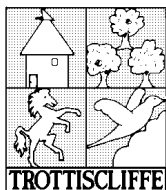


# TROTTSCLIFFE PARISH COUNCIL

## TELEPHONE

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## CLERK

Mrs Louise Goldsmith  
75 Hazen Road  
Kings Hill  
West Malling  
Kent ME19 4JU

**Email: [trottscliffepc@btinternet.com](mailto:trottscliffepc@btinternet.com)**

Friday 26 June 2015

I hereby summon you to attend a Meeting of Trottscliffe Parish Council to be held on  
**Thursday 2 July 2015 at 7.45 pm** in the Village Hall.

Louise Goldsmith, Clerk

## AGENDA

1. Apologies for absence
2. Declarations of Interest or Dispensations
3. To approve the minutes of the Annual Parish Meeting held on the 20 May 2015 and the Annual Parish Council meeting and Parish Council meeting held on the 11 June 2015
4. Reports
  - a) County Councillor
  - b) Borough Councillor
  - c) Clerk
  - d) PCSO
  - e) JPCTCG
  - f) Parish Partnership Panel
  - g) Trosley Liaison Group
  - h) Village Hall Committee
5. Matters Arising from the last meeting not covered elsewhere in the agenda
  - a) Defibrillator
  - b) Calendar of Meetings (enc.)
6. Finance & Policies
  - a) Statement of payments to be made and income received
  - b) Clerk's contract and adoption of NALC Pay Awards (enc.)
  - c) Adoption of Standing Orders (enc.)
  - d) Adoption of Financial Regulations
  - e) Transparency Code/Website (enc.)
  - f) Bank Mandate
  - g) Proposal to purchase a laptop for the Clerk
  - h) Victim Support – request for a donation
7. Members of the public – Members of the public will be welcome to address the Parish Council with any local concerns they may have. Please note this item will be limited in time at the discretion of the Chairman

8. Planning
  - a) Applications
    - 1] TM/15/1758/OA - Downsvew, 8 Green Lane, Trottiscliffe, ME19 5DX  
Outline application: Construction of a 5 bedroom single dwelling.
    - 2] TM/15/01687/OA – Little Reeds, Ford Lane, Trottiscliffe, ME19 5DP  
Outline Application: Erection of a four bedroom detached dwelling of approximately 300m sq habitable area with double garage, to the rear of Little Reeds with access from Ford Lane with all other matters reserved.
    - 3] TM/15/00473/RD - The Shack Pilgrims Way Trottiscliffe, ME19 5EP  
Details of landscaping and boundary treatment pursuant to condition 3 of planning permission TM/14/01514/FL (Erection of detached dwelling house)
  - b) Decisions from T&MBC  
There are none to report.
  - c) Other planning matters
    - 1] KCC/TM/0378/2014 – Wrotham Quarry.
    - 2] Whittaker Cottage – unauthorised use as separate dwelling
    - 3] 1 Green Lane - unauthorised rear extension
    - 4] Darren's Meadow Green Lane - unauthorised works
    - 5] The Warrens – erection of a replacement building
9. Highways, footways and footpaths
  - 1] Enquiry 17044601 - Speeding traffic in Taylor's Lane
  - 2] Request to relocate the village sign next to the duck pond
  - 3] Request to repaint white lines in the middle of the roads
  - 4] Request to repaint zig-zag lines outside the school
  - 5] MR185 needs strimming
10. Open Spaces, Recreation ground and allotments
  - 1] RoSPA inspection of the playground
11. Correspondence
  - a) For Information
    - 1] Area 2 Planning Committee – 8 July 2015
    - 2] Joint Transportation Board – 28 September 2015
    - 3] Parish Partnership Panel – 10 September 2015
    - 4] Joint Standards Committee – 1 July 2015
  - b) On Circulation
  - c) Requiring Attention
    - 1] Councillor induction courses
    - 2] Public consultation of draft recommendations for new electoral arrangements
    - 3] Correspondence regarding Hartwood, Seven Mile Lane
12. Any other business
13. Date of the next meeting Thursday 3 September 2015.
14. Any Confidential Matters