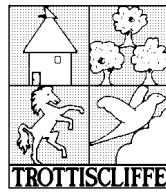


TROTTISCLIFFE PARISH COUNCIL

TELEPHONE

01732 844832



CLERK

Mrs Louise Goldsmith
75 Hazen Road
Kings Hill
West Malling
Kent ME19 4JU

Email: trottscliffepc@btinternet.com

Friday 30 October 2015

I hereby summon you to attend a Meeting of Trottscliffe Parish Council to be held on
Thursday 5 November 2015 at 7.45 pm in the Village Hall.

Louise Goldsmith, Clerk

AGENDA

1. **Apologies for absence**
2. **Declarations of Interest or Dispensations**
3. **To approve the minutes of the Parish Council Meeting held on the 1 October**
4. **Reports**

a) County Councillor	b) Borough Councillor
c) PCSO	d) KALC Area Committee
e) JPCTCG	f) Parish Partnership Panel
g) Trosley Liaison Group	h) Village Hall Committee
4. **Matters Arising**
 - a) Defibrillator
 - b) Parish Plan
 - c) Emergency Plan
 - d) Information Booklet for new residents
 - e) Request to re-site the dog waste bin in Pinefields Lane
 - f) Christmas Tree on village green
 - g) Dates of Parish Council Meetings for 2016
6. **Finance & Policies**
 - a) Allocation Increase
 - b) Banking Arrangements
 - c) Transparency Code/Website
 - d) Adoption of the claiming of expenses, grievance and disciplinary, media and complaints procedure and the revised allotment contract
 - e) Asset Register
 - f) Other policies to be prepared
7. **Members of the public** – Members of the public will be welcome to address the Parish Council with any local concerns they may have. Please note this item will be limited in time at the discretion of the Chairman

- 8. Planning**
- a) Applications**
There are none to consider.
- b) Decisions from T&MBC**
- 1] TM/15/02746 – Robin Hill, Pilgrims Way, Trottiscliffe, ME19 5EW
Erection of replacement oak framed pool house. *Approved*
 - 2] TM/15/02749/FL The Warrens, Pilgrims Way, Trottiscliffe, ME19 5EW
Reconstruction, enlargement and improvement of an existing outbuilding used to accommodate tropical birds. *Approved*
- c) Other planning matters**
- 1] KCC/TM/0378/2014 – Wrotham Quarry.
 - 2] Whittaker Cottage – unauthorised use as separate dwelling
 - 3] Darren's Meadow Green Lane - unauthorised works
 - 4] TM/14/02568/OA – Copper Beech, Pinesfield Lane, Trottiscliffe – appeal.
- 9. Highways, footways and footpaths**
- 1] Traffic mounting pavement on Taylors Lane
 - 2] Traffic Survey – Taylors Lane
 - 3] Temporary diversion of parts of public footpaths MR164 and MR165
 - 4] Parish & Town Seminar
 - 5] Reported faults - update
- 10. Open Spaces, Recreation ground and allotments**
- 1] RoSPA inspection of the playground
 - 2] Grass mowing contract 2016
- 11. Correspondence**
- a) For Information**
- 1] Area 2 Planning Committee – 11 November 2015
 - 2] Joint Transportation Board – 30 November 2015
 - 3] Parish Partnership Panel – 19 November 2015
 - 4] Joint Standards Committee – 18 January 2016
 - 5] KALC Area Committee Meeting – 14 January 2016
- b) On Circulation**
- c) Requiring Attention**
- 1] Proposed abolition of Area Planning Committees
 - 2] KALC Community Awards Scheme
 - 3] Fly a Flag for the Commonwealth Campaign
- 12. Any other business**
- 13. Date of the next meeting:** Thursday 3 December 2015
- 14. Any Confidential Matters**