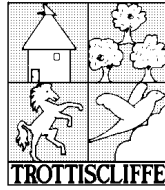


# TROTTISCLIFFE PARISH COUNCIL

## TELEPHONE

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## CLERK

Mrs Louise Goldsmith  
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Kings Hill  
West Malling  
Kent ME19 4JU

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Friday 25 September 2015

I hereby summon you to attend a Meeting of Trottscliffe Parish Council to be held on  
**Thursday 1 October 2015 at 7.45 pm** in the Village Hall.

Louise Goldsmith, Clerk

## AGENDA

1. **Apologies for absence**
2. **Declarations of Interest or Dispensations**
3. **To approve the minutes of the Parish Council Meeting held on the 3 September**
4. **Reports**
  - a) County Councillor
  - b) Borough Councillor
  - c) PCSO
  - d) KALC Area Committee
  - e) JPCTCG
  - f) Parish Partnership Panel
  - g) Trosley Liaison Group
  - h) Village Hall Committee
4. **Matters Arising**
  - a) Defibrillator
  - b) Parish Plan
  - c) Emergency Plan
  - d) Information Booklet for new residents
  - e) Broadband
6. **Finance & Policies**
  - a) Statement of payments to be made and income received
  - b) Annual Return 2014/15
  - c) 6 month review of expenditure against budget
  - d) Change of Signatories and contact details for Nationwide accounts
  - e) Transparency Code/Website and publication of draft minutes
  - f) Risk Control
  - g) Absence from work, claiming of expenses and grievance and disciplinary procedures
  - h) Other policies to be prepared
7. **Members of the public** – Members of the public will be welcome to address the Parish Council with any local concerns they may have. Please note this item will be limited in time at the discretion of the Chairman

- 8. Planning**
- a) Applications**
- 1] TM/15/02746 – Robin Hill, Pilgrims Way, Trottiscliffe, ME19 5EW  
Erection of replacement oak framed pool house.
  - 2] TM/15/02749/FL The Warrens, Pilgrims Way, Trottiscliffe, ME19 5EW  
Reconstruction, enlargement and improvement of an existing outbuilding used to accommodate tropical birds.
- b) Decisions from T&MBC**
- 1] TM/14/03608/RD - Former Cedar Bungalow Church Lane Trottiscliffe  
Details of landscaping, and bank details pursuant to conditions 4 and 11 of planning permission TM/14/02117/FL. *Approved*
- c) Other planning matters**
- 1] KCC/TM/0378/2014 – Wrotham Quarry.
  - 2] Whittaker Cottage – unauthorised use as separate dwelling
  - 3] Darren's Meadow Green Lane - unauthorised works
  - 4] The Warrens – erection of a replacement building
  - 5] TM/14/02568/OA – Copper Beech, Pinesfield Lane, Trottiscliffe. Appeal has been Lodged against a refusal for an outline application of a detached dwelling house
- 9. Highways, footways and footpaths**
- 1] Request to relocate the village sign next to the duck pond
  - 2] Request from school governors to have a directional road sign for the school on The Street/corner of Church Lane
  - 3] Resurfacing of footpath in Church Lane – road closure
  - 4] Traffic mounting pavement on Taylors Lane
  - 5] Traffic Survey – Taylors Lane
  - 6] Vigo Road – road closure
  - 7] Parish & Town Seminar
- 10. Open Spaces, Recreation ground and allotments**
- 1] RoSPA inspection of the playground
  - 2] Allotments and contracts
- 11. Correspondence**
- a) For Information**
- 1] Area 2 Planning Committee – 11 November 2015
  - 2] Joint Transportation Board – 28 September 2015
  - 3] Parish Partnership Panel – 19 November 2015
  - 4] Joint Standards Committee – 12 October 2015 - cancelled
  - 5] KALC Area Committee Meeting – 22 October 2015
- b) On Circulation**
- c) Requiring Attention**
- 1] T&MBC Local Plan – Call for sites
  - 2] Request to re-site dog waste bin in Pinesfield Lane
  - 3] KCC Highways and Transportation Survey 2015
  - 4] Request from Trottiscliffe School PTA to use the recreation field on 7 November for the annual bonfire night
  - 5] KCC Consultation on Street Lighting
- 12. Any other business**
- 13. Date of the next meeting:** Thursday 5 November 2015
- 14. Any Confidential Matters**