

**MINUTES OF THE PARISH COUNCIL MEETING  
HELD IN THE VILLAGE HALL, TROTTISCLIFFE  
ON MONDAY 11 DECEMBER 2017 at 7.45pm**

**PRESENT:**

Mr. Richard Wallis (RW) – Chairman, Terry Baker (TB), Jenny Dickson (JD), David Gaunt (DGG), David Goodworth (DG), David Jones (DJ), Oliver Shaw (OS)

**IN ATTENDANCE:**

Mrs. Louise Goldsmith (Clerk)  
Borough Councillor Ann Kemp and 43 members of public

**119/17 Apologies for absence**

Apologies for absence were received from County Councillor Sarah Hohler and Borough Councillor Matthew Balfour.

**120/17 Declarations of interest:** There were none to report.

**121/17 Minutes**

The minutes of the Parish Council Meeting held on the 2 November 2017 were approved and signed as a true record.

**122/17 Co-option**

The Chairman welcomed Mr. Baker to the meeting. Mr. Baker read out and signed a Written Undertaking document which was also signed by the Clerk. Mr. Baker was asked to complete a copy of his Notification of Disclosable Pecuniary Interests which will be forwarded to the Monitoring Officer at T&MBC and will eventually be placed on the website. A copy of the Model Code of Conduct and Standing Orders has been given to Mr. Baker.

*The Chairman proposed and it was agreed to move Members of Public to this part of the meeting and to then take agenda item 124/17 (d).*

**126/17 Members of public:**

A spokesman for The Trottiscliffe Heritage Society, (an Action Group), addressed the Parish Council asking if Members would submit a community bid for The Plough Inn. This group believe that The Plough Inn is an important community asset and should be retained as either a public house, restaurant or shop. Other members of public expressed their support for such a bid. Some members of public raised concerns about funding and possible implications. A member of public asked if the Parish Council could request that the speed limit on Pilgrims Way is reduced to 30mph. Another member of public suggested that Vigo Hill should be made one way and that the current traffic calming measures should be reviewed.

*8.15pm 8 members of public left the meeting*

**124/17 Matters arising**

*d) Proposal to support a Community Bid for The Plough Inn, Trottiscliffe*

Members discussed the request from The Trottiscliffe Heritage Society for the Parish Council to be a potential bidder for The Plough Inn. It was noted that any bid would need to be submitted to T&MBC the next day, the 12 December 2017, so that the moratorium period is then extended to six months in total. RW explained that bodies such as the Plunkett Foundation, which helps organisations set up and run life-changing community co-operatives, would be on hand to offer advice and guidance with any bid. As agreed at the

last meeting DGG and OS had attended meetings with The Trottiscliffe Heritage Society on behalf of the Parish Council to discuss this project. DGG explained that different funding options would need to be investigated. JD expressed concern that at the last meeting the Action Group had just requested that the Parish Council supports them with a community bid but now wanted the Parish Council to make the bid. JD felt she did not have enough information to make such a decision at this stage. DJ added that the whole of the community would need to be consulted at some stage before a formal submission is made given the enormity of the project and funding required. OS and DGG explained that at this stage there is just a willingness to submit a bid and the group will then iron out all the detail in the forthcoming months. DGG advised that The Trottiscliffe Heritage Society feel that if the bid came from the Parish Council it would carry more weight. OS explained that The Trottiscliffe Heritage Society and the Parish Council would continue to work together over the next 6 months to consider the financial viability of the project and at this stage there would be no financial risk to the Parish Council. Members **resolved** to support a community bid for The Plough. Given the time pressure to submit a bid by the 12 December 2017 OS and DGG proposed that Members lodge a strategic intention with T&MBC for the Parish Council to start the process of a Community bid for The Plough Inn - *Carried 5 in favour, 1 against, 1 abstained.*

*Borough Councillor Ann Kemp and 34 members of public left the meeting*

### **123/17 Reports**

- a) County Councillor - There was no report.
- b) Borough Councillor - There was no report.
- c) Kent Police - The Chairman reported that on 21 November a Land Rover Defender was taken from a dwelling in Plowenders Close, Addington. On the 28 November a Land Rover Defender was stolen from a driveway in The Street, Trottiscliffe. It was noted that there had also been 2 thefts from vehicles in Mereworth during November.
- d) KALC Area Committee - There has been no meeting. JD agreed to attend the next meeting due to be held on the 4 January 2018.
- e) JPCTCG - DGG was not able to attend the meeting held on the 23 November 2017. A copy of the minutes will be circulated.
- f) Parish Partnership Panel - JD was not able to attend the meeting held on the 16 November 2017. A copy of the minutes will be circulated.
- g) Trosley Liaison Group - There has been no meeting. The Clerk advised that the Operations Manager for Trosley Park has confirmed that there are still two full-time and two part-time members of staff on hand to maintain the park and the animals.
- h) Village Hall Committee - There was no report.
- i) Tree Warden - Members were delighted to hear that Neil Moulton could conduct another guided tree-walk on Saturday 2 May 2018. The Clerk will advertise this walk on the website, noticeboards and in The Pilgrims in due course.

### **124/17 Matters arising**

- a) Parish Plan/Emergency Plan - RW and DG hope to circulate a draft Emergency Plan before the next meeting.
- b) T&MBC Call for Sites/Development of the Local Plan - The draft Local Plan will be subject to a further round of public consultation early in 2018.
- c) T&MBC Local Plan Development/Response to 'Finding right homes in the right place' - Members noted the response from T&MBC to the Government's consultation.

- d) Proposal to support a Community Bid for The Plough Inn – see page 1.
- e) BT Box in Taylors Lane – BT has advised the Clerk that the Box will be removed within 2 years.
- f) Parish Council Website - The Clerk is looking at alternative arrangements and training.
- g) Calendar of meetings 2018 – The dates for Parish Council meetings to be held in 2018 were adopted. The Clerk will place these dates on the website.
- h) KALC Community Awards Scheme 2018 - Members **resolved** unanimously to adopt the Scheme and to nominate Mr. Trevor Ledamun for this award for his services to the community.
- i) KCC Volunteer Support Wardens - Members discussed this scheme and **resolved** that the scheme would not be of any relevance or benefit to the village given the costs involved.

### 125/17 Finance & Policies

#### Statement of payments to be made and income received

##### **Balances as at 11 December 2017**

National Savings Account:	£ 1,684.70
Nat West TPC TCC Account:	£22,445.40
Nat West TPC Reserve Account:	£23,084.08
Nat West TPC Current Account	£ 1,389.13

**Receipts:** HMRC VAT Refund: £1,201.27

#### **Cheques for signature TPC Current Account:**

<u>Supplier</u>	<u>Description</u>	<u>Cheque Number</u>	<u>Amount</u>
Mrs L S Goldsmith	(Salary 6 weeks) (02/11/17 – 14/12/17)	000148	£ 246.52
HMRC	(Clerks Tax)	000149	£ 164.00
Mrs L S Goldsmith	Clerks Expenses	000150	£ 125.98
Trottiscliffe PCC	(Annual Grant)	000151	£ 450.00
Trottiscliffe Village Hall	(Annual Grant)	000152	£1,300.00
Trottiscliffe C of E School	(Annual Grant)	000153	£1,250.00
Kent Wildlife Trust	(Subscription)	000154	£ 50.00
Mrs L S Goldsmith	(Salary 14/12/17-11/01/18)	000155	£ 164.21
	(Post-dated)		
HMRC	(Clerks Tax)	000156	£ 109.47
	(Post-dated)		
	<b>Total</b>		<b>£3,860.15</b>

Transfer from TPC Reserve Account to TPC Current Account: £2,600.00

- a) Cheques for signature: The Chairman proposed that the cheques listed above be signed. Agreed
- b) Budget 2018/19 - The Clerk had prepared a budget forecast document for circulation. A total estimated expenditure of £18,742.00 which includes the provision of a financial contribution towards local organisations including the school and the village hall committee which used to benefit from the S136 Grant, was agreed. It was **resolved** that the precept upon T&MBC for the financial year 2018/19 should be £16,500.00. Any shortfall would be met from reserves.

- c) Precept request 2018/19 - It was **resolved** that a precept of £16,500.00 would be requested for 2018/19 from T&MBC.
- d) Review of policies - It was **resolved** to make no changes to the policies in place. The Clerk will update each policy to show that it has been reviewed. The Clerk was asked to review the Risk Assessment schedule before the next meeting.

### **127/17 Planning**

#### **a) Applications**

##### **1] TM/17/01438/LB & TM/17/01522 - The Plough Inn, Taylors Lane, Trottiscliffe**

Members noted the slight revision to the plans which are due to be determined by the Area 2 Planning Committee on the 13 December 2017. It was noted that the Planning Officer is recommending that both proposals are approved. It was **resolved** that DGG would attend the Area 2 Planning Committee on the 13 December and speak on behalf of the Parish Council.

#### **b) Decisions from T&MBC:**

##### **1] TM/17/1336 - Wrotham Quarry, Land south of M20, Ford Lane, Wrotham Heath**

Section 73 application to extend the end date until 17 May 2017, increase the annual amount of extraction and amend the working and restoration schemes. *Approved*

##### **2] TM/17/2090 – Wrotham Quarry, Trottiscliffe Road, Addington**

Operation of an aggregate recycling facility for a temporary period of five years within the existing processing plant are. *Refused*

##### **3] TM/16/01753/FL – The Nursery, Taylors Lane, Trottiscliffe**

Permanent retention of a static mobile home as accommodation for an agricultural worker ancillary to the nursery business and retention of 2no. dog kennels and pens. *Approved*

#### **c) Other planning matters**

1] Whitaker Cottage – unauthorised use as separate dwelling. Enforcement are carrying out further investigations with respect to planning permissions for the site

2] 17/00102/USEH - The Nursery Taylors Lane, Trottiscliffe, regarding alleged unauthorised residential use. Enforcement are carrying out an investigation to determine if a breach of planning control has occurred.

### **128/17 Highways, Footways and Footpaths**

#### **1] Reported Faults**

i) 306682 – Work has commenced to refresh the white lining within the traffic calming section on Taylors Lane/The Street/Addington Lane.

ii) Vigo Road – the Clerk to request a review of the traffic calming measures. Members do not feel that making Vigo Road one way would be beneficial or practical.

iii) Church Lane to Bramble Park – the Clerk to request that the debris is removed.

iv) Pilgrims Way – the Clerk to request a deregulation of the speed limit to 30mph.

### **129/17 Open Spaces, Recreation Ground and Allotments**

1] Recreation Ground and playground – The Clerk is in the process of updating some of the signs on the playground which have incorrect information and contact details. The gate to the play area also needs a more robust padlock. JD agreed to ask the school to put an article in the next newsletter about children respecting the play area and not leaving the gate open.

2] Allotments – Nothing to report.

3] Request from Trottiscliffe School to hold summer fete on the recreation ground on 9 June  
Members **resolved** to allow the school to hold their summer fete on the 9 June 2018 on the recreation ground. Members also **resolved** to allow the school to hold their annual firework

night on the 2 November 2018. JD agreed to remind the PTA that they should not be charging an entrance fee to such events but can accept donations from attendees.

4) Request from Trottiscliffe School regarding field behind the allotments - The Clerk advised that Ian Murray no longer wants to rent the field behind the allotments but would like occasional access to provide feed to horses in a neighbouring field. In principle Members agreed that they would be happy for Trottiscliffe School to use this land to extend the outdoor learning. The next steps would be to look at drafting a contract and to assess the fencing. The Clerk will circulate the current contract for Members to comment on and will liaise with the school to try and understand more about their plans.

### **130/17] Correspondence**

#### **a) For Information**

- 1] Area 2 Planning Committee - 13 December 2017
- 2] Joint Transportation Board - 12 March 2018
- 3] Parish Partnership Panel - 15 February 2018
- 4] Standards Committee - 15 January 2017
- 5] KALC Area Committee Meeting - 4 January 2018

#### **b) On Circulation**

- 1] Agenda for Area 2 Planning Committee - 13 December 2017
- 2] Department for Transport Press Release on Operation Stack
- 3] Kent Wildlife Trust - Winter 2017/18
- 4] CPRE - Fieldwork Winter 2017
- 5] Countryside Voice - Winter 2017
- 6] Tonbridge & Malling Parish Charter - Final version
- 7] Inside Track
- 8] Minutes of Parish Partnership Panel Meeting held on the 16 November 2017
- 9] Parish News - December 2017

c) Requiring Attention: Nothing to consider

### **131/17 Any Other Business:**

- 1] DG suggested that the Parish Council considers planting a permanent Christmas Tree on the village green opposite The George and also looks again at putting an electrical point on the green.
- 2] DGG reported that one of the drives at Prunelle, Church Lane has not been closed off.
- 3] JD reported that Neil Moulton has asked if the Clerk can advise KCC that a tree which is on unregistered land in Green Lane needs cutting back.

### **132/17 Date of the Next Meeting**

The date of the next Parish Council Meeting is Thursday 8 February 2018 at 7.45pm in the village hall.

### **133/17 Any Confidential Matters**

There were none

There being no other business the meeting closed at 9.56pm

Chairman .....

Date.....

