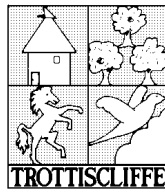


TROTTSCLIFFE PARISH COUNCIL

TELEPHONE

01732 844832



CLERK

Mrs Louise Goldsmith
75 Hazen Road
Kings Hill
West Malling
Kent ME19 4JU

Email: trottscliffepc@btinternet.com

Friday 6 May 2016

I hereby summon you to attend the Annual Parish Council Meeting for Trottscliffe Parish Council to be held on **Thursday 12 May 2016 at 7.45pm** in the Village Hall.

Louise Goldsmith, Clerk

AGENDA

1. **Apologies for absence**
2. **Election of Chairman**
3. **Election of Vice-Chairman**
4. **Election of Representatives**
5. **Appoint a Financial Officer & Internal Auditor**

6. **Declarations of Interest or Dispensations**

7. **To approve the minutes of the Parish Council Meeting held on the 14 April**

8. **Reports**
 - a) County Councillor
 - b) Borough Councillor
 - c) PCSO
 - d) KALC Area Committee
 - e) JPCTCG
 - f) Parish Partnership Panel
 - g) Trosley Liaison Group
 - h) Village Hall Committee

9. **Matters Arising**
 - a) Defibrillator
 - b) Parish Plan/Emergency Plan
 - c) The Queen's 90th Birthday Beacon 21 April 2016
 - d) Review of Funding Arrangements with Parish Councils
 - e) T&MBC Call for Sites/Development of the Local Plan
 - f) Kent Men of Trees – Trees in the village competition 2016

10. **Finance & Policies**
 - a) Cheques for signature
 - b) Internal Audit
 - c) Annual Return 2015/16 – to approve the accounting statements
 - d) Insurance Renewal
 - e) SLCC Renewal

11. **Members of the public** – Members of the public will be welcome to address the Parish Council with any local concerns they may have. Please note this item will be limited in time at the discretion of the Chairman.

- 12. Planning**
- a) Applications**
- 1] TM/16/01159/FL – Gore Cottage, Green Lane, Trottiscliffe, ME19 5DX
Proposed conservatory, new 2 storey extension, modification to the 1990's sprocket roof and internal modifications to the existing stairs and wall.
- 2] TM/16/00990/FL - Land Adfjacent to Downsview 8 Green Lane, ME19 5DX
Erect a new dwelling house with integral garage.
- 3] TM/16/00892/RM - Little Reeds Ford Lane, Trottiscliffe, ME19 5DP
Reserved matters of appearance landscaping and scale and details of materials (condition 4) Levels (condition 5) Drainage (condition 9) Tree Survey (condition 11)
- 4] TM/16/01181/TNCA - Redstone Cottage School Lane, Trottiscliffe, ME19 5EH
To fell Leylandii tree approximately 18 metres high at the foot of the rear garden
- 5] TM/16/00977/FL – Bellevue, Pinesfield Lane, Trottiscliffe, ME19 5EN
Proposed single storey rear extension and internal alterations.
- 6] TM/16/01234/FL – Malabar, School Lane, Trottiscliffe, ME19 5EH
Demolition of existing garage, construction of a new single storey extension to house physiotherapy clinic and enlarged kitchen.
- b) Decisions from T&MBC**
- 1] TM/16/00808/TNCA – The Forge, Taylors Lane, Trottiscliffe, ME19 5DS
Remove large Ash tree and replace with Hawthorn in hedge. *Approved*
- 2] TM/16/00597/FL – Coldrum House, Coldrum Lane, Trottiscliffe
Demolition of an existing garden storage outbuilding and its replacement with a new garden store and car port outbuilding. *Approved*
- c) Other planning matters**
- 1] Whittaker Cottage – alleged unauthorised use as separate dwelling
- 2] Trosley Farm – alleged unauthorised works
- 3] 16/00144/ADVH - Plough Inn, Taylors Lane - regarding alleged unauthorised advert
- 13. Highways, footways and footpaths**
- 1] Traffic mounting pavement on Taylors Lane
- 2] Taylors Lane/Vigo Lane – proposed speed restriction
- 3] Village Sign formerly located at the duck pond
- 4] Electricity supply to Christmas Tree
- 5] Reported faults - update
- 14. Open Spaces, Recreation ground and allotments**
- 1] Remedial works to the playground
- 2] Allotment boundaries and fencing
- 15. Correspondence**
- a) For Information**
- 1] Area 2 Planning Committee – 25 May 2016
- 2] Joint Transportation Board – 13 June 2016
- 3] Parish Partnership Panel – 18 May 2016
- 4] Standards Committee – 15 June 2016
- 5] KALC Area Committee Meeting – 12 May 2016
- b) On Circulation**
- c) Requiring Attention**
- 16. Any other business**
- 17. Date of the next meeting:** 9 June 2016
- 18. Any Confidential Matters**