

**MINUTES OF THE PARISH COUNCIL MEETING
HELD IN THE VILLAGE HALL, TROTTISCLIFFE
ON THURSDAY 5 JULY 2018 at 7.45pm**

PRESENT:

Mr. Richard Walls (RW) - Chairman, Terry Baker arrived 8.12pm (TB) Jenny Dickson (JD), David Jones (DJ), Oliver Shaw (OS)

IN ATTENDANCE:

County Councillor Sarah Hohler, Borough Councillor Ann Kemp
Mrs. Louise Goldsmith (Clerk), 2 members of the public

47/18 Apologies for absence

Apologies for absence were received from County Councillor Sarah Hohler, Borough Councillor Matthew Balfour, Cllrs. David Gaunt and David Goodworth.

48/18 Declarations of interest:

JD expressed a pecuniary interest in item 54/18 (1) (a)

49/18 Minutes

The minutes of the Parish Council Meeting held on the 7 June 2018 were approved and signed as a true record.

50/18 Reports

- a) County Councillor – County Councillor Sarah Hohler advised the Clerk before the meeting that the owners of the caravan park in Ford Lane have contacted her to explain that their guests are complaining about the noise, frequency and speed of the lorries travelling from the quarry on both weekdays and the weekend and claim that this is affecting their trade. County Councillor Sarah Hohler has also advised that following discussions with local landowners the owner of the quarry is submitting a planning proposal to gain access through Pearson’s sandpit
- b) Borough Councillor – Borough Councillor Ann Kemp reported that consultation with the public on the Local Plan is expected to take place in the Autumn. Borough Councillor Ann Kemp reassured Members that Enforcement at T&MBC are actively working on enforcement issues for Trottiscliffe but were unable to provide specific updates as this could jeopardise any proceedings.
- c) Kent Police - The Clerk reported that there had been a number of cars parked on private drives broken into recently in both Addington and Trottiscliffe. In the main the cars were either unlocked or operating on a keyless basis and petty cash and a few items were stolen. PCSO Ross McMillan has advised that keys for keyless cars should not be kept near front doors as they can be intercepted.
- d) KALC Area Committee – There has been no meeting.
- e) JPCTCG – There has been no meeting.
- f) Parish Partnership Panel – JD attended the meeting held on the 14 June 2018. The Sub-Divisional Commander for Tunbridge Wells and Tonbridge (Chief Inspector Pete Steenhuis) provided a brief overview of the new model of policing introduced by Kent Police. This included the amalgamation of Tonbridge and Tunbridge Wells into one sub-division and the establishment of Specialist Investigation Teams to look at serious and complex crime. Kent Police will be increasing police visibility and patrols in areas

identified with heightened activity. It was mentioned that PCSOs should be dealing with crime for the benefit of the community rather than attending numerous meetings. It was felt that PCSOs should only attend Parish Council meetings when there was something significant to report. T&MBC officers who attended the Parish Partnership Panel meeting suggested that failure to submit a Local Plan within the transitional period, proposed by the Government in the new draft National Planning Policy Framework (NPPF), would result in significant risks associated with having to address a substantially higher provision of housing as a result of the introduction of a standardised methodology for assessing housing need. A draft Local Plan with a refined development strategy, policies and proposals had been considered by the Planning and Transportation Advisory Board on 5 June 2018. It is anticipated that the next meeting of the Advisory Board in July 2018 would review the final draft of the Local Plan with the formal public consultation, required under Regulation 19, to follow in September 2018. Parish councils and members of the public will be given an opportunity to comment on the proposals in September 2018. All responses received, either for or against, will be submitted to the Secretary of State with the Local Plan for approval in December 2018. It was therefore stressed that if the Parish Council are in favour of the draft Local Plan then they should also submit a response. At the Parish Partnership Panel meeting particular reference was made to the major proposed sites at Bushey Wood, South Aylesford, Kings Hill (Broadwater Farm) and Borough Green and concern was expressed about the effect of the size of these proposed developments on the infrastructure.

g) Trosley Liaison Group - There has been no meeting.

h) Village Hall Committee - TB attended the meeting held on the 2 July 2018. The Committee has suggested that a sign is put up on the recreation ground that this land is not part of the village hall and cannot be used for BBQs or for example bouncy castles. Members did not feel that any additional signage is required and that the village hall committee should make hirers aware that the recreation ground is a public facility. The Clerk was asked to advertise the date for the village hall barn dance on the 22 September on the new website. The Committee are updating their letting conditions to say no BBQs are allowed. The next meeting will be held on the 3 September 2018.

i) Tree Warden - There was no report.

7.55pm Borough Councillor Ann Kemp left the meeting

51/18 Matters arising

a) Parish Plan/Emergency Plan - No update.

b) T&MBC Call for Sites/Development of the Local Plan - See item 50/18 (f). Members agreed that a separate meeting should be called to consider the draft Local Plan. The Clerk will arrange a meeting when the consultation commences.

c) Progress with a Community Bid for The Plough Inn - The Trosley Heritage Group are frustrated as unable to make any progress since the owner rejected a bid of £360,000.00 for The Plough Inn. The owner has since put in an appeal against the planning permission to convert the premises into a dwelling.

d) Parish Council Website - The new website is now live. The Clerk will continue to arrange for updates to be uploaded and would welcome any suggestions for improvements. Members decided against having their photographs on the website.

e) General Data Protection Regulation - The Clerk will investigate the possibility of Members having Parish Council email addresses which are linked to the proposed

new website. Members were in agreement that this would be a much better and safer option than Councillors using their own personal email accounts as they currently do.

- f) Monthly Check of the Defibrillator - The Clerk has carried out a monthly check and confirmed that the batteries and defibrillator are working.
- g) Beacon Ownership - RW advised that the beacon is owned by the Parish Council and is managed by the Courts Committee. The Clerk will try and find the relevant minutes to support this.

52/18 Finance & Policies

Statement of payments to be made and income received

National Savings Account:	£ 1,692.64
Nat West TPC TCC Account:	£25,342.67
Nat West TPC Reserve Account:	£21,239.80
Nat West TPC Current Account	£ 487.90
Less cheque 000166	£ 50.00
Less cheque 000192	£ <u>262.01</u>
	175.89

Receipts: Allotment Rents: £15.00

Cheques for signature TPC Current Account:

<u>Supplier</u>	<u>Description</u>	<u>Cheque Number</u>	<u>Amount</u>
Mrs L S Goldsmith	(Salary 4 weeks) (07/06/18 - 05/07/18)	000197	£ 225.53
HMRC	(Clerks Tax June)	000198	£ 56.40
Mrs L S Goldsmith	(Clerks Expenses - June & July and Award costs)	000199	£ 161.99
Four Seasons Gardens Ltd.	(Grounds maintenance)	000200	£ 521.26
Surrey Hills Solicitors LLP	(Licence interim fee)	000201	£ 414.00
Mrs L S Goldsmith	(Refund Defib pads)	000202	£ 81.60
Gel Creative	(Website design - final)	000203	£ 667.00
Gel Creative	(Domain Name)	000204	£ 190.00
Mrs L S Goldsmith	(Salary 5 weeks - post-dated) (05/07/18 - 02/08/18)	000206	£ 225.53
HMRC	(Clerks Tax July - post-dated)	000207	£ 56.40
Total			£2,599.71

Transfer from TPC Reserve Account to TPC Current Account: £2,600.00

Cheques for signature TPC TCC Account: There are none

- a) Cheques for signature: The Chairman proposed that the cheques listed above and be signed. Agreed

53/18 Members of public:

Two members of the public spoke in favour of planning proposal TM/18/01396/FL giving reasons for the application.

54/18 Planning

a) Applications:

8.34pm JD expressed a pecuniary interest and left the meeting

1] TM/18/01396/FL – Equine Lane West of Millers Farm, Wrotham Water Lane

To site a temporary mobile home near to the farm buildings for the purposes of looking after the brood mare and breeding stock for specific periods of the year. *Resolved: Object. Although we have empathy with the applicant's aim to keep the livery yard operating we cannot believe that this application for the erection and positioning of a caravan for temporary use is practical. We also object to the positioning of the proposal mobile home and would prefer to see it located nearer to the existing outbuildings. We do not feel it is necessary for it to be positioned so far away from the yard and feel that this is harmful to the area.*

8.48pm JD returned to the meeting. 2 members of the public left the meeting.

b) Decisions from T&MBC:

1] TM/18/00488/FL – The Lillies, Taylors Lane, Trottiscliffe, ME19 5ES

Demolition of existing dwelling. Construction of new replacement dwelling and widen existing access and create new driveway/parking area. *Approved*

2] TM/18/00537/FL – The Lillies, Taylors Lane, Trottiscliffe, ME19 5ES

Demolition of existing garage and construction of new garage. *Approved*

c) Other planning matters

1] Enforcement cases – see item 50/18 (b). The Clerk was asked to report to Enforcement that some fencing has been erected and other works are taking place at Darren's Meadow.

55/18 Highways, Footways and Footpaths

1] Reported Faults

- i) 306682 – refurbishment of the white lining and road surface within the traffic calming section on Taylors Lane/The Street/Addington Lane. Members noted that the re-surfacing works due to take place during June were postponed but the culverts were cleared. The Clerk is waiting to hear when the re-surfacing works will be taking place.
- ii) Damage to village green and posts – a further post has been damaged by a local lorry.
- iii) 20mph signs – The Clerk was asked to find out if KCC would consider installing more 20mph signage/warnings through the village and a gateway to the village.

56/18 Open Spaces, Recreation Ground and Allotments

1] Recreation Ground and playground – The Clerk reported that the RoSPA inspection is due to take place in July, the Clerk will let OS know the date when known.

2] Allotments - The Clerk has advertised the vacant half plot in The Pilgrims.

3] Request from Trottiscliffe School regarding field behind the allotments – RW signed the agreement between the Parish Council and the School for them to use the field behind the allotments for outdoor learning. Surrey Hills Solicitors will now process the signed documents.

57/18] Correspondence

a) For Information

- 1] Area 2 Planning Committee – 4 July 2018
- 2] Joint Transportation Board – 24 September 2018
- 3] Parish Partnership Panel – 6 September 2018
- 4] Standards Committee – 15 October 2018
- 5] KALC Area Committee Meeting – 2 August 2018

b) On Circulation

- 1] Decision Sheet Joint Transportation Board 11 June 2018
- 2] Agenda Area 2 Planning Committee 4 July 2018
- 3] Parish Partnership Panel Minutes of Meeting held on 14 June 2018
- 4] Clerk & Councils Direct – July 2018
- 5] Tonbridge & Malling Community Safety Partnership Newsletter – July/ August 2018
- 6] KCC Report on Adult Social Care – April 2016-March 2017
- 7] KALC – News June 2018

c) **Requiring Attention:** Nothing to consider.

- 1] Highways England - Operation Stack Listening Exercise. Members noted the consultation.
- 2] Big Conversation – shape the future of rural transport in Kent. Members noted the dates of the public consultation meetings.

58/18 Any Other Business:

First World War Centenary – the Clerk to find out if the Church are organising an event.

59/18 Date of the Next Meeting

The date of the next Parish Council Meeting is Thursday 6 September 2018 at 7.45pm.

60/18 Any Confidential Matters There were none

There being no other business the meeting closed at 9.15pm

Chairman

Date.....