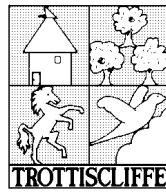


TROTTISCLIFFE PARISH COUNCIL

TELEPHONE

01732 844832



CLERK

Mrs Louise Goldsmith
75 Hazen Road
Kings Hill
West Malling
Kent ME19 4JU

Email: trottscliffepc@btinternet.com

Friday 26 August 2016

I hereby summon you to attend the Annual Parish Council Meeting for Trottscliffe Parish Council to be held on **Thursday 1 September 2016 at 7.45pm** in the Village Hall.

Louise Goldsmith, Clerk

AGENDA

1. **Apologies for absence**
2. **Declarations of Interest or Dispensations**
3. **To approve the minutes of the Parish Council Meeting held on the 7 July 2016**
4. **Reports**
 - a) County Councillor
 - b) Borough Councillor
 - c) PCSO
 - d) KALC Area Committee
 - e) JPCTCG
 - f) Parish Partnership Panel
 - g) Trosley Liaison Group
 - h) Village Hall Committee
 - i) Old Chalks Down Project
5. **Matters Arising**
 - a) Defibrillator
 - b) Parish Plan/Emergency Plan
 - c) Review of Funding Arrangements with Parish Councils
 - d) T&MBC Call for Sites/Development of the Local Plan
 - e) Parish Council & Village website
 - f) Proposal to erect fencing around paved area at rear of the village hall
6. **Finance & Policies**
 - a) Cheques for signature
 - b) Annual Review of Standing Orders and Financial Regulations
 - c) Allotments – annual review of allotment rents
 - d) VAT Return
7. **Members of the public** – Members of the public will be welcome to address the Parish Council with any local concerns they may have. Please note this item will be limited in time at the discretion of the Chairman.
8. **Planning**
 - a) **Applications**
 - 1] TM/16/01956/FL – Coldrum House, Coldrum Lane, Trottscliffe
Replacement outdoor swimming pool with associated terrace, pergola, replacement boiler shed and landscaping.
 - 2] TM/16/02230/FL – Murrayfield, Taylors Lane, Trottscliffe, ME19 5ES
Construction of a new access to Taylors Lane.

b) Decisions from T&MBC

- 1] TM/16/01860/FL – Coldrum House, Coldrum Lane, Trottiscliffe
Change of use of land to include within residential curtilage of Coldrum House
Approved
- 2] TM/16/01861/FL – Coldrum House, Coldrum Lane, Trottiscliffe
Demolition of an existing garden storage outbuilding and its replacement with a new garden store and car port building (revised design to replacement building permitted by planning permission TM/16/00597/FL) *Approved*
- 3] TM/16/01980/FL – The Downs House, Green Lane, Trottiscliffe, ME19 5DX
Demolition of shed. Erection of timber outbuilding. *Approved*
- 4] TM/16/01160/LB – Gore Cottage, Green Lane, Trottiscliffe, ME19 5DX
Listed Building Application: The proposal is for extensions and alterations to the existing cottage to form a new conservatory, new 2 storey extension, modification to the 1990's sprocket roof and internal modifications to the existing stairs and wall. *Approved*
- 5] TM/16/01159/FL – Gore Cottage, Green Lane, Trottiscliffe, ME19 5DX
Proposed conservatory, new 2 storey extension, modification to the 1990's sprocket roof and internal modifications to the existing stairs and wall. *Approved*
- 6] TM/16/01234/FL – Malabar, School Lane, Trottiscliffe, ME19 5EH
Demolition of existing garage, construction of a new single storey extension to house physiotherapy clinic and enlarged kitchen. *Approved*

c) Other planning matters

- 1] Whittaker Cottage – alleged unauthorised use as separate dwelling
- 2] 16/00268/WORKH – Coldrum House, Coldrum Lane – alleged unauthorised garage
- 3] TM/16/00157/WORKH – Kildare, Ford Lane – alleged unauthorised second entrance/exit

9. Highways, footways and footpaths

- 1] Taylors Lane/Vigo Lane – proposed speed restriction
- 2] Water main replacements in Ford Lane
- 3] Electricity supply to Christmas Tree
- 4] Sevenoaks SPS Odour issue
- 5] Reported faults – update

10. Open Spaces, Recreation ground and allotments

- 1] Recreation Ground and playground – RoSPA report
- 2] Allotment boundaries and fencing and water supply

11. Correspondence

a) For Information

- 1] Area 2 Planning Committee – 28 September 2016
- 2] Joint Transportation Board – 26 September 2016
- 3] Parish Partnership Panel – 8 September 2016
- 4] Standards Committee – 17 October 2016
- 5] KALC Area Committee Meeting – TBC

b) On Circulation

c) Requiring Attention

- 1] KCC Local Transport Plan Consultation
- 2] Managing Freight vehicles – proposal for a lorry park at Stanford West

12. Any other business

13. Date of the next meeting: 6 October 2016

14. Any Confidential Matters