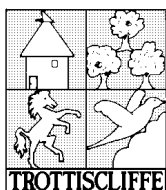


TROTTISCLIFFE PARISH COUNCIL

TELEPHONE

01732 844832



CLERK

Mrs Louise Goldsmith
75 Hazen Road
Kings Hill
West Malling
Kent ME19 4JU

Email: trottscliffepc@btinternet.com

Friday 27 November 2015

I hereby summon you to attend a Meeting of Trottscliffe Parish Council to be held on
Thursday 3 December 2015 at 7.45 pm in the Village Hall.

Louise Goldsmith, Clerk

AGENDA

1. **Apologies for absence**
2. **Declarations of Interest or Dispensations**
3. **To approve the minutes of the Parish Council Meeting held on the 5 November**
4. **Reports**

a) County Councillor	b) Borough Councillor
c) PCSO	d) KALC Area Committee
e) JPCTCG	f) Parish Partnership Panel
g) Trosley Liaison Group	h) Village Hall Committee
5. **Matters Arising**
 - a) Defibrillator
 - b) Parish Plan/Emergency Plan
 - c) Request to re-site the dog waste bin in Pinefields Lane
 - d) KALC Community Awards Scheme 2016 – nomination
6. **Finance & Policies**
 - a) S136 2nd half payment
 - b) Banking Arrangements
 - c) Transparency Fund (enc.)
 - d) Grass Mowing Contract for 2016 (enc.)
 - e) Budget 2016/17 and Precept request (enc.)
 - f) Adoption of Health & Safety, Data Protection and Records Management Policies and Grants and Donations including Application Form
 - g) Asset Register
 - h) Other policies to be prepared
7. **Members of the public** – Members of the public will be welcome to address the Parish Council with any local concerns they may have. Please note this item will be limited in time at the discretion of the Chairman.

8. **Planning**
 - a) **Applications**
 - 1] TM/15/03537/FL - Land Rear of Cedar House Church Lane, ME19 5EB
Demolition of redundant sheds and construction of new single storey dwelling house and garage. (Revised proposal following refused permission TM/15/00487/FL)
 - 2] TM/15/03501/RD – Willandown, 9 Pinesfield Lane, Trottiscliffe, ME19 5EL
Details of external materials and ridge height pursuant to conditions 2 and 4 of planning permission TM/15/00490/FL (Erection of a pre-fabricated timber building for ancillary residential use to accommodate an elderly relative).
 - b) **Decisions from T&MBC**
 - 1] TM/15/02145/FL – Harpwood Residential Home, Seven Mile Lane, TN15 7RY
60 suite care home with parking and access provisions following demolition of existing care home. *Application withdrawn*
 - c) **Other planning matters**
 - 1] KCC/TM/0378/2014 – Wrotham Quarry.
 - 2] Whittaker Cottage – unauthorised use as separate dwelling
 - 3] Darren's Meadow Green Lane - unauthorised works
 - 4] TM/14/02568/OA – Copper Beech, Pinesfield Lane, Trottiscliffe – appeal.
9. **Highways, footways and footpaths**
 - 1] Traffic mounting pavement on Taylors Lane
 - 2] Taylors Lane/Vigo Lane – proposed speed restriction
 - 3] Village Sign formerly located at the duck pond
 - 4] Reported faults - update
10. **Open Spaces, Recreation ground and allotments**
 - 1] Remedial works to the playground
11. **Correspondence**
 - a) **For Information**
 - 1] Area 2 Planning Committee – 16 December 2015
 - 2] Joint Transportation Board – 14 March 2016
 - 3] Parish Partnership Panel – 18 February 2016
 - 4] Standards Committee – 18 January 2016
 - 5] KALC Area Committee Meeting – 14 January 2016
 - b) **On Circulation**
 - c) **Requiring Attention**
12. **Any other business**
13. **Date of the next meeting:** 4 February 2016
14. **Any Confidential Matters**