

MINUTES OF PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL, TROTTISCLIFFE ON THURSDAY 5TH FEBRUARY 2015

PRESENT: Mrs Ann Kemp, Chairman (AK)
Mr Martin Collins (MC)
Mr Peter Laite (PL)
Mr Trevor Ledamun (TL)
Mr Mike Merryfield Day (MD)
Mr John Wickham (JW)
Mrs Sarah Hohler (County Councillor)
Mrs Frances Day (Clerk)
1 member of public
Distribution: Those present MB, RW & File

01/15 Apologies for absence

Apologies for absence were received from Mr Matthew Balfour and Mr Richard Wallis.

02/15 Minutes of Parish Council Meeting held on 4th December 2014

Minutes of the above meeting were signed as a true record.

03/15 Declarations of interest

There were no declarations of interest.

04/15 Matters arising

The Clerk had contacted David Ayres at Tonbridge & Malling Borough Council requesting a dog bin at the top end of footpath MR187. He said that if the Parish Council would like to pay for the bin and installation, TMBC would cover the cost for the weekly emptying. The cost for the bin and installation would be £281.50. It was agreed to proceed.

FD

05/15 County Councillor's Report.

SH reported on the problems at Stansted Primary School and the threatened closure. It was agreed that the Parish Council would write in support of keeping the school open.

AK/FD

06/15 Borough Councillor's Report

No report.

07/15 Members of public

Please see attached sheet.

08/15 Report from PCSO

PCSO Laura Bullen had circulated her report which showed three crimes in Trottiscliffe during January.

09/15 Delegates' Reports

148.4 Village Hall committee. MC reported that the AGM would be on 27 April and a Quiz Night was planned for 20 March.

10/15 Highways, Footways and Footpaths

10.1 TL reported that the posts on the Village Green had been repaired.

10.2 TL agreed to speak to Highways regarding the problem of cars parking in Taylors Lane, opposite Middle Bramstead, Clive Vale and Midhill, and causing damage to the verge.

TL

10.3 Complaints had been received about the state of the footpath in Church Lane, alongside Bramble Park as it came towards the footpath. TL reported that this repair work was schedule for March.

10.4 Residents of Pilgrims Way had forwarded a copy of the reply they had received from Kent Highways about the speed of traffic down Vigo Hill and through the village. Whilst the Parish Council sympathised with the residents' concerns, similar no-action replies had been received by the Council. It was agreed to put a note in the Pilgrim asking residents to drive within the speed limit and with care throughout the village.

FD

11/15 Recreation Ground and Allotments

11.1 MD reported that he had received a reply from Lappsett confirming that all their work met E 1176/7 guidelines, including the Tiger Mulch safety base.

11.2 MC reported that all the allotments were taken.

12/15 Planning

Planning Application TM/13/02842/FL – Land between M20 & M26 – use of land as Gypsy/Traveller accommodation. Object. Await decision.

Planning Application TM/14/02930/FL - Hornbeams, Church Lane – 2 storey extension. No objections in principle but more details required. Await decision.

Planning Application TM/14/03446/FL – Sunny View, Green Lane – Amended design of replacement house and detached garage permitted by TM/10/03464/FL (Revised conservatory design and fenestration details and deletion of chimney). Granted.

Planning Application TM/14/03931/LB – Whittakers, Church Lane, Trottiscliffe – Replacement timber windows and conversion of roof space with new rooflight to main building and replacement windows to annex building. No objection but concerns regarding site map that claimed some unregistered land in front of the Church wall as belonging to the property.

Planning Application TM/14/03985/FL – Coldrum House, Coldrum Lane, Trottiscliffe – demolition of existing and replacement new dwelling. Granted.

Planning Application TM/15/00033/FL – Northdown Terrace, School Lane – Single storey rear extension. No objections. Await decision.

12.1 KCC JW had looked at Planning application KCC/TM/0378/2014 regarding Wrotham Quarry and had no further comments.

12.2 Concern was expressed that a house name had been erected on the outbuilding at Whittakers, indicated that it was a separate property, which was against the covenant. PL agreed to contact the Enforcement Officer at Tonbridge & Malling Borough Council.

PL

13/15 Finance

The December 2014 and January 2015 statement of receipts and monies outstanding was accepted as below:-

Payments received

Interest – Nationwide.....£14.17

Payments made

Lappsett UK Ltd – replacement Junior swings.....£6,189.24

Trottiscliffe PCC – annual grant.....£445.00

Kent Wildlife Trust – annual subscription.....£46.00

HMRC – tax.....£147.60

Clerk's salary and expenses.....£753.45

Christmas trees 2013 and 2014.....£330.80

Payments outstanding

Walnut Tree Farm – web hosting.....£180.00

S E Water – water for allotments.....£22.61

13.1 It was agreed not to support the Y2 Crew Summer Scheme financially.

14/15 Defibrillator

In view of the charges required by the Brewery for installing the Defibrillator at The George it was suggested that outside the Village Hall might be a suitable position and MC agreed to consult the Village Hall committee.

MC

15/15 Correspondence

The following correspondence had been circulated:-

e-watch updates

Licensing activity

Sevenoaks DC - Planning Consultation

TMBC Weekly list Planning application and decisions

PCSO report

KALC – Kent Police leaflet

KALC – Community Resilience and Planning

Rural Services Network

JPCTG – Draft agenda Jan. 8

KALC – Fire Strike 9 – 10 Dec.

KALC – DCLG Consultation on Parish Polls

Summary of Resilience Forum RW

KALC - Annual Report, Strategic Plan 2015 – 2035, Constitution

Kent Resilience Forum Handbook

Leaflets – KCC, Kent Police, UK Power Networks

Parish Partnership Pane – minutes 27 Nov.

KALC – Notes on Neighbourhood Planning

UK Power Networks – preparations for poss. severe weather & updates

KALC – LGBCE electoral review of Kent

Mayor's Office – Christmas Greetings

TMBC – Anti-social Behaviour Act – Training Day

GovDelivery

KALC – KCC Community Wardens

KALC – Energy Deal

KALC – Prov. Local Gov. Financial Settlement 2015/16

TMBC – KCC Press Release Community Wardens

JPCTG – Meeting 8th Jan 2015 & minutes 8th Oct. 2014

KALC – Election Awareness Campaign

KALC – LGBCE letters & posters

Public Sector Online

KALC – Flood Risk Advice

KALC – Annual Planning Conference

KALC – Provisional Local Gov. Finance Settlement 2015/16

KALC – Defra Funding Petition

Mayor's Charity Event

UK Power Networks – poss. severe weather preparations

KALC – Consultation on future Library services, etc.

KentCAN

Fields in Trust update

KALC – Kent Community Awards Scheme

TMBC – Area 2 Planning agenda 21 Jan.

TreeCycle Tree Care

KALC – Traffic Commissioners & Operator Licensing

KALC – New Local Council Award Scheme

KALC – Lorry Parking

Proposal to close Stansted School

Charity Commissioner Newsletter

JPCTG minutes 8 January

KALC – Local Council Award Scheme

Workshops London Paramount

Local Government Boundary Commission – Electoral Review of Kent

Kent Men of the Trees – Village competition 2015

15.1 Tonbridge & Malling Borough Council had sent Open Space Assessment for completion. It was agreed to add the allotments which had not been included in the 2007 return.

FD

16/15 Traffic Commissioners and Operator Licensing

Sustainable Communities Act – The Parish Council had replied stating that they felt that Town and Parish Council should be statutory consultees in the application process for Vehicle Operator Licence Applications and Renewals.

17/15 Trottiscliffe Tennis Courts

A meeting was held on 21 January, chaired by RW, and it was confirmed that the Tennis Club would pay annually in December the sum of £2,500 until 2021 which, without any expenditure, would bring the total of the Sinking Fund to approximately £33,000. This was to ensure that there were sufficient funds to carry out any maintenance work to the courts and also, should the Tennis Club close, that there would be funds to return the land to agricultural use, as the lease agreement.

18/15 Any other business

18.1 AK read a letter from the Clerk, tendering her resignation at the end of the financial year. The Clerk reported that a local resident had expressed interest in taking on the position and was asked to invite him to the next meeting of the Parish Council.

FD

Three Councillors were standing down, including the Chairman, at the elections in May and the Clerk was asked to put a note in the Pilgrim asking anyone interested in standing for election to the Council to come forward.

FD

18.2 A resident from Cheshire had been in contact with AK saying that he had been evacuated to 2 Sharon Cottages during the war with Mr & Mrs F Waters and was interested to make contact. JW and PL to see if they could find any information.

JW/PL

There being no other business the meeting closed at 9.15 pm.

NEXT MEETING:

The next meeting of the Parish Council will take place on Thursday 5th March 2015 at 7.45 pm in the Village Hall.

Chairman

Date.....

07/15 Members of public

A local resident was concerned about parking in Taylors Lane, opposite Middle Bramstead, Clive Vale and Midhill. On occasions several cars had been parked which made it difficult for the occupants of the houses mentioned to exit their properties, and in some cases impossible to go in one direction. Apart from this inconvenience it was near a bend making it dangerous for other drivers and pedestrians. Damage had also been caused to the verge by the parked cars. The PCSO had been informed and would keep an eye on the situation, she also asked that residents contact her.