch and remove major deadwood. T1 Yew – dismantle to near ground level. *No objection*

c) Other planning matters

1] Enforcement cases – There was no update. The Clerk has advised both Enforcement at T&MBC and the PROW Officer at KCC that the posts have been removed on the footpath from Pinesfield Lane to Church Lane (FP187) and that the footpath route needs to be reinstated and posts replaced.

69/18 Highways, Footways and Footpaths

1] Reported Faults

i) 306682 – refurbishment of the white lining and road surface on Taylors Lane/The Street/Addington Lane. Resurfacing works are currently underway.

ii) 374071 - Damage to village green and posts – the Highways Steward has replaced the damaged posts.

iii) 380633 – School sign, Church Lane - signpost holding the school signage to be renewed on Church Lane. Works should be undertaken within 28 days.

iv) Overgrowing hedges, trees and verges from private properties – Members noted the correspondence from a local resident about the condition of some of the pavements and agreed that in some areas of the village sight lines are being affected by overgrown vegetation and pavements are impassable. The footpath outside Bramble Park is currently impassable and sight lines in Church Lane are being obstructed by overgrown hedges. The Clerk will place an article in the next edition of The Pilgrims asking residents to ensure that shrubs and hedges on their own boundary do not impinge on footpaths and roads. The Clerk will also report the worst problem areas to the Highways Steward.

v) Gulley along Church Lane is blocked and needs clearing – the Clerk to report

vi) Footpath FP 187 – see item 68/18 (c) (1).

70/18 Open Spaces, Recreation Ground and Allotments

1] Recreation Ground and playground – The Clerk reported that the RoSPA inspection took place on the 17 July 2018 and the report has been received. The Clerk will go through the report and produce a list of the items needing immediate attention and will liaise with OS and Four Seasons to see if they can assist with any of the works required. OS suggested that the Parish Council looks to remove some of the equipment actually on the recreation ground and consider installing some adult outside gym equipment. OS offered to report back at the next meeting with some ideas on funding and costs.

2] Allotments – DJ advised Members that the vacant half plot has now been taken.

3] Request from Trottiscliffe School regarding field behind the allotments – The Clerk has not received any update on how the school are progressing with the mini-farm. It was agreed that the Clerk should ask for a monthly progress report.

71/18] Correspondence

a) For Information

1] Area 2 Planning Committee – 26 September 2018

2] Joint Transportation Board – 24 September 2018

3] Parish Partnership Panel – 6 September 2018

4] Standards Committee – 15 October 2018

5] KALC Area Committee Meeting – 4 October 2018

b) On Circulation

- 1] KALC - Minutes of meeting held on 2 August 2018
- 2] Agenda Area 2 Planning Committee 2018
- 3] Parish Partnership Panel - Agenda for meeting due to be held on 6 September 2018
- 4] CPRE Fieldwork Summer 2018
- 5] Tonbridge & Malling Community Safety Partnership Newsletter - September/October 2018
- 6] Kent Wildlife Trust Annual Review
- 7] KALC - News September 2018
- 8] Kent Wildlife Trust - Summer 2018 News
- 9] Tonbridge & Malling Parish Partnership Panel - KCC Services Update
- 10] Countryside Voice - Summer 2018

c) Requiring Attention:

- 1] KCC Consultation Draft for the Rights of Way Improvement Plan - noted.

72/18 Any Other Business:

First World War Centenary - the Clerk to find out if the Church are organising an event.
The George Inn - a report of late night activities which are disturbing residents

73/18 Date of the Next Meeting

The date of the next Parish Council Meeting is Thursday 4 October 2018 at 7.45pm.

74/18 Any Confidential Matters There were none

There being no other business the meeting closed at 9.12pm

Chairman

Date.....