

**MINUTES OF THE PARISH COUNCIL MEETING
HELD IN THE VILLAGE HALL, TROTTISCLIFFE
ON THURSDAY 2 FEBRUARY 2017 at 7.45pm**

PRESENT:

Mr. Richard Wallis – Chairman (RW), Jenny Dickson (JD), David Gaunt (DG),
David Goodworth (DGG), Trevor Ledamun (TL), John Wickham (JW)
z3 members of public

IN ATTENDANCE:

Mrs. Louise Goldsmith (Clerk)

120/16 Apologies for absence

Apologies for absence were received from County Councillor Sarah Hohler, Borough Councillor Matthew Balfour and Councillor David Jones.

121/16 Declarations of interest: There were none.

122/16 Minutes

The minutes of the Parish Council Meeting held on the 1 December 2016 and the minutes of the Extraordinary Meeting held on the 12 January 2017 were approved and signed as a true record.

123/16 Reports

- a) County Councillor – - County Councillor Sarah Hohler was unable to attend the meeting but asked the Clerk to report that the 30mph signs on Vigo Hill are in place and that the sign for the school is in hand.
- b) Borough Councillor - Borough Councillor Ann Kemp advised that further guidance will be issued but that a Member of the Parish Council will be able to attend any future Area 2 Planning Committee site visits. Borough Councillor Ann Kemp also reported that the layout of the Council Tax Bills will be different this year and will explain the changes in the charges.
- c) Kent Police -The Chairman reported that a residential property in Taylors Lane, Trottiscliffe was broken into on the 23 January 2016 and that a number of items were taken. On the 12 January 2016, someone attempted to steal a scooter from the driveway of a residential property in Green Lane, Trottiscliffe.
- d) KALC Area Committee - the minutes of the brief meeting held on the 12 January 2017 are in circulation.

- e) JPCTCG – nobody attended the meeting held on the 23 January 2017.

- f) Parish Partnership Panel – there has been no meeting. TL will attend the meeting due to be held on the 16 February 2017.
- g) Trosley Liaison Group - There has been no meeting.
- h) Village Hall Committee - there was no update
- i) Old Chalks Down Project (OCDP) – there has been no update.

124/16 Matters arising

- a) Parish Plan/Emergency Plan – RW reported that that representatives from some of the local organisations have been working on producing a ‘welcome pack’ for any new

residents. The group are hoping to hold an event one evening in May for both new residents and existing to discuss how people feel about the village. Hopefully this information will provide some ideas on how to enhance a feeling of community and be useful preparation for both the parish plan and emergency plan.

- b) T&MBC Call for Sites/Development of the Local Plan – there was no update
- c) Village Website – The Clerk and RW will liaise with Borough Councillor Ann Kemp about providing a better link between the village website and other organisations.

125/16 Finance & Policies

Statement of payments to be made and income received

Balances as at 2 February 2017

National Savings Account:	£ 1,684.70
Nat West TPC TCC Account:	£20,034.59
Nat West TPC Reserve Account:	£16,431.81
Nat West TPC Current Account	£ 178.65

Receipts:

£10.06 – interest National Savings Account

Cheques for signature TPC Current Account:

<u>Supplier</u>	<u>Description</u>	<u>Cheque Number</u>	<u>Amount</u>
Mrs L S Goldsmith	(Expenses - Jan)	000089	£ 74.84
Mrs L S Goldsmith	(Salary- 4 weeks (05/01/17 - 01/02/17))	000090	£ 159.30
HMRC	(Clerk's Tax)	000091	£ 105.60
PM Olley	(Christmas tree)	000092	£ 148.24
Will Mott	Website hosting)	000093	£137.32
Total			£ 625.30

Transfer from TPC Reserve Account to TPC Current Account: £600.00

Cheques for signature TPC TCC Account:

<u>Supplier</u>	<u>Description</u>	<u>Cheque Number</u>	<u>Amount</u>
EDF Customers PLC	Electricity Bill	000005	£272.90

- a) Cheques for signature: The Chairman proposed that the cheques listed above be signed. Agreed.

126/16 Members of public: A member of the public raised their concerns about the amount of litter in hedgerows around the village and that verges and paths are unkempt in places. Concern was also expressed about the condition of the lampposts at the entrance to the village and other road signs around the village.

8.19pm a member of public left the meeting

8.20pm DG declared a pecuniary interest and left the meeting

127/16 Planning

a) Applications

1] TM/16/03330/FL - Longford, Church Lane, Trottiscliffe, ME19 5EB

Demolition of redundant sheds and construction of new single storey dwelling house (revised proposal to planning permission TM/15/03537) to include porch and side extension rather than detached garage. *Resolved: No objection. (Vote: 2 objections, 2 no objections, 1 abstained – carried as no objection with the casting vote of the Chairman)*

8.42pm DG returned to the meeting

2] TM/16/00990/FL - Land adjacent to Downsview, 8 Green Lane

Erect a new detached dwelling house with integral garage. *The Clerk has not received a copy of the revised plans in time to be circulated at this meeting.*

8.43pm Borough Councillor Ann Kemp left the meeting, 2 members of public left the meeting

b) Decisions from T&MBC

1] TM/16/03126/RD - Land rear of Cedar Bungalow, Church Lane, Trottiscliffe

Details of condition 2 (materials), 3 (landscaping), 7 (levels), 11 (surface material) and 12 (curtilage) submitted pursuant to planning permission TM/15/03537/FL. *Approved*

c) Other planning matters

1] Whitaker Cottage – unauthorised use as separate dwelling. Enforcement are carrying out further investigations to establish whether a retrospective application is necessary.

2] 16/00268/WORKH - Coldrum House, Coldrum Lane – alleged unauthorised garage
T&MBC has carried out a full investigation into this property and the garage in question, evidence and documentation has been received and verified, which accurately indicates that construction of the alleged unauthorised garage commenced prior to planning permission TM/15/00444/FL being implemented and was therefore erected prior to any conditions withdrawing Permitted Development rights from the site coming into force. The garage has been inspected and full measurements taken and it meets the provisions outlined by Class E of Part 1 of Schedule 2 of The Town and Country Planning (General Permitted Development) (England) Order 2015 and subsequently does not require the benefit of planning permission from this authority. Therefore, no breach of planning control has been identified and no enforcement action is required with regard to this case.

3] 16/00391/WORKH - Malabar, School Lane, Trottiscliffe – regarding alleged unauthorised work not in accordance with TM/16/01234/FL. Enforcement are investigating.

4] 16/00402/WORKH - Prunelle, Church Lane, Trottiscliffe – regarding alleged unauthorised access. A retrospective planning proposal has been received and will be considered at the next meeting.

128/16 Highways, Footways and Footpaths

1] Taylors Lane/Vigo Hill – The new signage is now in place. The Clerk has been asked whether the Parish Council would consider introducing a speedwatch scheme in this area. Members agreed that the Clerk should approach the Kent Police Speedwatch co-ordinator to see if it would be practical to do speedwatch.

2] Request for a litter bin in Pinesfield Lane – The Clerk is still waiting for a response from the National Trust to see if they would be willing to have a litter bin installed in the car park. Meanwhile the Clerk has been asked whether the Parish Council would be willing to install a normal bin in the same position that the dog waste bin in Pinesfield Lane, which has since

been removed, was installed. The Clerk was asked to leaflet drop the properties in this area to see if they would object to a waste bin being installed in this location.

3] Sign for School - It was noted that County Councillor Sarah Hohler hopes that the new sign will be installed soon on the existing post on the green by Church Road.

4] Reported Faults

i) The Clerk to report that water off the fields on Addington Lane just outside the village continue to flood the road in wet weather making the road conditions treacherous.

ii) The Clerk to report that the lampposts at the entrance to the village need attention.

iii) Litter - Members agreed that they may look to organise an official litter pick up later in the year but in the meantime asked the Clerk to place an article in the Pilgrims asking local residents to remain vigilant by not dropping litter. It was also noted TMBC in partnership with the Kent Resource Partnership (KRP) are running a Great British Spring Clean campaign for the whole month of March. The aim is that as many groups as possible from across the borough will have the opportunity to take part to show they love where they live.

129/16] Open Spaces, Recreation Ground and Allotments

1] Remedial work to the playground - The playground gate still needs to be repaired.

2] Allotment - no update on the request for a new water tap.

3] Fence between the village hall and west car park - DGG is in the process of getting a quote.

130/16] Correspondence

a) For Information

1] Area 2 Planning Committee - 1 March 2017

2] Joint Transportation Board - 13 March 2017

3] Parish Partnership Panel - 16 February 2017

4] Standards Committee - 14 June 2017

5] KALC Area Committee Meeting - 11 May 2017

b) On Circulation

The following correspondence had been circulated:-

1] Agenda for Area 2 Planning Committee held on the 25 January 2017

2] Clerk & Councils Direct - January 2017

3] KALC Tonbridge & Malling - Minutes of the meeting held on the 12 January 2017

4] KALC - Minutes of the AGM held on the 19 November 2016

5] JPCTCG - Agenda for the meeting held on 23 January 2017

6] Tonbridge & Malling Community Safety Partnership - January/February 2017

7] Kent Police - Rural Policing Update

8] Message from the Police and Crime Commissioner Matthew Scott

c) Requiring Attention

1] Lord Lieutenant's Civic Service - the Clerk to respond that RW and his wife will attend the Civic Service due to be held at Rochester Cathedral on Tuesday 14 March 2017.

2] Freight Action Plan for Kent Public Consultation - Members noted the plan and discussed the problems of lorries parking on roads in rural areas.

3] SAAA announcement of appointed auditors - Members noted that the Small Authorities Audit Appointments has completed their procurement exercise and has announced that PKF Littlejohn will continue to cover Kent for 2017/18 to 2021/22

131/16 Any Other Business

- 1] Members were pleased to note that the grass is growing back where the bonfire was placed for Trottiscliffe School's bonfire and firework display last November.
- 2] Church Lane - concern was expressed about the way in which parents of children at the school park and travel along this road.
- 3] RW asked Members to consider whether they would like to be Chairman from May 2017.

132/16 Date of the Next Meeting

The next Parish Council Meeting will be held on Thursday 2 March 2017 at 7.45pm in the village hall

133/16 Any Confidential Matters

There were none

There being no other business the meeting closed at 9.32pm

Chairman

Date.....