

**MINUTES OF THE PARISH COUNCIL MEETING
HELD IN THE VILLAGE HALL, TROTTISCLIFFE
ON THURSDAY 6 APRIL 2017 at 7.45pm**

PRESENT:

Mr. Richard Wallis – Chairman (RW), Jenny Dickson (JD), David Gaunt (DG),
David Jones (DJ), Trevor Ledamun (TL), John Wickham (JW)
Borough Councillor Ann Kemp

IN ATTENDANCE:

Mrs. Louise Goldsmith (Clerk)

01/17 Apologies for absence

Apologies for absence were received from County Councillor Sarah Hohler and Borough Councillor Matthew Balfour.

02/17 Declarations of interest: JD declared a pecuniary interest in item 08/16 (c) (6).

03/17 Minutes

The minutes of the Parish Council Meeting held on the 3 March 2017 were approved and signed as a true record.

04/17 Reports

- a) County Councillor - There was no report.
- b) Borough Councillor - There was no report.
- c) Kent Police - The Chairman reported that a ride-on lawn mower and 20 horse rugs were stolen from a farm in London Road on the 20 March. On the 23 March a car was stolen from Addington Green. On the 8 March a building site in Addington Lane, Trottiscliffe was broken into and tools were stolen and on the 10 March, also in Addington Lane, Trottiscliffe a number of items were stolen from a container on an industrial site.
- d) KALC Area Committee - There has been no meeting
- e) JPCTCG - DG attended the meeting held on the 30 March 2017. DG reported that KCC are looking at traffic calming measures for Borough Green following air pollution surveys. Air quality generally in villages was discussed. Traffic calming measures are also planned for Offham.
- f) Parish Partnership Panel - There has been no meeting.
- g) Trosley Liaison Group - There has been no meeting.
- h) Village Hall Committee - the Annual General Meeting was held on the 3 April. DJ advised that there was nothing of significance to report.
- i) Old Chalks Down Project (OCDP) - there has been no update.

05/17 Matters arising

- a) Parish Plan/Emergency Plan - RW reported that the community event due to take place on the 6 May 2017 between 5pm and 8pm for both new residents and existing to discuss how people feel about the has been publicised in The Pilgrims.
- b) T&MBC Call for Sites/Development of the Local Plan - there was no update
- c) Village Website - The Clerk reported that all the links on the village website seem to be working and are up to date.

06/17 Finance & Policies

Statement of payments to be made and income received

Balances as at 6 April 2017

National Savings Account:	£ 1,684.70
Nat West TPC TCC Account:	£23,151.26
Nat West TPC Reserve Account:	£15,182.20
Nat West TPC Current Account	£ 11.24

Receipts: None

Cheques for signature TPC Current Account:

<u>Supplier</u>	<u>Description</u>	<u>Cheque Number</u>	<u>Amount</u>
Mrs L S Goldsmith	(Expenses - Jan)	000101	£ 74.84
Mrs L S Goldsmith	(Salary- 4 weeks) (02/03/17 - 06/04/17)	000102	£ 198.73
HMRC	(Clerk's Tax)	000103	£ 132.40
KALC	(Annual Subscription)	000104	£ 259.92
Four Seasons Gardens Ltd	(Grass cutting)	000105	£ 248.22
Total			£ 904.11

Transfer from TPC Reserve Account to TPC Current Account: £950.00

Cheques for signature TPC TCC Account: There were none

- Cheques for signature: The Chairman proposed that the cheques listed above be signed. Agreed.
- Request £200 donation to the proposed community event - At the last meeting RW mentioned under Any Other Business that the group organising the community even may need a donation from the Parish Council of £200. DG suggested that the Parish Council could look to underwrite this event to the value of £200.
- Review of Code of Conduct and Publication Scheme - Members reviewed both policies and resolved to make no changes.

07/17 Members of public: There were no members of public present.

08/17 Planning

a) Applications

1] TM/17/00567/TNCA - Great Reeds, Ford Lane, Trottiscliffe

Remove dying cherry tree, silver birch to raise the crown and reduce by 20%.

Resolved: No objections

b) Decisions from T&MBC

1] TM/16/03330/FL - Longford, Church Lane, Trottiscliffe, ME19 5EB

Demolition of redundant sheds and construction of new single storey dwelling house (revised proposal to planning permission TM/15/03537) to include porch and side extension rather than detached garage. *Approved*

2] TM/17/00218/FL - Prunelle, Church Lane, Trottiscliffe, ME19 5EB

Retrospective application in respect of retention of driveway. *Approved*

c) Other planning matters

1] Whitaker Cottage - unauthorised use as separate dwelling. Enforcement are carrying out further investigations to establish whether a retrospective application is necessary.

2] 17/00065/LBH - Plough Inn Taylors Lane, Trottiscliffe - regarding alleged unauthorised work to listed building. The Clerk reported that T&MBC have inspected the premises and the internal works occurring at this property which included the installation of a new kitchen unit at first floor level and the repainting of the ground floor walls have not involved any structural alterations and do not affect the character of this Grade II listed building or any feature of historic interest. No listed building consent is required in this instance and no breach of planning control has been identified by investigation.

3] 17/00064/LBH - Rose Farm Cottage, Addington Lane, Trottiscliffe - regarding alleged unauthorised work to listed building. T&MBC has carried out an inspection of the premises and of council records. It is apparent that there may have been a breach of planning control at the site. This matter is the subject of further investigation and an enforcement file has been opened and allocated to an officer

4] The George Inn sign - The Clerk advised that the sign is covered under the Listed Building consent for the main building. The Clerk was asked to find out if the historic fingerpost on the village green is also protected.

5] TM/16/00990/FL - Land adjacent to Downsview, 8 Green Lane - this proposal is to be reported to the Area 2 Planning Committee meeting due to be held on the 12 April 2017. Members noted that the planning officer is recommending approval in his report to Area 2 Committee. RW agreed to attend this meeting and speak on behalf of the Parish Council.

8.41pm JD declared a pecuniary interest and left the room

6] TM/16/01753/FL - The Nursery, Taylors Lane, Trottiscliffe - this proposal is to be reported to the Area 2 Planning Committee meeting due to be held on the 12 April 2017. Members noted that the planning officer is recommending approval in his report to Area 2 Committee. RW agreed to attend this meeting and speak on behalf of the Parish Council.

8.49pm JD returned to the meeting. Borough Councillor Ann Kemp left the meeting

09/17 Highways, Footways and Footpaths

1] Reported Faults

i) Damaged sign in Taylors Lane.

ii) A metal obstruction outside of 'Bassetts Lodge' Taylors Lane needs to be reported as a possible hazard.

iii) Speedwatch - the Clerk met with the Speedwatch co-ordinator on the 21 March. He has advised that there is not a suitable location either on Addington Lane or Vigo Hill for the equipment to be used. The Clerk is waiting to find out if Kent Police could lend a mobile speedwatch device to the village at some point in the future.

10/17 Open Spaces, Recreation Ground and Allotments

1] Remedial work to the playground - The gate to the play area has been repaired. The contractor has carried out the first cut of the season.

2] Allotment - no update on the request for a new water tap. DG will start the process of collecting the rents due for 2017/18.

3] Fence between the village hall and west car park - DGG has not yet obtained a quote. The Clerk was asked to obtain a quote.

11/17] Correspondence

a) For Information

- 1] Area 2 Planning Committee - 12 April 2017
- 2] Joint Transportation Board - 12 June 2017
- 3] Parish Partnership Panel - 15 June 2017
- 4] Standards Committee - 14 June 2017
- 5] KALC Area Committee Meeting - 11 May 2017

b) On Circulation

The following correspondence had been circulated:-

- 1] Wild Kent - The magazine of Kent Wildlife Trust - Spring 2017
- 2] Agenda for JPCTCG meeting held on 30 March 2017
- 3] Agenda for Area 2 Planning committee - 12 April 2017

c) Requiring _ Nothing to consider

12/17 Any Other Business

- 1] DG reported back from the event organised by MP Thomas Tugendhat held in Leybourne Village Hall to discuss issues with broadband speeds in the area. Unfortunately only representatives from BT attended the event. MP Thomas Tugendhat has written to BT to follow up on some of the issues raised.
- 2] DJ commented that the new layout of the website isn't as user friendly as the previous edition. The Clerk agreed and will pass this feedback on to KCC. The website also needs to be updated.
- 3] JW stated that floodlights have been erected around the manege at Trosely Farm and can be seen from Addington Lane. It was also mentioned that the alarms have been going off again at Trosley Farm.

13/17 Date of the Next Meeting

The Annual Parish Council Meeting will be held on the 11 May 2017 at 7.45pm in the village hall.

14/17 Any Confidential Matters

There were none

There being no other business the meeting closed at 9.18pm

Chairman

Date.....