

**MINUTES OF THE PARISH COUNCIL MEETING
HELD IN THE VILLAGE HALL, TROTTISCLIFFE
ON THURSDAY 3 NOVEMBER 2016 at 7.45pm**

PRESENT:

Mr. Richard Wallis – Chairman (RW), David Goodworth (DGG) – arrived 7.49pm,
Trevor Ledamun (TL), John Wickham (JW)
Borough Councillor Ann Kemp

IN ATTENDANCE:

Mrs. Louise Goldsmith (Clerk)

89/16 Apologies for absence

Apologies for absence were received from County Councillor Sarah Hohler, Borough Councillor Matthew Balfour, Councillor David Gaunt (DGG), Jenny Dickson (JD) and David Jones (DJ)

90/16 Declarations of interest: There were none.

91/16 Minutes

The minutes of the Parish Council Meeting held on the 6 October 2016 were approved and signed as a true record.

92/16 Reports

- a) County Councillor – There was no report.

- b) Borough Councillor – Borough Councillor Ann Kemp reported that T&MBC are looking at making the Saturday Freighter Service more efficient which could mean some changes but the collection of bulky electrical items will continue. Borough Councillor Ann Kemp also mentioned the Hive Lotto which T&MBC will be organising and also announced that Larkfield Leisure Centre has been awarded an ‘outstanding’ by Quest who carry out all the national benchmarking of leisure centres. Of the 625 leisure centres in the UK only 12 have been ranked as ‘outstanding’. Both Larkfield and Tonbridge Swimming pool have been ranked as ‘outstanding’. Borough Councillor Ann Kemp also reminded Members of the importance to track planning proposals on the portal to ensure notifications are received of any non-material amendments or other changes which they may wish to comment on. The Clerk was asked to place an article in The Pilgrims on this subject.

- c) Kent Police – The Clerk reported that some time on either the 12 or 13 October a vehicle parked in London Road was broken into. On the 22 October a garage was set alight in Trottiscliffe Road.

- d) KALC Area Committee – TL attended the meeting held on the 13 October 2016. A copy of the minutes was placed in the correspondence for circulation file.
- e) JPCTCG – There has been no meeting.
- f) Parish Partnership Panel – There has been no meeting.
- g) Trosley Liaison Group – RW attended the meeting held on the 11 October 2016. The park is doing well as activities are now been advertised widely on the website and

social media. It is also being advertised that it is possible to buy a season car parking ticket for use across nine parks for £40. The goats are being moved from Great Pell to Little Pell. The potential for a canopy to be constructed to the outside of the Café so that visitors can sit outside under cover is being considered. The number of volunteers is declining which is a worry so adverts will be placed in local newspapers etc. asking for volunteers to come forward. Students from Hadlow are undertaking bat surveys and a reduction on dog fouling in the park has been recorded.

- h) Village Hall Committee - there was no report.
- i) Old Chalks Down Project (OCDP) - there has been no update.

93/16 Matters arising

- a) Parish Plan/Emergency Plan - deferred to the next meeting.
- b) Review of Funding arrangements with Parish Councils - It was noted that both Financial Arrangements with Parish Councils grants (s136) and Council Tax Reduction grants will definitely be withdrawn with effect from 1 April 2017. The Clerk will prepare a draft budget to be approved at the next meeting. It was agreed in principle that the precept would probably need to be increased again this year.
- c) T&MBC Call for Sites/Development of the Local Plan - The Clerk and some of the Councillors had attended the briefing sessions held for Parish Councils. Members have also studied all the briefing papers which have been circulated. Members **resolved** to respond to the consultation that their main concerns are for the proposed development around Kings Hill and the effect this will have on the current infrastructure including agricultural issues. An upgrade of the A228 will be required and Members are concerned about the effect of the extra housing on local roads, the A20 and M20 doctors and indeed secondary school places. Members would also like to see more housing provision for young people.

94/16 Finance & Policies

Statement of payments to be made and income received

Balances as at 28 October 2016

National Savings Account:	£ 1,674.64
Nat West TPC TCC Account:	£20,217.28
Nat West TPC Reserve Account:	£21,930.44
Nat West TPC Current Account	£ 126.48

Receipts: There were none.

Cheques for signature TPC Current Account:

<u>Supplier</u>	<u>Description</u>	<u>Cheque Number</u>	<u>Amount</u>
Mrs L S Goldsmith	(Expenses - September)	000071	£ 68.54
Mrs L S Goldsmith	(Salary- 4 weeks)		
	(06/10/16 - 03/1116)	000072	£ 159.30
HMRC	(Clerk's Tax)	000073	£ 105.60
T. Bhogal	(Noticeboard repairs)	000074	£ 125.00
Mrs L S Goldsmith	(Chain and padlock)	000075	£ 23.49
Four Seasons Gardens Ltd.	(grass cutting - 14 th cut)	000076	£ 442.80
Total			£ 924.73

Transfer from TPC Reserve Account to TPC Current Account: £900.00

Cheques for signature TPC TCC Account: There were none

- a) Cheques for signature: The Chairman proposed that the cheques listed overleaf be signed. Agreed.
- b) Precept 2017/18 - The Clerk will prepare a draft budget to be approved at the next meeting.
- c) Grass Cutting Contract 2017 - Members **resolved** to not seek alternative quotes this year for the grass cutting. Members have been very happy with the service provided by the current contract, Four Seasons Gardens Ltd.

95/16 Members of public: There were none

96/16 Planning

a) Applications - none to consider

b) Decisions from T&MBC

1] TM/16/02613/FL - Green Trees, Ford Lane, Trottiscliffe, ME19 5DP

Installation of 1 roof light to North-East and South-West roof slope and 2 roof lights to South-East roof slope. *Approved*

2] 16/01956/FL - Coldrum House, Coldrum Lane Trottiscliffe West Malling Kent

Retrospective: Replacement out door swimming pool with associated terrace, pergola, boiler shed, rag stone boundary wall and landscaping

c) Other planning matters

1] Whitaker Cottage - unauthorised use as separate dwelling. Enforcement are carrying out further investigations to establish whether a retrospective application is necessary.

2] 16/00268/WORKH - Coldrum House, Coldrum Lane - alleged unauthorised garage
Enforcement are trawling through the various plans setting out the history of the site to ascertain whether the building in question has planning permission.

3] 16/00391/WORKH - Malabar, School Lane, Trottiscliffe - regarding alleged unauthorised work not in accordance with TM/16/01234/FL. The Clerk has reported this to enforcement.

4] Prunelle, Church Lane, Trottiscliffe - the Clerk was asked to report that a new access is being constructed which may be in breach of planning control.

96/16 Highways, Footways and Footpaths

1] Taylor's Lane/Vigo Hill - KCC have advised that the Order is about to be made and will be programming works to commence thereafter.

2] Electricity supply to the Christmas Tree - the Clerk has obtained a license from KCC to run a cable across the road. DGG kindly offered to assist with fixing the cable to the road. TL had discussed the fixing of the cable with the Highways Steward who has suggested that a sign indicating that there is a ramp at this point may be required.

3] Request for a litter bin in Pinesfield Lane - The Clerk has contacted the National Trust to see if they would be willing to have a litter bin installed in the car park and is waiting for a response.

4] Parish Seminar - 27 October 2016 - TL attended the seminar on behalf of the Parish Council. It seems that KCC are keen to share the burden of the soft landscaping of verges etc. with the Parish Councils.

5] Noticeboards - Members noted that the noticeboard in Pinesfield Lane has been repaired and agreed that the Clerk could arrange for the noticeboard in Taylor's Lane to be refurbished.

6] Reported Faults

- i) The Clerk will report that the pavement from Church Road to Bramble Park needs clearing.
- ii) The Clerk to report pot hole on Vigo Hill

97/16] Open Spaces, Recreation Ground and Allotments

- 1] Remedial work to the playground - Four Seasons Gardens will be turfing and levelling the areas around the play equipment this month.
- 2] Allotment boundaries and fencing - Four Seasons Gardens will be installing the chestnut fencing on the boundary with Darren's Meadow this month. The Clerk will advise the neighbouring property of the date. A quote for an additional standpipe is being sought. The Clerk was asked to find out why a large mound of wood chippings and manure has been dumped at the rear of the allotments.
- 3] Fence between the village hall and west car park - the Clerk was asked to get some quotes to replace this fencing.

98/16] Correspondence

a) For Information

- 1] Area 2 Planning Committee - 9 November 2016
- 2] Joint Transportation Board - 29 November 2016
- 3] Parish Partnership Panel - 17 November 2016
- 4] Standards Committee - TBC
- 5] KALC Area Committee Meeting - 12 January 2017

b) On Circulation

The following correspondence had been circulated:-

- 1] KALC - Annual Report 2015/16
- 2] KALC - Notice of 69th AGM - Saturday 19 November 2016
- 3] KALC - Draft budget 2017/18
- 4] KALC - Strategic Plan 2015-20258
- 5] KALC Constitution
- 6] Minutes for JPCTCG held on 21 September 2016
- 7] Tonbridge and Malling Local Plan - presentation slides on 'The Way Forward'
- 8] KALC - Tonbridge & Malling Area Committee - minutes of meeting held on 13 October
- 9] KCC Parish Seminar Autumn 2016 - Agenda
- 10] Trosley County Park Liaison Group - notes/actions from meeting held on 17 May 2016
- 11] Trosley County Park Liaison Group - Agenda for meeting held on 11 October 2016
- 12] Tonbridge & Malling Community Safety Partnership - Newsletter November/December
- 13] Agenda for Area 2 Planning Committee for meeting to be held on 9 November 2016
- 14] Clerk & Councils Direct - November 2016

c) Requiring Attention

- 1] Policing in Kent 2017-2021 - consultation on a Police and Crime Plan - noted.
- 2] Review of Parliamentary Boundaries - Members would prefer to stay in Tonbridge and Malling and not be part of a Sevenoaks constituency.
- 3] Gatwick's response to the Government decision on airport capacity - noted.

99/16 Any Other Business

Letter from evacuee – the Clerk was asked to give this to the people now living in Sharon Cottage.

Village website – not up to date. To be an agenda item at the next meeting

Community Spirit – how to enhance this. To be an agenda item at the next meeting.

Defibrillator – following a recent alert that a certain batch of defibrillators could be faulty both the Clerk and TL have checked the defibrillator and reported that it is fine.

100/16 Date of the Next Meeting

The next Parish Council Meeting will be held on Thursday 1 December 2016 at 7.45pm in the village hall.

101/16 Any Confidential Matters

There were none.

There being no other business the meeting closed at 9.15pm

Chairman

Date.....